

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**December 1, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, December 1, 2023. Present were Commissioner Duane Simons, Commissioner Roman Zylawy, and Commissioner Dawn Terrill.

**9:00 AM Administrative Business**

**Present:** Kelly Morrison-citizen

**Documents signed:** Commissioners signed the Airport hangar lease agreement between Mineral County and Geoffrey Boyd. Also, for the Airport, Commissioner Terrill signed the application for Federal assistance SF-424 for a 3-bay hangar. Commissioner Terrill then signed the Planning and Design Grant for the hangar for 14,900.00 dollars for the Airport Improvement Project (AIP) # 3-30-0074-012-2024. Additionally, she signed a New Construction Grant for the hangar for \$ 651,000.00 dollars for AIP # 3-30-0074-013-2024. Commissioners reviewed the property tax letter from Carl and Elaine Robinson. Commissioner Zylawy sent them a reply.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve the minutes of 11-24-2023. All in favor. Motion passed.**

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve total gross payroll for 173,266.06 dollars check numbers 19217 through 19225, and electronic deposits numbers 63701 through 63635. Including Liability check numbers 19226 through 19227 and Electronic Liability check number 63634. All in favor. Motion carried**

**10: 10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting was called to order

Pledge of Allegiance led by Commissioner Terrill

**1005 AM- 10:35 AM Public Comment**

**Present:** Kelly Morrison-citizen, Anna Marie White-citizen

Anna Marie asks about the State's 95 mills and how they will be collected with the taxes already being sent out. She also wanted to know if the board intended to not abide by the 2024 law requiring video in commissioner meetings. Asked about the judge's mandate to have a court-required supervisor and how much it will cost and how it will be paid for.

**10:45 AM – 11:00 AM Request approval to advertise for full-time public health nurse position.**

**ACTION Item - Jenn Donovan**

**Present:** Kelly Morrison-citizen, Anna Marie White-citizen, Andy Short-Environmental Planner, Jenn Donovan.

Jenn said that currently she has a Temporary part-time position at 29 hours a week and she would like to bump the hours up to 32 per week and advertise for a Permanent full-time position. She has a new grant that will fund this at no cost to the county.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve the request to advertise for a full-time public health nurse to be funded by the grant. All in favor. Motion passed.**

**11:00 AM – 11:30 AM A presentation on the current GIS mapping application project. -Environmental Health and Planning office- Andy Short**

**Present:** Kelly Morrison-citizen, Anna Marie White-citizen, Kelann McLees- Clerk and Recorder, Ryan Funke-Sheriff, Andy Short-Environmental Planner, Chris environmental planning office assistant, Amy Kelsey-Mineral County Helpline manager

Andy Short started off the presentation with a PowerPoint-type map on the large TV screens illustrating the area of Mineral County and the addressing system assigning locations for residential properties. The addressing is part of the emergency 911 plan and was using information from the ARC reader system onto the ENZI and newer model computer plan. Andy demonstrated the information available on the map site and how it could be helpful ranging from ownership, tax information, and almost anything associated with a particular plot of land. Anna Marie White asked if it also showed septic permits in certain locations. Andy replied that it was possible to do so, but as of now, that information was not yet logged into it. Civic Lens Co. is where we obtained the new system, and they will be training Matt Pearce on using the program.

**11:30 AM- 12:00 PM Crime Victims Advocate (CVA) Grant discussion on Research and findings.**

**Present:** Kelly Morrison-citizen, Anna Marie White-citizen, Clayton Ward-citizen, Ryan Funke-Sheriff, Juliette Miller-citizen, Amy Kelsey-Mineral County Helpline manager

