SEPTEMBER 2026

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

September 3, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday September 3, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: Resolution # 9-3-2026(A, and Resolution # 9-3-2026(B).

Administrative: Discussed the planned 9-11 memorial gathering at the Superior Fire Hall at 9 AM next Friday September 11, 2026. Talked about the AFRC membership and dues. Discussed the Western states fire protection inspection.

9:46 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Payroll for week of September 4, 2026, and meeting minutes.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Payroll in the amount of $190,710.06 dollars with check numbers 660673 thru 660677 and electronic check numbers 58463 thru 58535, and also Liability check numbers 660678 thru 660682, and electronic liability check numbers 58462 and 58461. All in favor. Motion carried.

Commissioner Clemts moved, and Commissioner Simons seconded to approve the minutes from July 28, and July 30, 2026. All in favor. Motion carried.

10:00 AM- 10:30 AM Conditional Use Removal-Elk Run II, lot 5-Michele Lukkason- POSSIBLE ACTION ITEM

Present: Ginny Tubbs-citizen, Michele and Jerry Lukkason-citizens, Bruce Moats-citizen, Glenn Koepke-citizen, Candis Hampton-Land planner assistant.

Michele explains how they would like to build on the flat bench up on the hillside of lot 5. Slocum Burnham built a nice wide road up to it that she feels will run off water well and be a good access 1/3rd up the lot. They want to build a shop and living area and had Andy visit the site to do a septic permit inspection on August 6th. If this wasn't already Okay, then why would he come for the septic permit, she asked. The Commissioners told her that to consider a variance or to remove a condition placed on a lot, they would need to publicly advertise the topic so that people could attend the public meeting. Candis will handle the placement of the notice in the paper for the required number of days. No action was taken.

10:30 AM- 11:00 AM- Approve the TFS/Budgets for schools, approve an agreement for county contracted superintendent, and a finance and investment update-Merry Mueller-ACTION ITEM

Present: Ginny Tubbs-citizen, Bruce Moats-citizen, Glenn Koepke-citizen, Merry Mueller-Treasurer/Superintendent of schools.

The Trustee Financial Summary for all three county schools has been submitted by the school boards from St. Regis, Superior and Alberton. Merry said that they are ready for County approval.

Commissioner Clemts moved, and Commissioner Simons seconded to approve the annual school budgets for St. Regis, Superior, and Alberton schools. All in favor. Motion carried.

Merry went on to the next topic of the annual contract for a credentialed county superintendent for schools when experiencing grievances or other issues. The person doing it for the last several years has agreed to renew the contract for $3,300.00 dollars for another year.

Commissioner Clemts moved, and Commissioner Simons seconded to approve the contract with Don Almquist to serve as the Mineral County credentialed Superintendent of schools who is able to address any conflicts, grievances, or hearings. All in favor. Motion carried.

11:00- 11:15 AM Resolution # 9-3-2026(A) to Rescind the Stage 2 fire restrictions- Mary Jo Lommen, fire warden-ACTION ITEM

Present: Ginny Tubbs-citizen, Bruce Moats-citizen, Glenn Koepke-citizen, Mary Jo Lommen-Fire Warden.

Mary Jo said that the Lolo Forest rescinded their restrictions yesterday forest wide. She is proposing that Mineral County can safely do the same.

Commissioner Simons moved, and Commissioner Clemts seconded to Approve Resolution 9-3-3036(A) and to rescind the Stage 2 fire restrictions in Mineral County. All in favor. Motion carried.

11:15 AM- 11:30 AM Resolution # 9-3-2026(B) to revise resolution # 1-8-2026(D) to increase standard mileage rate from .725 cents to .76 cents per the IRS changes. -ACTION ITEM

Present: Ginny Tubbs-citizen, Bruce Moats-citizen, Glenn Koepke-citizen.

Due to the noticeable increase in gasoline and travel, the IRS suggests changes to the standard mileage rate. In January the rate was .725 cents pr mile, and today the new rate is .76 cents per mile. Mineral county will adopt the updated rate with this resolution.

Commissioner Clemts moved, and Commissioner Simons seconded to adopt Resolution # 9-3-2026(B) that increases standard mileage to .76 cents per mile. All in favor. Motion carried.

11:30 -12 noon- PUBLIC COMMENT. None was provided.

1:00 PM- 1:30 PM Alberton Ridge Runners saddle club – 2nd request to hoist event at Mineral County fairgrounds in September 2027- POSSIBLE ACTION ITEM.

Present: Ginny Tubbs-citizen, Bruce Moats-citizen, Dave Ohern-saddle club, Rebecca Moore-saddle club, Sterling Brown-Saddle club, Nick Ostle- Lions Club, Sydny Cataldo-Fair Board.

