

NOVEMBER 2024

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS OF MINERAL COUNTY, MONTANA

November 1, 2024

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 1, 2024. Present were Commissioner Duane Simons, Commissioner Dawn Terrill and Commissioner Roman Zylawy.

9:00 AM- 10 AM Administrative Business- in individual offices of Commissioners

Documents signed: Commission Chair signed CDBG Grant Environmental certified Official document. Commission Chair signed CDBG letter of support and request for waiver. Commission Chair signed the CDBG grant 4-H and fair building letter of intent for improvement. Commission Chair signed the ARPA fund release for Pool in the park.

10:05 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order
Pledge of Allegiance led by Commissioner Terrill

10:05 AM- 10:10 AM Approve minutes of October 18 and 25th, 2024 and to approve payroll of 11-1-2024

Present: Bob Kroupa- citizen.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve payroll of 11-1-2024 in the amount of \$194,330.28 dollars, check numbers 660041 through 660045 and electronic check numbers 61927 through 61996, as well as one liability check # 660046, and electronic liability checks # 61925 and 61926. All in favor. Motion carried.

10:10 AM- 10:35 AM Public Comment

Present: Bob Kroupa

No Public comment was provided.

10:40 AM- 11:00 AM Request from DES director Amy Parks to increase the approved amount for the DES vehicle, from \$7,000 dollars to \$12,000 dollars- ACTION ITEM

Present: Bob Kroupa

Amy was not present, but e-mailed information on the radios and approximate installation costs. Previously Commissioners approved \$7,000.00 dollars, but this did not include radios.

The additional amount of money would complete the vehicle for readied service. The request is to increase the amount and utilize the ARPA monies for it. Emily Park oversees the ARPA fund and is agreeable to the purpose and usage.

Commissioner Simons moved, and Commissioner Zylawy seconded to approve the requested increase for the DES response/service vehicle to \$12,000.00 dollars, and to use the ARPA fund to pay for it. All in favor. Motion carried.

Meeting Adjourned at 10:45 AM.

The regular County Business Meeting adjourned at 10:45 PM.
Commissioners adjourned for the day at 3:00 p.m.
The next regular meeting will be Friday, November 8, 2024, in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA
November 8, 2024**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 8, 2024. Present were Commissioner Duane Simons, Commissioner Dawn Terrill and Commissioner Roman Zylawy.

9:00 AM- 10 AM Administrative Business- in individual offices of Commissioners

Documents signed: None

10:05 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order
Pledge of Allegiance led by Commissioner Terrill

10:05 AM- 10:10 AM Approve minutes of November1, 2024 and to approve Claims of 11-8-2024

Present: RJ. Kroupa- citizen. Jeff Knox, citizen, Jacob Zimmerman, citizen, Andy Short, Mineral Co. Land Planner.

Commissioner Terrill moved, and Commissioner Simons seconded to approve the minutes of November 1, 2024. All in favor. Motion carried.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Claims for November 8,2024 in the amount of \$174,647.54 dollars, check numbers 770637 through 770748 and claim numbers 44365 through 44476, as well as liability check # 660047 through 660052.And to Void electronic check # 660050. All in favor. Motion carried.

10:10 AM- 10:35 AM Public Comment:

Present: RJ. Kroupa- citizen. Jeff Knox, citizen, Jacob Zimmerman, citizen, Andy Short, Mineral Co. Land Planner.

No Public comment was provided.

10:35 AM-11:20 AM Final Plat approval for Shyrock Motorcoach Community, Phase II, Major Subdivision. - Andy Short- ACTION ITEM

Present: RJ. Kroupa- citizen. Jeff Knox, citizen, Jacob Zimmerman, citizen, Andy Short, Mineral Co. Land Planner, Chris Lane-Manager of Shyrock, Kim and John Helton-citizens, Jen Dague-citizen, Wally Congdon-Deputy Co. Atty., Candis Hampton-Land Planner assistant,

All aspects of the Plat approval and it's 42 Conditions were reviewed and some were discussed. All people present in the meeting room were in favor of approving the final plat application. There were no opposing comments received or voiced on the subject.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve the final plat application for the Shyrock Motorcoach Community; phase 2 Major Subdivision, pending receiving the consent to plat from the lienholder. All in favor. Motion carried.

