

JULY 2026

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS OF MINERAL COUNTY, MONTANA

July 2, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday July 2, 2026. Present were Commissioner Roman Zylawy and Commissioner Duane Simons. The vacancy left by the resignation of Commissioner Smalley is yet to be filled.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: CDBG Housing Rehabilitation Grant. Commissioner Zylawy signed FAA Outlay \$98,968.85 dollars grant # 3-30-0074-013-2025. Signed the Public Health Emergency preparedness task order # 27-07-6-11-036-0.

Administrative: None

9:46 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Claims for week of July 3, 2026.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Claims in the amount of \$474,036.75 dollars with check numbers 773831 thru 773916 and Claim numbers 47534 thru 47619. All in favor. Motion carried.

10:00 AM- 10:15 AM Resolution # 7-2-2026 to change Commissioner meeting day of 7-9-2026 to 7-8-2026 -ACTION ITEM

Present: Dawn Terrill-citizen, Penny Henderson-citizen, Ginny Tubbs-citizen.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Resolution # 7-2-2026. All in favor. Motion carried.

11:30 AM- 12 Noon- Public Comment

Present: Ginny Tubbs-citizen, Ben Banks-Sheriff elect 2027, Jay Bailey-citizen, Danielle Hagemo-citizen.

Ben said that he thinks the Commissioners should reach out to Riverside soup and Sandz for a one-year contract. That way the transition can happen slowly with the Jail staff starting to provide some of the meals.

Danielle announced that she has a request for records regarding the Sheriff's purchase of six cars, but only receiving three as of this date. She also asks why have the sheriff patrol cars have not yet been decal or marked as police vehicles, and have the old cars and the radios been sold.

The regular County Business Meeting adjourned at 12:00 PM.

Commissioners adjourned for the day at 4:15 p.m.

The next regular meeting will be Wednesday, July 8, 2026 in the Commissioners Meeting Room

Minutes were taken by Roman Zylawy

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

July 8, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Wednesday July 8, 2026. Present were Commissioner Roman Zylawy and Commissioner Duane Simons. The vacancy left by the resignation of Commissioner Smalley is yet to be filled.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: Energy efficiency Grant for \$80,000.00 dollars.

Administrative: Update on the Panther Pass Road and natural pier bridge. Discussed the forest service request that we combine our RAC group with Missoula County. Cromwell from Slate suggesting a mechanical roof on jail would be easier to get a contractor for.

9:46 AM Call Meeting to order, Pledge of Allegiance

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Payroll for week of July 10, 2026

**** Was approved at 11:30 AM ****

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Payroll and liability checks in the total amount of \$229,648.96 dollars with check numbers 660608 thru 660624 and electronic check numbers 58758 thru 58829 and liability check numbers 660630 thru 660633 as monthly June liabilities checks 660625 thru 660629 and liability electronic check numbers 58757 and 58756. The motion including Voiding several checks due to printer error. VOID check numbers 660612 thru 660624 and # 660628. All in favor. Motion carried.

10:00 AM- 10:30 AM Detention Center Food Contract-Sheriff Funke -ACTION ITEM

Present: Ginny Tubbs-citizen, Jay Bailey-citizen, Ben Banks-Sheriff elect 2027, Wayne Cashman-Undersheriff, Bailey Moree-Riverside soup and sandz.

A one-year contract was submitted from Bailey at Soup and Sandz. This should enable the jail enough time to Acquire the range, freezer and dishwasher for making their own meals. Undersheriff Cashman will get the contract up to the County attorney for final okay.

Commissioner Zylawy moved, and Commissioner Simons seconded to accept the contract rates from Riverside soup and Sandz and enter into a one-year contract for July 1, 2026 to June 30, 2027 for inmate meals. All in favor motion carried.

11:30 AM- 12 Noon Public Comment- None

11:31 – APPROVE PAYROLL- ** (see Motion above in 9:46 AM heading)**

The regular County Business Meeting adjourned at 1:20 PM.

Commissioners adjourned for the day at 3:45 p.m.

The next regular meeting will be Thursday, July 16, 2026 in the Commissioners Meeting Room

Minutes were taken by Roman Zylawy

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

July 16, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday July 16, 2026. Present were Commissioner Roman Zylawy and Commissioner Duane Simons. The vacancy left by the resignation of Commissioner Smalley is yet to be filled.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: Superior Interlocal Law enforcement agreement with Sheriff's office and town for fiscal year 2026-2027. Commissioner Zylawy signed Federal SRS election form for percentages of title 1 ,2, and 3. ,also signed the Interlocal agreement with Town of Superior for Town Court Services using Mineral County Justice Court. Commissioner Simons scanned the RAC application, and signed the new inmate food contract with Riverside Soup and Sandz

Administrative: None

9:46 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Claims for week of July 16, 2026.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Claims in the amount of \$263,562.03 dollars with check numbers 773918 thru 773962 and Claim numbers 47620 thru 47664. All in favor. Motion carried.

