

AUGUST 2026

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS OF MINERAL COUNTY, MONTANA

August 6, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday August 6, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: Town of Alberton Law Enforcement Contract for 2026-2027 FY to Receive \$37,430.40 dollars. Commissioner Simons signed the Service order with Master agreement with Slate Architecture and Mineral County. A1A Document B22-2018.

Administrative: Commissioners talked about the dry conditions and how the Lolo Forest had just enacted Stage II fire restrictions. Commissioners will have it on the next agenda to discuss with County Fire Warden.

9:46 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Payroll for week of August 7, 2026, and meeting minutes.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Payroll in the amount of \$187,850.38 dollars with check numbers 660649 thru 660652 and electronic check numbers 58612 thru 58682, and also Liability check numbers 660653 thru 660656 and electronic liability checks 58610 and 58611. All in favor. Motion carried.

Commissioner Simons moved, and Commissioner Clemts seconded to approve the minutes from June 18 and June 25, 2026. All in favor. Motion carried.

10:00 AM- 10:30 AM Request to appoint a Special Investigator-County Attorney -POSSIBLE ITEM

Present: Jay Bailey-citizen, Monte Turner-citizen, Glen Koepke-citizen, Shawn Davis-citizen, Diane Magone-citizen, Ben Banks-sheriff elect 2027, Ginny Tubbs-citizen, Deb Jackson-County Attorney.

Deb is asking to be able to hire a special investigator in her office for a few months to assist with a big trial/hearing that is upcoming. She said she has someone in mind who has previously worked on the cases. Commissioner Zylawy asked why she doesn't simply give Val more hours as investigator. Deb replied that Val is currently here three days a week, (Tuesday, Wednesday, Thursday) and she isn't interested to work extra hours, and the other investigator she wants to hire knows the history of the case. Deb also said that the person would be hired at the entry rate of 15.00 dollars an hour and help be in office Mondays and Fridays when Val is gone. Commissioners decided to postpone a decision on this until next week.

11:30 AM- 12 Noon-Public Comment

Present: Glen Koepke-citizen, Diane Magone-citizen, Ben Banks-sheriff elect 2027, Ginny Tubbs-Fair Board Member.

Ginny gave report on the Mineral County Fair and said it was a strong turnout with 101 people submitting entries in all classes for judging. 300 items were submitted and vendors there were also pleased with this year's attendance. This was despite the fact that Missoula County extended their fair dates and it coincided with same days as ours.

The regular County Business Meeting adjourned at 12:00 PM.

Commissioners adjourned for the day at 4:15 p.m.

The next regular meeting will be Thursday, August 13, 2026 in the Commissioners Meeting Room

Minutes were taken by Roman Zylawy

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

August 13, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday August 13, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

7:50- 8:00 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

Documents: Signed Interlocal agreement with Alberton city and Mineral County to provide court services for the Town. Commissioner Simons signed the asbestos inspection agreement. New tobacco grant with Flathead County health department and Mineral County health, the MTUPP contract agreement. MOU with Mineral County MT rails to trails program. Signed First Amended and restated interlocal agreement for the administration of the Parks to Passes BUILD grant award. Signed Resolution # 8-13-2026.

Administrative: Commissioners received a resignation letter from Al Acheson from the Mineral County Fair Board. Discussed a couple of sexual harassment complaints received and to have an attorney from Missoula who specializes in these cases.

8:00 AM- 11:00 AM Preliminary FY 2026-2027 Budget hearing

Present: Jay Bailey-citizen, Shawn Davis-citizen, Bruce Moats-citizen, Ben Banks-sheriff elect 2027, Ginny Tubbs-citizen, Kelann McLees-Clerk and Recorder, Jessica Connolly-Finance officer.

Mineral County received a higher value from the State for a mill value, it increased to \$16,894.92. However, the State reduced the number of Mills down to 111 mills. The total increase in dollars for Mineral County above last year's amount, is a total of \$82,000.00 dollars more for the County. Jessica questioned the benefit in terms of employee time/work involved for the smaller grants that are under \$5,000.00 dollars. The County car is a 20-year-old chevy envoy with 138,000 miles and setting a fund aside to purchase a newer car is needed. All department heads are asking for a full dollar raise for their employees. Jen has one she asks to get \$1.79 more total, and to reduce an employee's hours to 32 hours a week and hire another for just 8 hours a week to total 40 hours. Jessica will have to use the new state law allowing the Sheriff to make more than the other elected officials so as to allow deputies the .79 cent raise. Since their pay is a percentage of the sheriff, his base will be raised to 8.4% above the others. With 55 employees receiving a raise of .79 cents, this will increase the budget by approximately \$90,000.00 dollars.