The regular County Business Meeting adjourned at 10:50 AM.
Commissioners adjourned for the day at 3:00 p.m.
The next regular meeting will be Friday, November 15, 2024, in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA
November 15, 2024**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 15, 2024. Present were Commissioner Duane Simons, Commissioner Dawn Terrill and Commissioner Roman Zylawy.

9:00 AM- 10 AM Administrative Business- in individual offices of Commissioners

Documents signed: Commission Chair signed the Mineral County Vendor Invoice for St. Regis Community Council and their Broadband project. \$26,845.00 Dollar invoice for Agreement # MC-2023-ARPA-002.

10:05 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order
Pledge of Allegiance led by Commissioner Terrill

10:05 AM- 10:10 AM Approve minutes of November 1, 2024 and to approve Claims of 11-8-2024

Present: RJ. Kroupa- citizen, Ginny Tubbs-citizen, Diane Magone-citizen.

Commissioner Simons moved, and Commissioner Terrill seconded to approve the minutes of November 8, 2024. All in favor. Motion carried.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve Payroll for November 15, 2024 in the amount of \$187,735.64 dollars, check numbers 660053 through 660058 and electronic check numbers 61855 through 61924, as well as liability check # 660059 and electronic liability check numbers 61853 and 61854. All in favor. Motion carried.

10:10 AM- 10:35 AM Public Comment:

No Public comment was given.

10:30 AM – 11:30 AM 4-H and fair Building improvements with Fair Board and Preliminary planning Grant and Preliminary Architectural Review- ARPA funds manager Emily Park- DISCUSSION

Present: RJ. Kroupa- citizen, Ginny Tubbs-Fair Board Member, Diane Magone-Fair Board Member, Anna Marie White-Fair Board Member, Emily Park-ARPA fund manager, Mary Jo Berry-Fair Board member, Al Acheson-Fair Board Member, Maura Johnson-citizen, Shawn Smalley-citizen, Bessie Spangler-citizen.

Emily spoke how getting a CDBG grant for the PAR would analyze the feasibility of refurbishing vs. rebuilding the Quonset hut 4-H building. The cost of the study is estimated at \$ 68,000 dollars, and the maximum allowed for CDBG planning grant is \$ 50,000 dollars. So, \$18,000 dollars would still be needed for completion of the study. The Fair board members present better understood what was needed next.

11:30 AM- 12:00 PM Forest Service Update- Rangers Abby Lane and Chris Gauger-DISCUSSION

Present: Chris Gauger-Ranger 9-mile, Abby Lane-Ranger Superior, Shawn Smalley-citizen, Bessie Spangler-citizen.

Ranger Gauger talked about a presentation coming up about a wildlife corridor or underpass crossing for animals. He said that a private group wants a way to reduce the wildlife hits on I-90 near 9-mile hill. He talked about the Petty Creek Road near the south fork and the decommissioning of roads there. The Sawmill- Petty 2-part project involving DNRC had 448 acres under their Good Neighbor authority to help move the project along. Soldier Butler sale is still under a Court injunction. The Lolo Forest plan revision now has a draft EIS that pushes out to the Fall of 2025. Abby talked about the Flat creek remediation project is now capping the repository and starting to back fill it. Work was done on the North fork of the Joe with the bridge and fish culvert installed. The Redd Bull decision was put out 9-30-2024, and Cabin city was refurbished and has new signs. Commissioner Simons inquired about some gates being opened up temporarily lake last year, to allow for firewood cutting. Abby said that they will no longer be doing that due to reasons of having to close equal miles of road that you might open. It has to do with the Grizzly bear and requires consultation with the US Fish Wildlife service. So, the practice will no longer be continued. Commissioner Simons also asked about the RAC committee and why hasn't Congress allowed for any appointees to hold a meeting. He also asked if the forest service would fix and repave parts of the Camels hump. Abby didn't know anything about plans to do that. Simons also suggested that she take a look at the Ward creek bridge near the on ramp over St. Regis River. Simons said the bridge will require some work.