****Minutes were actually approved at 11:00 AM****

Commissioner Simons moved, and Commissioner Zylawy seconded to approve the minutes of May 14, 2026 and May 21, 2026. All in favor. Motion carried.

10:00 AM- 10:30 AM Appointment to fill Central District Commissioner Vacancy -ACTION ITEM

Present: Monte Turner-citizen, Ben Banks-Sheriff elect 2027, Carl Robinson-citizen, Patti Curtin-citizen, Ryan Funke-Sheriff, Gordon Hendrick-citizen, Dan Clemts-citizen, Danielle Hagemo-citizen, J. Miller-citizen, Kaydyn Brown-citizen, Jay Bailey-citizen, Vicki Hendrick-citizen, Norm Naef-Maintenance.

Three names were given to the board of Commissioners to pick a replacement for the vacancy created by Shawn Smalley's resignation. The names provided by the Mineral County Central committee were: Dan Clemts, Gordon Hendrick, and Carl 'Rob Robinson. Each potential appointee gave a short speech about themselves and why they wanted to be a new Commissioner.

Commissioner Zylawy moved to appoint Gordon Hendrick as the new Central district Commissioner for Mineral County. There was no second to the motion . Motion died.

Commissioner Simons moved to appoint Dan Clemts as the new Central district Commissioner for Mineral County. There was no second to the motion. Motion died.

Commissioner Zylawy anticipated the deadlock would not be broken at this meeting. He decided the subject would be back on the agenda the following week and provide time for more reflection and consideration by the board. The matter will be on the agenda for July 23, 2026 and later in the day at 5:30 PM.

10:30 AM- 11:00 AM Maintenance update: tree trimming at courthouse and removal, library sprinkler replacement, library basement cleanup-Norm Naef -ACTION ITEM

Present: Monte Turner-citizen, Ben Banks-Sheriff elect 2027, Danielle Hagemo-citizen, Norm Naef-Maintenance dept., Jay Bailey-citizen.

Norm advises that the local tree service company has provided a bid to remove the dying tree behind the courthouse, and the trimming of the remaining trees. Manahan Tree Trimming and removal company will perform the work for a total of \$4,200.00 dollars for everything.

Commissioner Simons moved, and Commissioner Zylawy seconded to approve the \$4,200.00 dollars amount for Managhan Tree Trim and Removal Company to complete the work. All in favor. Motion carried.

No action was taken on the library subjects.

**** Minutes were approved for May 15, and May 21 ** See the Minutes and Claims heading at 9:45 AM***

11:30 AM- 12 Noon- Public Comment

Present: Danielle Hagemo-citizen.

Danielle asked about the deputy cars and why is it that they do not yet have police markings and decals on them. She also said that she may organize a raffle for deputies to help them buy uniforms.

The regular County Business Meeting adjourned at 12:00 PM.

Commissioners adjourned for the day at 3:45 p.m.

**The next regular meeting will be Thursday, July 23, 2026 in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA
July 23, 2026**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday July 2, 2026. Present were Commissioner Roman Zylawy and Commissioner Duane Simons. The vacancy left by the resignation of Commissioner Smalley is yet to be filled.

9:00 AM- 9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: Commissioner Zylawy signed School Nurse Contract between Health Department and Superior School. Commissioners reviewed the ADSI CAD software renewed contract. Signed Sick leave grant hours from employees.

Administrative: The asbestos inspection needs to be completed first before the grant money for jail roof can come in. Call Slate and contractor to visit as soon as possible.

9:46 AM Call Meeting to order, Pledge of Allegiance

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM- 10:00 AM Approve Payroll for week of July 24, 2026.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Payroll in the amount of \$174,095.23 dollars with check numbers 660634 thru 660637 and electronic check numbers 58685 thru 58755., as well as liability check numbers 660638 thru 660640 and electronic liability check number 58683. All in favor. Motion carried.

8:00 AM to 5:00 PM Preliminary 2026-2027 Budget Meetings with all departments-DISCUSSIONS

Present: Jessica Connolly- Finance Officer, Amy Parks-DES manager, Jason McLees- Road Foreman, Bruce Moats-citizen, Jenn Donovan- Health Department Director, Claudia Boyer-Deputy Treasurer, Emily Park-MSU extension, Jay Bailey-citizen, Debra Jackson-County Attorney, Kasey Feasel-Deputy Clerk and Recorder, Danielle Hagemo-citizen, Ryan Funke-Sheriff, Ben Banks- Sheriff elect 2027, Jaime Talbot- District Court Clerk.