10:59 AM text from Julie Miller asking why the video is off. I reply, "is it on now"? She replies no, and is say that Dan is checking and everything appears to be on. He closes out to restart, and other viewers are joining at 11:12 AM. I text her that Anna Marie texted that she is watching, and suggest it might be her internet connection. Dan says that three people are on live and watching. Julie asks that Dan screenshot it and prove that its running. And that she has 'Had enough!'. Also, that she will be filing formal complaints with her video as proof. At 11:30 AM Ted Hartman texts me that he is watching and hearing

everything just fine on his end. Julie asks that he screenshot or video it. Julie sends a pic of her computer screen that is black with "The person isn't sharing video" captioned. I reply, "Weird". No further communication after 11:34 AM.

11:00 AM- 11:30 AM Request to hire Temporary Special Investigator -County Attorney-ACTION ITEM

Present: Bruce Moats-citizen, Ben Banks-sheriff elect 2027, Ginny Tubbs-citizen, Glenn Koepke-citizen, Amy Parks-DES manager, Debra Jackson-County Attorney.

Deb says that she has some big cases coming near for court and that an investigator would be able to help a great deal for trial. Commissioner Zylawy asked previously about using the other part time investigator, but Deb says this person has personal insight about the cases and is willing to work for minimum wage. The policy manual for mineral county starts employees at \$15.00 dollars an hour and that is what this person would be paid. Deb said that working three days a week it would be approximately \$4,320.00 dollars to hire this person for 3-4 months. A temporary or short-term hire does not need to be advertised as a competitive hire and can be hired at the discretion of the department head and County. Therefore, since there will not be any benefits for a part-time, short-term hire, and the pay will be minimal and is in the County attorney's budget, the consensus is to allow the county attorney to hire.

Commissioner Clemts moved, and Commissioner Simons seconded to allow the County Attorney to hire a short-term employee without benefits at the rate of pay of \$15.00 dollars an hour. All in favor. Motion carried.

11:30 Claims Approval- for week of August 14,2026

Commissioner Zylawy moved, and Commissioner Simons seconded to approve claims in the amount of \$60,114.45 dollars and to include check numbers 774042 thru 774183 and claim numbers 47744 thru 47885. All in favor. motion carried. NOTE ** Later in the day- an old claim (#47737) needed the check to be re-issued. A new check was issued (#774184) in the amount of \$1,750.00 dollars. This raised the total claims amount for the week to a total of \$61,864.45 dollars. **

11:32 AM- 12:02 Noon Public Comment

Present: Bruce Moats-citizen, Ginny Tubbs-citizen, Glenn Koepke-citizen, Amy Parks-DES manager, Danielle Hagemo-citizen.

Amy said she found two grants. They are due on 8-18-2026, No match required. \$200,000.00 dollar Community policing development, recruiting, hiring, and retention. It is a ICJR (improve criminal justice response) grant. The other grant is for \$500,000.00 dollars for domestic violence and stalking.

Danielle asks about any current lawsuits ad when will the Sheriff come in and update public on things. And what is current status of Allard lawsuit. She wants to obtain information from the clerk and recorder about Stone Garden Overtime monies.

2:15 PM- 3:00 PM Parks to passes and the 5 county RAISE planning grant-Diane Magone-ACTION ITEM

Present: Diane Magone- Chair of Mineral County Rails to Trails, Ginny Tubbs-citizen, Carole Young-citizen, Amanda Cooley- Parks to Passes co -lead from Powell County.

Diane has a MOU between Mineral County Montana Rails to trails with zero money required, only that we agree to be a partner with Missoula, Granite, Powell, and Butte silver Bow counties. And to name Diane Magone as the point of contact and to sign on with the Parks to passes BUILD grant award. This grant will help improve trails and rail beds for connecting the trails with other counties and across Montana. Powell county will be responsible for managing the grant and the associated costs. But no cost to Mineral County. Only that we are a partner in the trails system plan.

Commissioner Simons moved, and Commissioner Clemts seconded to agree to sign the MOU between Mineral County and Mineral County MT Rails to Trails and the Parks to Passes BUILD Grant Award

with four other counties (Missoula, Granite, Powell, and Butte-Silver Bow) with Zero money required. All in favor. Motion carried.

The second Motion on the matter:

Commissioner Clemts moved and Commissioner Simons seconded to sign the first amended and re-stated interlocal agreement for Parks to Passes BUILD grant. All in favor. Motion carried.

3:00 PM- 3:15 PM Resolution to enact Stage 2 fire restrictions-Mary Jo Lommen-ACTION ITEM

Present: Wayne Cashman-Undersheriff, Ginny Tubbs-citizen, Mary Jo Lommen-Fire Warden.

Mary Jo said that the Lolo Forest enacted stage 2 restrictions last week, and due to the dry conditions thought Mineral County should follow suit.

Commissioner Clemts moved, and Commissioner Simons seconded to approve Resolution#8-13-2026 to enact stage 2 fire restrictions in Mineral County. All in favor. Motion carried.

The regular County Business Meeting adjourned at 3:20 PM.

Commissioners adjourned for the day at 4:15 p.m.