1:15 PM-1:45 PM Canvassing for the November 5, 2024 Federal General Election- County Election administrator, Kelann McLees- Action Item

Present: Kelann McLees-Election Administrator.

Kelann said that Mineral County had 69% voter turnout with 4,163 voters participating. Kelann Presented the ticker tapes and print outs from the voting tally and each precinct. Commissioner Zylawy read aloud the results from each voting area.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve the General/Federal Election results of 2024 for Mineral County. All in favor. Motion carried.

1:45 PM-2:15 PM Request for ARPA Funds for Women in Timber-Emily Park, ARPA fund manager- ACTION ITEM

Present: Bessie Spangler-citizen, Emily Park-ARPA fund manager, Shawn Smalley-citizen.

Emily spoke about the women in timber and their building needing a repair to the roof. She said that the ARPA committee recommends awarding them \$20,000 dollars. Commissioner Terrill appreciates their work and wants to give them \$25,000 dollars to have. There was a question about the remaining balance and if the Superior cemetery or the West End cemetery had requested any funding. Emily said not yet.

Commissioner Terrill moved, and Commissioner Zylawy seconded to approve the amount of \$25,000.00 dollars for the Women in timber towards their roof repair. All in favor. Motion carried.

The regular County Business Meeting adjourned at 2:10 PM.

Commissioners adjourned for the day at 3:00 p.m.

**The next regular meeting will be Friday, November 22, 2024, in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA
November 22, 2024**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 22, 2024. Present were Commissioner Dawn Terrill and Commissioner Roman Zylawy. Commissioner Duane Simons was absent.

9:00 AM- 10 AM Administrative Business- in individual offices of Commissioners

Documents signed: Commission Chair signed Obligating Document for Award between Mineral County Emergency Management Program and Montana Disaster and Emergency Services Federal agreement number EMD-2024-EP-05003 for total Grant award of \$25,000.00 dollars.

Commission Chair signed a Vendor Notice for the Milwaukee Road-Haugan project. Grant agreement #RITP-22-8904 for the 3rd quarter 2024 in the amount of \$20,709.35 dollars.

10:05 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order

Pledge of Allegiance led by Commissioner Terrill

10:05 AM- 10:10 AM Approve minutes of November 15th, 2024 and to approve Claims of 11-22-2024

Present: RJ Kroupa- citizen, Richard Ford-citizen.

The November 15 Minutes were not yet completed for approval.

Commissioner Zylawy moved, and Commissioner Terrill seconded to approve Claims of 11-22-2024 in the amount of \$117,306.80 dollars, check numbers 77049 through 770866 and Claim numbers 44477 and 44594. All in favor. Motion carried.

10:10 AM- 10:35 AM Public Comment:

Present: RJ Kroupa-citizen, Richard Ford-citizen.

No Public comment was provided

10:35 AM-10:45 AM Treasurer Update- Merry Mueller-DISCUSSION

Present: RJ Kroupa-citizen, Richard Ford-citizen, Merry Mueller-Treasurer.

Merry presented the Bank Reconciliation worksheet for September 2024 and said that two CD's were just renewed at 4 and 5 years at 4.05% interest. She said that the County is also setting up accounts with the State of Montana STIP program through the County, and two with the St. Regis school and scholarship program. Department of Revenue visited Shyrock subdivision and added five new properties to the County tax rolls. Overall, the finances were doing well.

Meeting adjourned at 10:41 AM.

The regular County Business Meeting adjourned at 2:10 PM.

Commissioners adjourned for the day at 3:00 p.m.