8:00 AM- 8:30 AM ROAD – The Salary Boards recommendation of 3% raises for elected official translates to .79 cents for hourly employees. The road department is expected to receive that amount. Jason talked about the Forest reserve money from the Federal government and the possibility of buying new equipment to replace the aging fleet.

8:30 AM- 9:00 AM Health Department- Jenn asked for 3% more money in the school nurse contracts. And her secretary wants to work less hours a week this year. Down to 32 hours. So, she wants to hire another person for the remaining 8 hours a week.

9:00 AM- 9:30 AM -Weed dept.– Dave Brink gone- Go to Treasurer visit early.

9:10 AM- 9:25 AM-Treasurer – Merry Mueller asks for a \$1.00 dollar raise for her Deputy Treasurer. She said Claudia is an exceptional employee. Merry is reminded that all employees will be getting the .79 cents.

9:25 AM- 10:00 AM- CDBG grants- Emily Park is paid partially by MSU extension, and partly by the county. She reports that she has two requests for loans of \$100,000.00 dollars from the revolving loan fund.

10:00 AM-10:12 AM County Attorney- Deb Jackson wants 1.00-dollar increase for Brandy, and also for Val. She also needs more money in the contract services fund next year too.

10:12 AM- 10:30 AM- Clerk and Recorder- Kasey says that IT fund will need to start alternating out old computers and replacing them in staggered fashion so as not one big cost.

10:30 AM- 11:00 AM- Sheriff and Care of prisoners- Sheriff Funke asks for \$15,000.00 more dollars in the supplies fund for increased fuel costs. Also asks for \$8,000.00 dollars more in the uniform allowance for officers.

11:00 AM- 11:10 AM-District court, Jaime Talbot- No real changes or big requests from District court.

11:10 AM- 11:30 AM-Maintenance-Norm Naef. No big requests from Norm. He advises that he will need 3 weeks for paternity leave and will have Keith Miles filling in to cover.

11:30 AM-12 Noon- Public Comment

Present: Dan Clemts-citizen, Norm Naef-Maintenance, Danielle Hagemo-citizen, Kim Taron-JP, Ginny Tubbs-Fair Board, Andy Short-Planner, Candis Hampton-Planning assistant, Guna Chabarek-Librarian, Bruce Moats-citizen, Amy Parks-DES manager, Ben Banks-Sheriff elect 2027

Danielle asks about the Sheriff and having an explanation on the whereabouts or status of the patrol cars he purchased.

1:00 PM-1:10 PM-Justice court, Kim Taron- Kim wants an increase of \$1.00 dollar an hour for all of her employees.

1:10 PM- 1:30 PM Fair budget-Ginny Tubbs- Ginny said that the fair board is requesting \$500.00 dollars more for travel to attend a fair conference in Utah.

1:30 PM- 2:00 PM Environmental health and planning- Andy asks if 20,000.00 dollars could be in a fund to purchase a new county car. The current chevy equinox is over 20 years old and has 135,000 miles on it.

2:00 PM- 2:15 PM Library -Guna Chabarek- Guna has an employee leaving and she said she will not replace her, instead Guna will work more and cut 9 hours for an employee. She also needs an increase of 2,000.00 dollars for books, and supplies for software increase of \$6,000.00 dollars.

2:15 PM – 3:00 PM- DES, Dispatch, and Civil Defense- Amy Parks-Amy wants 1.00 dollar for all her employees in dispatch. She gave an update on the civil defense budget and current status.

5:30 PM- 6:00 PM Appointment to fill the Central District Commissioner Vacancy-ACTION ITEM

Present: Dan Clemts-citizen, Hannah Shields-Mineral Independent Paper, Mary Jo Berry-citizen, Glen Koepke-citizen, Patti Curtin-citizen, John Rizzi-citizen, Tamera Clemts-citizen, Monte Turner-citizen.

The three names provided by the Republican central committee were: Dan Clemts, Gordon Hendrick, and Carl “Rob” Robinson. Last week there was a stalemate with Commissioner Zylawy and Simons not agreeing on a replacement. Since that time some things have changed, and Gordon Hendrick decided to bow out of the running since family issues changed his level of interest.

Commissioner Simons moved, and Commissioner Zylawy seconded to appoint Dan Clemts as the new Central District Commissioner. All in favor. Motion carried.

The regular County Business Meeting adjourned at 5:40 PM.

Commissioners adjourned for the day at 5:45 p.m.