The next regular meeting will be Thursday, August 20, 2026 in the Commissioners Meeting Room

Minutes were taken by Roman Zylawy

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA
August 20, 2026**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday August 20, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed school nurse contract with Alberton school \$17,551.00 dollars

Administrative: Commissioners talked about the asbestos inspection that was happening today at 10:30 AM

9:46 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Payroll for week of August 21, 2026, and meeting minutes.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Payroll in the amount of \$186,813.30 dollars with check numbers 660657 thru 660661 and electronic check numbers 58538 thru 58609, and also Liability check numbers 660662 thru 660669 and electronic liability checks 58536 and 58537. All in favor. Motion carried.

Commissioner Simons moved, and Commissioner Clemts seconded to approve the minutes from July 2 and July 8, 2026. All in favor. Motion carried.

10:00 AM- 11:00 AM Budget workshop

Present: Jay Bailey-citizen, Danielle Hagemo-citizen, Kelann McLees-Clerk and Reorder, Shawn Davis-citizen, Ben Banks-sheriff elect 2027, Ginny Tubbs-citizen.

Keenan Taylor as the Deputy Clerk of Court will be receiving Deputy percentage pay that is 70% of the clerk. All other employees are receiving .79 cents more per hour. Andy Short's request for a new travel county car is being budgeted for \$20,000.00 dollars, and he will sell or trade the old 21-year-old vehicle. Deb Jackson is asking for a new laptop for \$1500.00 dollars through DIS. The commissioners also approved Jen Donovan's request to reduce a 40-hour employee to 32 hours and then hire one for the remaining 8 hours a week.

11:30 AM Public comment- No Comment provided.

The regular County Business Meeting adjourned at 12:00 PM.

Commissioners adjourned for the day at 4:15 p.m.

The next regular meeting will be Thursday, August 27, 2026 in the Commissioners Meeting Room

Minutes were taken by Roman Zylawy

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

August 27, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday August 27, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: 2025 Federal Forest Reserve payment certification form CFDA 10.665 funds. JV vouchers for 5/26 and 6/26. Three Resolutions: # 8-27-2026(A) and, (B), and (C).

Administrative: Commissioner Simons spoke with and e-mailed Slate, they will have advertising done and a date for bid opening on 9-17-26 for the jail roof project.

9:46 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Payroll for week of August 28, 2026, and meeting minutes.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Payroll in the amount of \$159,401.39 dollars with check numbers 774185 thru 774261 and claim numbers 47886 thru 774261, and also Liabilities in the amount of \$79,030.19 with check numbers 660670 thru 660672. All in favor. Motion carried.

Commissioner Simons moved, and Commissioner Clemts seconded to approve the minutes from July 16, 2026. All in favor. Motion carried.

10:00 AM- 10:30 AM Request from the Alberton Ridge Runners saddle club to host an event at Mineral County fairgrounds -POSSIBLE ITEM

Present: Ginny Tubbs-Fair Board member, Dave Ohern-citizen, Rebecca Moore-citizen, Sterling Brown-citizen, Sydney-Fair board member, Jason McLees-Lions Club member, Bruce Moats-citizen.

The saddle club would like to hold a Ranch Rodeo, 10 team event at the Fairgrounds next September in 2027. They said they will seek out local sponsors in the County and so far, have 9 verbal commitments. He will be checking in with Buffy Kelly to obtain event insurance for liability and get coverage for the two-day event. They will donate 10% of the gate fees to Emma’s house in Hamilton MT. Jason said that the Lions club has built up the stadium and grounds over the years with their volunteers and donations. New bleachers through a grant, and lots of man hours for upkeep. The consensus is that the saddle club needs to visit with the fair board and the Lions club to work out details of how things will go.

10:30 AM- 11:00 AM Final Budget Adoption with resolutions- ACTION ITEMS

Resolution #8-27-26(A) adopting Final operating Budget and setting appropriation authority for fiscal year beginning July 1,2026 and ending June 30, 2027.

Commissioner Clemts moved, and Commissioner Simons second to adopt Resolution#8-27-26(A). All in favor. Motion carried.

Resolution 8-27-26(B) Mineral County Salary Resolution Fiscal Year 26-27.

Commissioner Clemts moved, and Commissioner Simons second to adopt Resolution # 8-27-26(B). All in favor. Motion carried.

Resolution #8-27-26(C) Setting the Salary for the Justice of the Peace and establishing Office Hours.

Commissioner Clemts moved, and Commissioner Simons second to adopt Resolution # 8-27-26(C). All in favor. Motion carried.

11:30 AM- 12 Noon- Public Comment- None Provided

The regular County Business Meeting adjourned at 12:00 PM.

Commissioners adjourned for the day at 4:15 p.m.

The next regular meeting will be Thursday, September 3, 2026 in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy

MINERAL COUNTY COMMISSIONERS

ATTEST:_____

Kelann McLees, Clerk & Recorder

Roman Zylawy, Chairman of the Board

Duane Simons, Member

Daniel Clemts, Member