Commissioner Terrill started the discussion out saying that she had visited with Mary Furlong and learned that the Mineral County Helpline was stepping up and filling the need for victims in Mineral County. Amy Kelsey from the Mineral County Helpline was present and spoke about the services they provide over in the library building in Superior. Amy said that they have one paid position and four volunteer advocates who assist victims in many ways ranging from motel rooms to legal assistance and counselling guidance. Last year they served 206 people at the Mineral County Helpline, and are striving to train more staff and accommodate even more. Currently no person is ever turned away, and anything the local Helpline here can't handle, is referred to another service provider. Currently the helpline

receives funding from a Missoula program, The Headwaters and Family Violence Prevention Service grant. But they are interested in also pursuing the CVA VOCA grant to expand their services in Mineral County. Kelsey also said that they have a three-member board which consists of Liz Gupton, Shirley Iwata and Leigh Scranton. These important programs have experience funding cuts by Congress in recent years. The VOCA funding alone was cut by 40% just last year. Juliette Miller spoke to the importance of crime victim programs and said she herself is a survivor who knows the value these programs provide. The discussion ended, and Amy Kelsey stayed to meet with law enforcement and other interested people out in the halls for follow up questions.

**1:00 PM – 1:15 PM St. Regis Resort Area district – Request RFP for Water System Preliminary Engineering report- ACTION ITEM- Jessica Schaak**

**Present:** Kelly Morrison-citizen, Steve and Peggy Temple-citizens, Jessica Schaak- St. Regis Resort District.

Jessica from St. Regis Resort District wants to apply for a grant to be run through the County for a new St. Regis water system. There is no cost at all to the County and the grant will initiate the process to go out to Engineering firms for a Request for Proposal (RFP). There was no public comment for or against the request.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the request for the St. Regis Resort District to apply for the grant to fund an RFP for the proposed water system. All in favor. Motion carried.**

**1:15 PM- 2:15 PM Approve FAA Grant Agreements- ACTION ITEM- Airport Manager Steve Temple. Next, Approve and sign Airport ground lease for Geoff Boyd- ACTION ITEM- Airport Manager Steve Temple**

**Present:** Kelly Morrison-citizen, Steve Temple-Airport Manager, Peggy Temple-citizen

Steve explained the FAA grants and how they were contributing to making the Mineral County Airport attractive to many pilots and owners of aircraft. Steve explained how Geoff Boyd would like to lease the ground and then build his own hangar that is similar to the newer ones we have there. Mr. Boyd's will be slightly larger with dimensions of 40 feet x 50 feet. Wally Congdon in County Attorney's office added language to the airport lease to include an option for a mechanics lien and to have an Auto-renewal clause as well. The 25-year automatic renewal clause would include a rate adjustment for the lease to be negotiated.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the airport ground lease between Mineral County and Geoff Boyd. All in Favor. Motion carried.**

Next, Mr. Temple talked about the FAA rules governing airports and how they provide more money and grants to airports with 10 or more aircraft which are registered there. The more planes a small airport has, the more dollars it qualifies for improvements of runways, hangars, and lighting. The topics under consideration before the board are; a Planning and design grant for 145,000 dollars. And a Construction Grant for 651,000 dollars. The Grants will provide more hangars at the airport, which will then produce more revenue. And currently, the County airport is self-sufficient and receives no County mills for operations. Each grant does require a 10 percent match which the airport board funds currently have to cover the requirement. For the \$145,900 planning grant, they will pay 14,900 dollars of match. And for the construction grant of 651,000 dollars for a 3-bay hangar, they will pay the match of 65,100 dollars.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the FAA Airport Improvement Project Planning and Design Grant for 145,900 dollars (with 10% match by the Airport board fund). All in favor. Motion carried.**

**Next:**

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the FAA Airport Improvement Project New Construction Grant for a 3-bay hangar; for 651,000 dollars (with 10% match by Airport board fund). All in favor. Motion carried.**

**Meeting adjourned at 4:00 PM**

**The next regular meeting will be Friday, December 8, 2023, in the Commissioners Meeting Room  
Minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**December 8, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, December 8, 2023. Present were Commissioner Duane Simons and Commissioner Dawn Terrill. Commissioner Roman Zylawy was absent

**9:00 AM Administrative Business**

**Present:** Kelly Morrison-citizen

**Documents signed:** United States of the Interior Fish and Wildlife Service, signed by Commissioners Simons and Terrill; signature stamped by Terrill for Commissioner Zylawy.