Sterling said that he would like the commissioners to just decide on the question since it is a county asset. The Commissioners wanted him to meet first with the other stakeholders there, the Fair board and the Lions club. They are the main reason the fairgrounds are ready and in shape for events there. Sydny said that he hasn't reached out to have a meeting with them. Nick Ostle is the president of the Lions club and they haven't held a meeting yet either. Sterling Brown said he didn't feel he needed to be on their meeting agendas to ask for anything. Just have Commissioners decide. No action was taken.

The regular County Business Meeting adjourned at 1:30 PM.
Commissioners adjourned for the day at 4:15 p.m.
The next regular meeting will be Thursday September 10, 2026 in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

September 10, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday September 10, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

8:00 AM- 8:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: Sick Leave grants from employees towards Lisa Ishler.

Administrative: October is Domestic Violence awareness month and the Mineral County Helpline wants to place ribbons on the courthouse pillars and front trees. Permission granted.

8:46 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

8:46 AM- 9:00 AM Approve Payroll for week of September 11, 2026, and meeting minutes.

Later at 10:00 AM Commissioner Zylawy moved, and Commissioner Simons seconded to approve Claims in the amount of $105,533.31 dollars with check numbers 774262 thru 774320 and claim numbers 47963 thru 48021. All in favor. Motion carried.

Commissioner Clemts moved, and Commissioner Simons seconded to approve the minutes from August 6, 2026. All in favor. Motion carried.

9:00 AM- 9:30 AM Commissioner's investigation as to ESU Pursuits Records-Debra Jackson-DISCUSSION

Present: Bruce Moats-citizen, Danielle Hagemo-citizen, Monte Turner-citizen, Debra Jackson-County Attorney, Wally Congdon-Deputy County Attorney, Diane Magone-citizen, Shawn Smalley-former Commissioner, Gordon Hendrick-citizen, Ryan Funke-Sheriff, Shawn Davis-citizen, Jay Bailey-citizen, Kelly Morrision-citizen, Lauren Atkin-citizen, Lance Jasper-Attorney for Funke on the phone.

Deb said that back on July 28, 2026 a meeting was scheduled for her and the Sheriff to visit on the topic of the patrol cars. But the Sheriff cancelled out. Deb was needing records from him about the cars and he was not responding to her e-mailed requests. Deb said that her request for records made to the Treasurer and the Clerk and Recorder were complied with promptly, and she was only waiting on what the Sheriff had now. Deb recited the history of all her requests. Attorney Lance Jasper spoke and said that Deb had every opportunity to obtain what she needed from the FBI, so why have a public meeting to make a show about it. Both attorneys began shouting over each other and emotions ran high as they argued. Former Commissioner Smalley spoke next saying that he did not possess any documents at all pertaining to the ESU pursuits purchase. No e- mails or purchase orders or relevant information on it. Danielle Hagemo asked if the USB in the sheriffs' possession is owned by the county. The discussion ended with Funke's attorney, Lance Jasper, promising to deliver the USB files to the Commissioners by Friday.

11:30 AM- 12 Noon Public Comment

Present: Bruce Moats-citizen, Wally Congdon-Deputy Co. Attorney, Glen Koepke-citizen, Brandy Taylor-citizen.

Bruce- commented that after seeing the arguing between Funke's attorney and the County attorney, he feels that people need to stop all the infighting. He understands that the ESU pursuits situation is a criminal and financial concern, but that the two departments need to start communicating with each other. Brandy said: she believes that both public officials from those offices really do care about their budgets. Ben commented, and asked who is going to be paying for Sheriff Funke's attorney.

1:00 PM- 1:30 PM MFPE Contract Negotiations- Justin Hawkaluk- POSSIBLE ACTION ITEM

Present: Justin Hawkaluk- MFPE Union, Ryan Funke-Sheriff.

In June the there was discussion to allow 1.00 dollar more for shift differential if it was a true night shift. Not splitting the hours on a shift. The Union also wants letters of reprimand to be removed from officers file after 18 or 24 months of the occurrence. No decisions or contract was solidified.

The regular County Business Meeting adjourned at 1:30 PM.
Commissioners adjourned for the day at 4:15 p.m.
The next regular meeting will be Thursday September 17, 2026 in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

September 17, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday September 17, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: DES state time certification form for Amy Parks. Delegate Authorized Representative for EMPG grant and name Amy Parks. Satellite WIC Program agreement with Sanders County and DPHHS. Contract with Mineral County airport to receive $23,052.00 dollars from U.S. Forest Service for use as their Airport Base for Summer fires.

Administrative: Commissioner Simons said that on Monday September 14, he received the thumb drive on ESU pursuits purchases from Undersheriff Cashman. He took it directedly upstairs to the County Attorney.

