

MODIFIED SITE PLAN APPLICATION

Local Review of Minor Changes to Previously Approved Subdivisions

MT DEQ and Mineral County Environmental Health and Planning (MCE&P) allow for relocations of water or wastewater systems within the lot boundaries provided that the relocations meet local health regulations and applicable subdivision rules.

Modified Site Plan Submittal Requirements:

Please supply:

- Completed and signed MCEH&P application form
- Completed and signed MT DEQ Joint Application form, signed by the current owner of the property
- Fees
- Copy of the DEQ-approved lot layout you wish to modify
- A proposed site plan, to scale, clearly showing the proposed changes

Fees:

The fee is set in state regulation and is currently \$160. All Modified Site Plan applications must be accompanied by a check or money order to made out to MT DEQ.

Site Plan:

In order to modify a previously approved site plan, the new site plan must be clear and accurate. The elements of a site plan are described in state regulation 17.36.104 and include: county name, legal description, lot/tract name, lot size, north arrow, scale, locations of existing and proposed easements, roads, wells, drainfields, storm water structures, surface water, and floodplain. Using the existing approved site plan as a starting point is often the best way to create a new site plan.

Additional Site Work May be Required:

If the proposal includes relocation of a drainfield to an area further than 25' from a soil profile, a new site evaluation, and possibly percolation tests, will be required. The site evaluation can be done by MCEH&P for an additional fee, or by a consultant.

Final Approval:

Once we approve a modified site plan, we will send it to the applicant. It must be filed with the Mineral County Clerk & Recorder within 30 days of the approval and before a permit is issued.

Approvals not filed within 30 days are void unless re-certified by MCEH&P. We will send a copy of the approved modified site plan to MDEQ for inclusion in the DEQ Sanitation Act files.

MCEH&P MODIFIED SITE PLAN PROPOSAL

Original Approval Information:

DEQ Certificate of Subdivision Approval E.Q.# or E.S. No.: _____

Subdivision Name: _____ OR COS#: _____

Block _____ Lot/Tract/Parcel _____

Address of Site (if assigned): _____

Type of structure(s) proposed:

One Single-Family Dwelling _____ OR Other (describe) _____

“Other” includes multiple single family dwellings, duplexes, commercial use, mixed use, etc.

Briefly describe the reason for the proposed modification:

Check which type of modification being proposed, check all that apply:

____ moving the location of a well within the lot boundaries provided that the new location meets separation distances and will not adversely change the quality, quantity, and dependability of the water supply,

____ moving the location of the wastewater treatment system within the lot boundaries provided the new location meets separation distances and site evaluation criteria and the wastewater system is sufficient in terms of capacity and dependability.

____ Other (Describe):

Signature _____ Date _____

******IMPORTANT NOTE:** MCEH&P may decide that a proposal is too complex to qualify as a “minor change” allowed for review under the Modified Site Plan Procedure. If this is the case, the proposal could be made as a standard Subdivision Rewrite Submittal under the Sanitation Act.