**Commissioner Simons moved, and Commissioner Terrill seconded to approve claims for \$76,376.34 dollars with claim numbers 42584 through 42642 and warrant numbers 18101 through 18159. And Payroll Liabilities in amount of \$92,557.00 dollars check numbers 19228 through 19232 and electronic check number 63633. All in favor. Motion carried**

**10: 10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting was called to order

Pledge of Allegiance led by Commissioner Terrill

**1005 AM- 10:35 AM Public Comment**

**Present:** Kelly Morrison-citizen

No Public Comment was received

**10:35 AM – 11:00 AM Request to advertise and hire an Investigator- ACTION ITEM- Deb Jackson  
County Attorney**

**Present:** Kelly Morrison-citizen, Deb Jackson-Mineral Co. Attorney

**Commissioner Simons moved, and Commissioner Terrill seconded to table the request to advertise and hire until December 15, 2023. Motion carried.**

**11:05AM – 11:15 AM Request for Fair conference reimbursement-ACTION ITEM- Annamarie White**

**Present:** Kelly Morrison-citizen, Annamarie White-Fair board member.

Protocol for approval and reimbursement of conferences was discussed for future attendance.

**Commissioner Simons moved, and Commissioner Terrill seconded to approve \$624.45 reimbursement. Motion carried unanimously.**

**Meeting adjourned at 12:00 PM**

**The next regular meeting will be Friday, December 15, 2023, in the Commissioners Meeting Room  
Minutes were taken by Dawn Terrill**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**December 15, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, December 15, 2023. Present were Commissioner Duane Simons, Commissioner Roman Zylawy, and Commissioner Dawn Terrill.

**Present:** Kelly Morrison-citizen

**Documents signed:** As Board of Health Chair, Commissioner Simons signed the Mineral County Laboratory Transport Plan with the State.

The Motion to approve Payroll and dollar amount was conducted later in the day at 2:45 pm. Due to time constraints.

**10: 10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting was called to order

Pledge of Allegiance led by Commissioner Terrill

**1005 AM- 10:35 AM Public Comment**

**Present:** Kelly Morrison-citizen, Anna Marie White-citizen, Kim Mitchell-citizen, Wally Congdon-Deputy Co. Atty.

Anna Marie White asked why the Commissioners were having a meet and greet at a private business and not at the courthouse.

She also asked: Why advertise fair board opening in Newspaper? who authorized and paid for ad.

Also; are you opposed to having a Microphone on the table?

Anna maria asked if Commissioners would compare the cost of the Fair conference attendees in Coeur D'alene and produce their travel claims at the next public meeting.

**10:35 AM – 11:35 AM Board of Health meeting- Separate board and minutes.**  
**Minutes for board of health can be located in the Clerk and Records office**

**11:35 AM -12:00PM Revisiting County Atty. Request to advertise and hire an Investigator-ACTION**  
**ITEM- Deb Jackson**

**Present:** Wally Congdon (representing Deb Jackson)- Deputy Co. Atty., Ryan Funke-Sheriff, Wayne Cashman-Undersheriff, Patti Curtin-citizen, Kelly Morrison-citizen, Anna Marie White-citizen, John and Sharon Rizzi.

Wally explains why Deb can't be there, she is in trial. Wally restates the need for help in their office and specifically an investigator to conduct the follow up on certain complex cases. Despite the fact that the budget appeared to be solvent in the office, the recent lawsuit and Writ of Mandamus actually spent down the legal defense fund. No bond, no judgment levy or PILT money was utilized for the settlement, most of it came out of the County attorney budget, and some from the Sheriff's budget. Therefore, the ability to pay for an Investigator from the budget is not possible at this time.

**1:00 PM – 1:30 PM Present and discuss estimates and bids for new radio dispatch console-Mistydawn and Sheriff Funke**

**Present:** Bruce Charles-citizen, Mistydawn Holyoak-Dispatch supervisor, Patti Curtin-dispatcher, Pat Metzker-Mineral Co. Ambulance, Wayne Cashman-Undersheriff, Kelly Morrison-citizen, Angie Hopwood-citizen, Wanda James-Superior town council member, Laurel Chambers-citizen, Sharon Patterson-citizen, Trish Donovan-Mineral County Pool in the Park, Ana Marie White-citizen, Bessie Spangler-citizen, Emily Park- ARPA fund manager, Kathleen Brown-citizen, Ronnie Phillips- Superior Mayor, Cookie Schneider-Superior city Clerk, Glen Koepke-citizen, Cheryl Crabb-citizen, John and Sharon Rizzi.