**The next regular meeting will be Friday, November 29, 2024, in the Commissioners Meeting Room
Minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA
November 29, 2024**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 29, 2024. Present were Commissioner Duane Simons, Commissioner Dawn Terrill and Commissioner Roman Zylawy.

9:00 AM- 10 AM Administrative Business- in individual offices of Commissioners

Documents signed: Commission Chair signed Project Specific Agreement with MDT for Lozeau bridge \$83,500.00 dollars Grant award UPN # 10628000. Several ARPA Memorandum of Agreements between Mineral County Recipients and the following Sub-Recipients: Women in Timber for Roof replacement. Alberton PEAK foundation projects. Town of Superior for Recycling center. Food Bank of Mineral County project. Mineral County Pool in the Park project.

10:05 AM Call Meeting to order, Pledge of Allegiance.

Meeting was called to order
Pledge of Allegiance led by Commissioner Terrill

10:05 AM- 10:10 AM Approve minutes of November 15th and November 22, 2024 and to approve Payroll of 11-29-2024

Present: RJ Kroupa -citizen, Shawn Smalley-citizen.

The November 15 and 22 2024 minutes were not completed and ready to approve. Will be approved on the December 6,2024 meeting.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve payroll of 11-29-2024 in the amount of \$ 148,115.41 dollars for check numbers 660060 through 660064 and Electronic checks 61852 through 61785 as well as Liability check numbers 660065 through 660068 and Electronic Liability checks numbers 61783and 61784. All in favor. Motion carried.

10:30 AM- 10:45 AM Resolution to Approve Budget Amendments and approve transfer between funds for FY 2023-2024-Jessica Connolly- CANCELLED . to be on Agenda for 12-6-2024

10:45 AM- 11:00 AM Contract For Services Between Mineral County and Mineral County Economic Development Corporation- Emily Park-ACTION ITEM

Present: RJ Kroupa -citizen, Shawn Smalley-citizen, Emily Park-Economic Development representative, Denley Loge-State Senator-elect, Curtis Cochran-State Representative-elect, Judy Stang-St. Regis Park Board member, Sharon Patterson-citizen.

Emily talked about some of the work being done with grants and one was the SWP Grant of 2022 that got the bathrooms in the St. Regis Park. She said tghat now the contract between Mineral County and the Mineral County economic development corp. is needing to be renewed.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve the new Contract for services between Mineral County and Mineral County economic development Corporation. All in favor. Motion carried.

11:00 AM – 11:30 AM St. Regis Park requesting monies for the cost of the Motherboard for the irrigation system. -POSSIBLE ACTION ITEM

Present: RJ Kroupa -citizen, Shawn Smalley-citizen, Glen Koepke- citizen, Denley Loge-State Senator-elect, Curtis Cochran-State Representative-elect, Judy Stang-St. Regis Park Board member, Sharon

Patterson-citizen.

Judy Stang talked about how earlier she had asked for \$12,000 dollars for the park irrigation pump, system and motherboard costs from the county ARPA fund. The ARPA committee approved \$8,800 dollars, but not the cost of the Motherboard. Judy said that the park has spent 60% of their budget now, and its only November. Judy is asking for additional \$4,240.00 dollars for the Motherboard. Commissioner Simons said he recalled his intent to have the entire amount, including the Motherboard paid for out of ARPA funds.

Commissioner Simons moved, and Commissioner Terrill seconded to approve the request for \$4,240.00 dollars form ARPA fund to pay for the St. Regis Park Motherboard. All in favor. Motion carried.

11:30 AM- 12 Noon Revisit ARPA Funds request from Trestle Creek Golf course for ADA ramp repairs- ARPA manager Emily Park-ACTION ITEM

Present: RJ Kroupa -citizen, Shawn Smalley-citizen, Emily Park-Economic Development representative, Denley Loge-State Senator-elect, Curtis Cochran-State Representative-elect, Judy Stang-St. Regis Park Board member, Sharon Patterson-citizen, Matt Durand-Trestle creek Board member.