The next regular meeting will be Thursday, July 30, 2026 in the Commissioners Meeting Room

Minutes were taken by Roman Zylawy

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

July 28, 2026

The Board of County Commissioners of Mineral County, Montana, met in a Special Litigation Strategy session on Tuesday July 28, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and newly appointed Commissioner Dan Clemts.

2:00 PM-3:00 PM Special Litigation Strategy with ESU Pursuits Corporation -DISCUSSION in the Mineral County Attorney’s Office

Present: Debra Jackson- Mineral County Attorney, Val Chesnutt-County Attorney Investigator, Commissioners Roman Zylawy, Duane Simons, and Dan Clemts.

A discussion ensued about how to move forward regarding the 3 patrol cars that have not arrived from ESU pursuit’s Co.

The County Litigation Strategy Meeting adjourned at 3:00 PM.

Commissioners adjourned for the day at 3:45 p.m.

The next regular meeting will be Thursday, July 30, 2026 in the Commissioners Meeting Room

Minutes were taken by Roman Zylawy

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

July 30, 2026

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday July 30, 2026. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dan Clemts.

9:00 AM-9:45 AM Administrative Business- in individual offices of Commissioners

Documents Signed: Resolution # 7-30-26, reviewed and signed Norm Naef Leave request for 8-9-26 to 8-26-26. Signed Bid award to Frontier West for Natural Pier Bridge repair. Kasey DocuSign for Zylawy the Health department Agreement of Zero to Five between state of Montana and Mineral County Health department for subaward monies of \$3,322.00 dollars.

Administrative: None

9:46 AM Call Meeting to order, Pledge of Allegiance

Meeting was called to order Pledge of Allegiance led by Commissioner Zylawy

9:46 AM-10:00 AM Approve Claims for week of July 31, 2026, and meeting minutes

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Claims in the amount of \$359,417.18 dollars with check numbers 773963 thru 774041 and Claim numbers 47665 thru 47743, and also Liabilities in the amount of \$99,431.73 dollars for check numbers 660641 and 660642. All in favor. Motion carried.

Commissioner Simons moved, and Commissioner Clemts seconded to approve the minutes from May 28, June 4, and June 11, 2026. All in favor. Motion carried.

10:00 AM-10:30 AM Bid opening and awarding for the Natural Pier bridge repair-Road Foreman Jason McLees -ACTION ITEM

Present: Jay Bailey-citizen, Jason McLees-Road Foreman.

There was just one lone bid received for the bridge job near Alberton. Frontier West was the contractor which submitted a bid in the amount of \$378,975.00 dollars to fix the Natural Pier Bridge. The Road foreman recommended the board accept the bid.

Commissioner Simons moved, and Commissioner Clemts seconded to award the bid to Frontier West Contracting to fix the Natural Pier Bridge in the amount of \$378,875.00 dollars. All in favor. Motion carried.

10:30 AM-11:00 AM Forest service Update- CANCELLED- due to busy on fires.

11:00 AM-11:15 AM West End Cemetery District# 3-Resolution to re-organize the board and reduce the current five board member board to a three-member board by Resolution # 7-30-2026-Ellen Matz-ACTION ITEM

Present: Nobody

Ellen Matz wrote a letter explaining how it was becoming more difficult to find interested people to be on the five-member cemetery board. She is asking that the Commissioners allow the original resolution organizing it as a five-member board, be re-written and reduced to a 3-member board for improved efficiency and a quorum at the meetings.

Commissioner Simons moved, and Commissioner Clemts seconded to change the required number of board members on the West End cemetery District from five board members to three and to approve Resolution # 7-30-2026 authorizing that. All in favor. Motion carried.

11:30 AM- 12 Noon- Public Comment- No Comment was provided.

1:00 PM- 1:30 PM Slate Architecture Update -Scott Cromwell-POSSIBLE ACTION ITEM

Present: Amy Parks- DES manager, David Lemieux-DEQ grant manager employee, Scott Cromwell-Slate architecture.

Discussion ensued about the energy grant Mineral County was awarded and the short turnaround for it. The hope from Amy and the Commissioners was that the time could be extended on it. David from DEQ thought there was a very good chance the DEQ would accommodate the request. Scott Cromwell will make the request formal to have it extended.

**The regular County Business Meeting adjourned at 2:00 PM.
Commissioners adjourned for the day at 3:45 p.m.
The next regular meeting will be Thursday, August 6, 2026 in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy**

MINERAL COUNTY COMMISSIONERS

**ATTEST: _____
Kelann McLees, Clerk & Recorder**

Roman Zylawy, Chairman of the Board

Duane Simons, Member

Daniel Clemts, Member