Mistydawn explained the need for a new radio console as well as new equipment on the repeater site of Thompson peak. She explained that there is a phase 1 to address the radio console in dispatch, and a phase 2 that upgrades the equipment and repeaters on the tower site. There is a SMART highway grant that might be enough to cover the new console, but the total including phase 2 may run between

\$500,000 dollars to \$750,000 dollars. The discussion ended with the consensus that radio upgrades are needed. The topic will be revisited in near future as an action item.

**1:30 PM – 2:00 PM ARPA committee requesting approval for county funds to help the Pool in the Park hire a Engineer for feasibility study for proposed pool in the city of Superior- Action Item-Emily Park**

**Present:** Bruce Charles-citizen, Mistydawn Holyoak-Dispatch supervisor, Patti Curtin-dispatcher, Pat Metzker-Mineral Co. Ambulance, Wayne Cashman-Undersheriff, Kelly Morrison-citizen, Angie Hopwood-citizen, Wanda James-Superior town council member, Laurel Chambers-citizen, Sharon Patterson-citizen, Trish Donovan-Mineral County Pool in the Park, Ana Marie White-citizen, Bessie Spangler-citizen, Emily Park- ARPA fund manager, Kathleen Brown-citizen, Ronnie Phillips- Superior Mayor, Cookie Schneider-Superior city Clerk, Glen Koepke-citizen, Cheryl Crabb-citizen, John and Sharon Rizzi

Emily Park explained how the ARPA committee received a request from the Mineral County Pool in the Park for up to \$ 60,000 dollars to hire an engineer for a feasibility study. Emily says that the ARPA committee recommends releasing \$50,000 dollars of Mineral County ARPA money to the Pool in the Park group. Next Trish Donovan spoke and explained how her group, Mineral County Pool in the Park is now applying to become a 501 C-3 group and continue to raise funds for constructing a new pool in the Eva Horning Park. Trish Donovan asks that the County help them since the pool could be used by all residents of the County. She said that the group was formed in 2017 and has many interested donors that also want to see a safe and healthy opportunity that comes with a new public pool. The City of Superior continues to collect the taxes for a pool and has it in their Capital Improvement fund. If a pool does come to fruition, they have \$319,939.00 dollars they can contribute towards construction.

Bruce Charles asked why not use MSU college and their engineering group to do the study for free. He prefers that the funding goes towards radios and public safety. Emily believes that the cost savings may not actually be that great if they use MSU college for engineering. She said that the RFP that goes out could also include MSU and obtain their bid/estimate as well. Sharon Patterson said that St. Regis needed an engineer for the 4-way stop and that MSU performed some of that work, but that they still needed a PER first. She expressed her support for 60,000 in ARPA for the pool because other town or city projects have already received some, her examples being the Hank Roat park in Alberton and another for the town of Superior. So supporting the pool isn't any different.

**Commissioner Zylawy moved and Commissioner Simons seconded to Table the decision and action to a date in January. All in favor. Motion passed.**

**2:45 PM – Approval of Payroll**

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve Total Gross Payroll in the amount of \$ 174,095.23 dollars. Check numbers 19233 through 19242 and electronic checks number 63632 through 63566 as well as Liability checks number 19243 through number 19244 and electronic liability checks number 63564 and number 63565. All in favor. Motion carried.**



**Meeting adjourned at 3:00 PM**

**The next regular meeting will be Friday, December 22, 2023, in the Commissioners Meeting Room  
Minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**December 22, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, December 22, 2023. Present were Commissioner Duane Simons, Commissioner Roman Zylawy, and Commissioner Dawn Terrill.