9:46 AM Call Meeting to order, Pledge of Allegiance.
Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Payroll for week of September 18, 2026, and meeting minutes.
NOTE: Actually, approved at end of day at 11:30 AM***

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Payroll in the amount of $ 213,870.79 dollars with check numbers 660683 thru 660686 and electronic check numbers 58389 thru 58460, and also Liability check numbers 660687 thru 660691, and electronic liability check numbers 58387 and 58388. All in favor. Motion carried.

Commissioner Simons moved, and Commissioner Clemts seconded to approve the minutes from August 13, 2026. All in favor. Motion carried.

10:00 AM- 10:30 AM Bid opening and award-Mineral County Detention center roof reconstruction-ACTION ITEM

Present: Ginny Tubbs-citizen.

Four sealed bids for the project were received.

1- Metal works of Montana (MOM) = $288,244.00 dollars
2- Western Montana Roofing = $221,058.35 dollars
3- Jimmy's roofing = $227,500.00 dollars
4- Summit Roofing = $209,965.00 dollars

Commissioners decided to hold the awarding of the bid until Consultant Cromwell and County attorney reviewed the proposals.

10:30 AM- 10:40 AM DES Emergency management performance grant FY 26-27 approval-Amy Parks DES Coordinator-ACTION ITEM

Present: Ginny Tubbs-citizen, Ben Banks- Sheriff elect, Amy Parks-DES coordinator.

Amy is asking permission to apply again for this grant that funds a part of the DES program with this Emergency management performance grant. It provides $12,070.00 dollars to the DES budget.

Commissioner Simons moved, and Commissioner Clemts seconded to authorize Amy Parks to apply for the Emergency Management Performance Grant for FY 27. All in favor. Motion carried.

10:40 AM- 10:50 AM Request to apply for state Homeland Security grant – Amy Parks DES coordinator ACTION ITEM

Present: Ginny Tubbs-citizen, Ben Banks- Sheriff elect, Amy Parks-DES coordinator.

Amy is asking to apply for the state homeland security to reduce terror acts, cyber security, and elections. It is a zero-match grant to help with improved security. It is due October 16. It would be up to two years and no county money required.

Commissioner Clemts moved, and Commissioner Simons seconded to approve the request and have Amy apply for the State Homeland Security Grant. All in favor. Motion carried.

10:50 AM- 11:00 AM Request position for a part time DES Deputy-Amy Parks, DES coordinator-ACTION ITEM

Present: Ginny Tubbs-citizen, Ben Banks- Sheriff elect, Amy Parks-DES coordinator, Lori Green-citizen, Linda Hicks-citizen, Tom Hicks-citizen.

Amy said that the emergency management planning grant (EMPG) allows her to have a part time deputy to cover and assist Amy should the need arise. Amy said she would give up ¼ of her time to let the deputy be a half-time position. It would be at no cost to the County and would make her office more efficient. There is also fringe benefits in the EMPG grant for a part time deputy.

Commissioner Simons moved, and Commissioner Clemts seconded to approve the request for a Deputy DES through the EMPG grant and by having Amy step back to ¼ time from the grant. All in favor. Motion carried.

11:00 AM- 11:15 AM Request to dispose of records per the records retention schedule-Kelann McLees, Clerk and Recorder-ACTION ITEM

Present: Ginny Tubbs-citizen, Ben Banks- Sheriff elect, Kelann McLees- Clerk and Recorder, Lori Green-citizen, Linda Hicks-citizen, Tom Hicks-citizen.

Kelann said that old records are old enough now and scheduled to be disposed of. Some are old claims and invoices, and some are state and federal ballots from 2011.

Commissioner Clemts moved, and Commissioner Simons seconded to dispose of the records per the records and retention schedule. All in favor. Motion carried.

11:30 AM- 12 Noon Public Comment. -No Comment was provided.

The regular County Business Meeting adjourned at 12:00 PM.
Commissioners adjourned for the day at 4:15 p.m.
The next regular meeting will be Thursday September 24, 2026 in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

September 24, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday September 24, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

8:45 AM- 9:30 AM Administrative Business- in individual offices of Commissioners

Documents Signed: Resolution # 9-24-26. Commissioner Simons signed a Docu sign with Slate architecture for recommendation of a contractor. Chair signed broad level tiered environmental review for activity on CDBG rehabilitation loan grant # MT-CDBG-HSP-25-01.

Administrative: Commissioners reviewed Income statements of 8/26.

9:30 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:30 AM- 9:45 AM Approve Claims for week of September 25, 2026, and meeting minutes.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve claims in the amount of $ 116,263.83 dollars with check numbers 774322 thru 774374 and claim numbers 48022 thru 48074. All in favor. Motion carried.

Commissioner Simons moved, and Commissioner Clemts seconded to approve the minutes from August 20, and August 27, 2026. All in favor. Motion carried.