Emily Park is asking for reconsideration of the \$70,000 dollar request for the non-profit golf course to use ARPA funds to get the rotted ADA ramps repaired and back in compliance with federal requirements. Curtis Cochran talked about how important the golf course is and that he supports the funding request. It is for the club house facility that people use. Matt Durand spoke about how often the course is used. He said that last year they hosted 11,300 rounds of golf and 5,000 of those are from people out of town. Judy reminded people how the course came to be, and that it was donated to Mineral County and uses volunteers to operate. The presence of the course has increased the county tax base and is good for the area. Commissioner Zylawy asked Judy; that since she was just up previously as a Park board member needing money, would she rather see more of the money for the park, or this full 70,000 dollars for the golf course? Judy replied that, she would be okay with all of the \$70,000 dollars going to the golf course. Sharon from the ARPA committee spoke about how her son comes often to visit and always uses the golf course. Denley thinks it's a good request to fund since the golf course building is also used by people for birthday parties, meetings and even his old Rugby team players have used it. Commissioner Terrill believes it is a lot of money to approve for the golf course, and is not in support of the amount.

Commissioner Simons moved to approve the ARPA fund request of \$70,000.00 dollars for the Trestle creek golf course. Commissioner Zylawy seconded it for the sake of more discussion.

Commissioner Zylawy then asked Matt Durand whether the dollar amount could be pared down by making the patio deck be at ground level. Something along the lines of a concrete monolithic slab. Matt replied no, because there is too much elevation and it wouldn't be doable. Commissioner Zylawy then asked if instead of a ramp rebuild at both the north side and south side was necessary, and just the one ADA ramp would suffice. Mr. Cochran responded that the way building is laid out, fire exit requirements mad it necessary for both ramps.

Discussion ended, and the vote was called for on the motion to approve ARPA money for the Trestle creek golf course in the amount of \$70,000 dollars.

Voting Aye- Commissioner Simons.

Voting Nay- Commissioner Terrill and Commissioner Zylawy. Motion Failed 1-2.

Commissioner Zylawy then made a different Motion.

Commissioner Zylawy moved, and Commissioner Simons seconded to Approve the amount of \$50,000.00 dollars from the ARPA fund for the Trestle Creek Golf Course repairs.

Voting Aye-Commissioner Zylawy and Commissioner Simons.

Voting Nay- Commissioner Terrill. Motion carried 2-1.

1:00 PM- 1:30 PM Appoint a new Library Board member- Guna Chabarek-ACTION ITEM

Present: Curtis Cochran-State Representative- elect, Shawn Smalley-citizen.

Head Librarian Guna Chabarek could not be present, but recommended the sole applicant be appointed.

Commissioner Zylawy moved, and Commissioner Simons seconded to appoint Heather Pecora to the Mineral County Library Board.

State Representative-elect Cochran said that he was driving back from Helena to try to make it for public comment, but he was late. He wanted to quickly talk about his recent interim meetings and let us know what committees he was appointed to. He will sit on the Transportation and the Local government and state administration committees. He said that a big priority for him is to address a solution for the high property tax situation. Another is to vote for the Medicaid renewal that will be expiring. Cochran said he is for the renewal. He provided his contact information: Curtis.cochran@legmt.com and cell number (406)280-0081 and for Senator Loge- denley.loge@legmt.com and his other one is, denleylogehd14@gmail.com

The Commissioner meeting adjourned at 1:15 pm.

The regular County Business Meeting adjourned at 1:15 PM.

Commissioners adjourned for the day at 3:30 p.m.

The next regular meeting will be Friday, December 6, 2024, in the Commissioners Meeting Room

Minutes were taken by Roman Zylawy

MINERAL COUNTY COMMISSIONERS

ATTEST:_____

Kelann McLees, Clerk & Recorder

Dawn Terrill, Chairman of the Board

Duane Simons, Member

Roman Zylawy, Member