**Present:** Kelly Morrison-citizen

**Documents signed:** Resolution # 12-22-2023 to move next weeks meeting date to a Thursday.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve Claims in the amount of \$102,174.67 dollars with claim numbers 42643 through 42682 and Check numbers 18160 through 18199. All in favor. Motion carried.**

**10: 10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting was called to order

Pledge of Allegiance led by Commissioner Terrill

**1005 AM- 10:35 AM Public Comment**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen.

Commissioner Terrill started off by follow up answers to last weeks concerns. As to why was the commissioner meet and greet happening at the sandwich shop and not in the courthouse meeting room; it's because some people prefer an informal setting to casually visit and talk with the Commissioners. Because this will be paid for privately by the individual Commissioners, a local business was selected as a venue. This will not be a regular meeting with business or policy being discussed, simply a casual opportunity for the public to interact and learn more about local government.

Commissioner Terrill followed up on the question about seeing the other Fair board members travel receipts by saying that would not be a topic to discuss in a public meeting. All receipts and claims can be viewed in the Clerk and Records office.

The question about having a microphone on the Commissioner desk to enhance volume for the video; Commissioner Terrill replied that a decision had not yet been reached.

The final question from last week; why was the Fair board advertisement not on the website, and who authorized the Advertisement be in the Newspaper when it's not required in State law. Commissioner Terrill said that the advertisement should be on the website, and asked Commissioner Simons to look and check on his laptop. As he was doing that, she answered the part about advertising also in the newspaper. Commissioner Terrill said that while it is not required in State law to place the notice in the paper, it has been the policy of the County to do so as part of increased transparency and informing as many people as possible of Board openings. Because not everyone is on the internet, the advertisement in paper broadens the scope of inclusiveness for potential participants on County Boards. Commissioner Simons then commented back on the first part; that he could indeed see and read the advertisement on the County website and it was not omitted from viewership.

**Public Comment** from Anna Marie White; asked what is the Board of Commissioners definition of merit and propaganda? She also asked that Commissioners not whisper or turn their backs to talk so that people may always hear what they are saying.

#### **10:45 AM- 11:00 AM Review three weed board applicants and appoint for two open positions-ACTION**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen

One position is for the vacancy of an East End Board Member, and the other is for an At Large County wide Board member. Commissioner's reviewed applications from Owen Hood of Cyr- Alberton Montana area. Kenneth Graham of Alberton Montana, and Anna Marie White from Crystal Springs area- Alberton Montana.

**Commissioner Zylawy moved, and Commissioner Simons seconded to appoint as the East End Board Member- Owen Hood. All in favor. Motion carried.**

**Commissioner Simons moved, and Commissioner Zylawy seconded to appoint as the County At Large Board member- Anna Marie White. All in favor. Motion carried.**

#### **10:55 AM- Approval of 12-8-2023 Minutes.**

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve the meeting minutes of 12-8-2023. All in favor. Motion carried**

#### **11:00 AM- 11:10 AM Treasurer's Office update- Merry Mueller, Treasurer**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen, Merry Mueller-Treasurer.

Merry presented the Beginning Cash balance for October 2023 reflecting \$ 25,211.13 dollars after recorded interest was added. The total bank balances for Mineral County showed \$ 14,723,555.30 dollars. She said that the funds were all doing well.

**11:15 AM- 11:20 AM Resolution # 12-22-2023 to change next week's meeting date from the normal Friday to a Thursday- ACTION ITEM**

There was little to no discussion about the date change and no public comments were received on the resolution.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve Resolution # 12-22-2023. All in favor. Motion carried**

**Meeting adjourned at 11:25 PM**

**The next regular meeting will be Thursday, December 28, 2023, in the Commissioners Meeting Room  
Minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**December 28, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday, December 28, 2023. Present were Commissioner Duane Simons, Commissioner Roman Zylawy, and Commissioner Dawn Terrill.

**Present:** Kelly Morrison-citizen

**Documents signed:** Commissioner signed a letter to Amity Bass of USFWS about meeting of the Wolverine and it's new listing as a threatened species.  
Commissioners signed the County DES emergency plan as presented by Mineral County DES coordinator Amy Parks.

Commissioner Chair Dawn Terrill signed the Emergency Operations Plan (EOP) presented by DES coordinator Amy Parks.

The December 15 and December 22 meeting minutes were reviewed and approved at 2:25 p.m.

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve the minutes of December 15 and 22<sup>nd</sup>. All in favor. Motion carried.**

Payroll was reviewed and approved at 2:26 p.m.