9:45 AM- 9:50 AM Appointment of Special Prosecutor-Deb Jackson-County Attorney-ACTION ITEM

Present: Ginny Tubbs-citizen, Debra Jackson-County Attorney, Bruce Moats-citizen, Mr. and Mrs. Jerry Lukkason-citizens, Glen Koepke-citizen, Candis Hampton-land planning assistant, Judy Stang-citizen.

County Attorney Jackson would like to name incoming County Attorney elect, Roy Miller, as a special prosecutor in her office. This will enable him to get orientated and ready for some January trials set to happen as soon as he swears in. Miller has been coming in to the office free of charge to get familiar with the office that he will be seated to in January 2027.

Commissioner Simons moved, and Commissioner Clemts seconded to appoint incoming county attorney elect, Roy Miller, as a Special Prosecutor for Mineral County. All in favor. Motion carried.

9:50 AM- 10:00 AM Possible ESU Pursuit update-Deb Jackson- DISCUSSION

Present: Ginny Tubbs-citizen, Debra Jackson-County Attorney, Bruce Moats-citizen, Mr. and Mrs. Jerry Lukkason-citizens, Glen Koepke-citizen, Candis Hampton-land planning assistant, Judy Stang-citizen.

Debra Jackson said that she is still working on documents and information from the Sheriffs thumb drive. Will continue trying to get money back and possibly from insurance/bonds.

10:00 AM- 11:00 AM Elk run II, lot 5 condition amendment request-Andy Short- ACTION ITEM

Present: Ginny Tubbs-citizen, Debra Jackson-County Attorney, Bruce Moats-citizen, Mr. and Mrs. Jerry Lukkason-citizens, Glen Koepke-citizen, Candis Hampton-land planning assistant, Judy Stang-citizen.

Michelle Lukkasson presented the three required letters from emergency responders saying that their proposed driveway is okay for them to access in a time of urgency. The Mineral County Sheriffs office, the St. Regis Fire Chief, and the Superior Area Ambulance Service all submitted letters saying that it was not a problem. With that issue being remedied, the amendment to lot 5 could move forward.

Commissioner Clemts moved, and Commissioner Simons seconded to approve the request to amend condition #3 and allow a single-family residence in the No-Build Zone on Lot 5 of the Elk Run II subdivision. **All in favor. Motion carried**.

11:00 AM- 11:10 AM Resolution # 9-24-26 to change regular meeting day from a Thursday holiday (Thanksgiving Day)- ACTION ITEM

Present: Bruce Moats-citizen.

Regular meeting days are on Thursdays and the Thanksgiving holiday will be a day the courthouse is close. Therefore, a resolution to change the meeting day is required.

Commissioner Zylawy moved, and Commissioner Clemts seconded to approve Resolution # 9-24-26 to change the meeting day that week to a Wednesday. All in favor. Motion carried.

11:10 AM- 11:30 AM Detention center re-roof bid award- ACTION ITEM

Present: Bruce Moats-citizen, Ginny Tubbs-citizen, Glen Koepke-citizen.

The bids had been opened and reviewed a few weeks ago, but the Board wanted to give time for Slate consulting and the County attorney to review them all before awarding the contract.

Commissioner Simons moved, and Commissioner Clemts second to award the contract to the lowest bidder to Summit roofing of Missoula MT. for $ 209,965.00 dollars and to use the Capital improvement fund and $80,000.00 dollar state Energy Grant. All in favor. Motion carried.

11:30 AM- Public Comment

Present: Bruce Moats-citizen, Ginny Tubbs-citizen, Glen Koepke-citizen.

Glen said that Dan Woodson's last day working for St Regis Park this season is tomorrow, IBEY nursery will be out to blow out the pipes, bears have torn up the garbage container.

Bruce – asked if anyone had insight or ideas for new rules regarding taxes.

1:00 PM- 1:15 PM. Deputy DES job description, review and approval. Amy Parks-POSSIBLE ACTION ITEM

Present: Amy Parks-DES manager.

Amy explained how this job would not be hourly, but a part time position to assist in a big event when both her and the deputy would respond. The deputy could also respond to truck wrecks or other incidents when Amy was not able to. There would not be any new money required since Amy is giving up some of her time to fund it.

Commissioner Simons moved, and Commissioner Clemts seconded to approve the Deputy DES coordinator job description. All in favor. Motion carried.

The regular County Business Meeting adjourned at 1:18 PM.
Commissioners adjourned for the day at 4:15 p.m.
The next regular meeting will be Thursday October 1, 2026 in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy

MINERAL COUNTY COMMISSIONERS **ATTEST:_____**
Kelann McLees, Clerk & Recorder

_____
Roman Zylawy, Chairman of the Board

_____
Duane Simons, Member

_____
Daniel Clemts, Member