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve gross payroll in the amount of \$149,981.96 dollars with check numbers 19245 through 19256 and electronic check numbers 63495 through 63563 and Liability check number 19256 and electronic liability checks numbered 63495 and 63496. All in favor. Motion carried.**

**10: 10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting was called to order  
Pledge of Allegiance led by Commissioner Terrill

**1005 AM- 10:35 AM Public Comment**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen, Anna Schreck-HRC representative, Monte Turner-citizen, Ginny Tubbs-citizen, Glen Koepke-citizen, Mary Jo Berry-citizen,

Kelly stated that she would like to attend the meet and greet tonight and be recording the event. Commissioner Terrill and Zylawy said that this would not be a normal public meeting in which commissioners talked together and discussed business. It was intended to be a casual gathering where the public could visit and talk with commissioners as individuals and become informed about happenings in the county. The commissioners would not be all together answering as a board, but within the same building and room speaking with folks individually, some who might not attend regular commissioner meetings. Kelly also spoke about the grievance /complaint process with the County, and wondered why it goes through Commissioner Terrill and not immediately with the County Attorney office. Commissioner Terrill said that this topic could be discussed with her later and not during public comment.

Anna Marie asked about the status of the Writ and if the rumors are true that a special bond will be needed to cover the cost. She also asked if the Employee Policy Handbook is available to the public. And is there a place to find the job descriptions for county employees. Where is the county employee complaint policy? Where can it be found in writing to learn the correct process for a citizen to submit a claim for reimbursement. Also; is it legal for Commissioner Terrill to be a secretary of the Republican central committee while also being a commissioner. Does state law allow that.?

Monte Turner comments on the status of the Pioneer council's new bus barn project. He said they should be breaking ground in the spring for construction of the new building/garage. He also spoke about the Big Sky Rail authority receiving funding in amount of \$500,000 dollars to complete the feasibility study in Montana.

**10:45 AM – 11:00 AM Discussion with Willie Peck and Wally Congdon on the Forest Service, the WUI, the corridor, and the County.**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen, Anna Schreck-HRC representative, Monte Turner-citizen, Ginny Tubbs-citizen, Glen Koepke-citizen, Mary Jo Berry-citizen, Amy Parks-DES coordinator, Willie Peck- Mineral County Resource manager, Wally Congdon- Deputy Co. Atty, Loie Turner-citizen, Andy Short- County environmental planner, Ruth Burke- HRC council person.

Wally states that the Forest Service has agreed to cooperate with Mineral County when writing the Wildlife Urban interface (WUI) plan. The plan can affect Riparian areas, wildlife corridors, and

subdivision rules. Willie said that when he attends these meetings, he is speaking for Mineral County and wants to be sure to keep us apprised of things so he can continue to represent accurately. He said that the Nez-Perce forest plan is now in the 'Objection Phase of the process. And because Mineral County has been making comments, we are included in the Objection portion of things and can keep participating. Willie also provided a list of priorities for different projects that are coming up with the forest. The Nez Perce Forest decision expanded snowmobiling, but reduced the number of acres for suitable timber harvest. Wolverines, lynx and grizzly bears are also subjects we will need to be commenting on in year 2024. All of these things are affected by the WUI area plan. Amity Bass is the new USFWS representative in our area promoting and working with us on the WUI. Wally commented on the Resource use plan and how it needs updating. The original one was created in 2004 and needs at least three sentences added to it to adjust for change. One is including our Growth policy, the WUI, and the addition of a new category of animals; "Species of Concern". These animals in particular are the Grizzly and the wolverine which we will need to adopt into our new resource use plan.

**11:00 AM- 11:15 AM Change water rights for the Thompson Meadows Subdivision irrigation- ACTION ITEM**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen, Anna Schreck-HRC representative, Monte Turner-citizen, Ginny Tubbs-citizen, Glen Koepke-citizen, Mary Jo Berry-citizen, Amy Parks-DES coordinator, Willie Peck- Mineral County Resource manager, Wally Congdon- Deputy Co. Atty, Loie Turner-citizen, Andy Short- County environmental planner, Ruth Burke- HRC council person.

Commissioner Simons began by asking the Board chair to remove the designation of this topic being an Action Item. He believed that involving the planning board and Andy's office might be the appropriate avenue to changing water rights that have already been written into the subdivision approval.

The discussion occurred and Wally Congdon explained that the developer could better use the abundant mountain Springwater from above his property, and change the water rights from piping it under the interstate from the Clark fork river. Wally said that the only thing needed was a change in the water right number that would go on file. Commissioner Zylawy asked how changing this now, might affect the seven homeowners who have already purchased under the rules from the original subdivision approval.

**Commissioner Zylawy moved, and Commissioner Simons seconded to table this subject for further investigation and research. All in favor. Motion carried.**

**11:15 AM- 11:30 AM Fair board appointments- Two vacant positions -ACTION ITEM**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen, Anna Schreck-HRC representative, Monte Turner-citizen, Ginny Tubbs-citizen, Glen Koepke-citizen, Mary Jo Berry-citizen, Amy Parks-DES coordinator, Willie Peck- Mineral County Resource manager, Wally Congdon- Deputy Co. Atty, Loie Turner-citizen, Andy Short- County environmental planner, Ruth Burke- HRC council person, Bruce Berry-citizen.

Mineral county had two vacancies to fill on the Fair board, and three people applied to become members. The three people were: Al Acheson-Superior Montana. Mary Jo Berry-Superior MT. and Kelly Morrison-St. Regis MT. after reviewing the applications Anna Marie White spoke and had concerns that the advertisement for openings could have had some timeline issues and not enough notice was given. She also said that she thought it would be a conflict if the current paid secretary for the fair was also appointed to become a fair board member.

**Commissioner Simons moved, and commissioner Zylawy seconded to approve Al Acheson and Mary Jo Berry to the Fair board. Commissioner Terrill and Commissioner Simons voted Aye. Commissioner Zylawy vote Nay. Motion carried.**

**11:30 AM- 11:50 AM Review and approve District XI Human Resource Council Community Services Block Grant Action Plan- ACTION ITEM**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen, Anna Schreck-HRC representative, Monte Turner-citizen, Ginny Tubbs-citizen, Glen Koepke-citizen, Mary Jo Berry-citizen, Amy Parks-DES coordinator, Willie Peck- Mineral County Resource manager, Wally Congdon- Deputy Co. Atty, Loie Turner-citizen, Andy Short- County environmental planner, Ruth Burke- HRC council person, Bruce Berry-citizen, Mary Furlong-Mineral County Helpline, Scott Dowd-Superior Fire chief.

Ruth Burke explained how her HRC work consisted of serving in several counties, Mineral, Missoula and Ravalli. HRC is active in providing low-income housing and energy assistance grants, as well as rental assistance programs for those in need. A lot of this help comes from her agency obtaining a federal grant called the Community Services Block grant. After Ruth finished her talk about the services and benefits the grant can provide, she asked if Mineral county was again interested in the programs.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve the District XI Human Resource Council Community Services Block Grant Action Plan. All in favor. Motion carried.**

**11:50 AM- 12:00 PM Review and approve the Mineral County Emergency Operations Plan- ACTION ITEM- Amy Parks, DES coordinator.**

**Present:** Kelly Morrison-citizen, Anna Marie White- citizen, Ginny Tubbs-citizen, Glen Koepke-citizen, Bruce and Mary Jo Berry-citizens, Amy Parks-DES Coordinator, Scott Dowd- Superior Fire Chief.

Amy Parks Updated the Emergency Operation Plan for 2024. She said that she looked at potential threats and hazards and with LEPC assistance, they ranked them and prioritized them. A few appendices

were added and also part addressing Unified command and tactical communication. Also, a hazardous material plan and highway response plan with roles and responsibilities.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the Mineral County Emergency Operations plan for 2024. All in favor. Motion carried.**

Commissioners adjourned and left the courthouse at 4:30 PM to attend a meet and greet to bring in the new year with soup and sandwiches at Riverside Soup & Sanz. Not a business meeting. And paid for personally by the individual Commissioners.

**Regular Meeting adjourned at 12:25 PM**

**The next regular meeting will be Friday, January 5, 2024 in the Commissioners Meeting Room**

**Minutes were taken by Roman Zylawy**