

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**November 3, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 3, 2023. Present were Commissioner Duane Simons, Commissioner Roman Zylawy, and Commissioner Dawn Terrill.

**9:00 AM Administrative Business**

**Present:** No one.

**Documents signed:** Commissioners signed Conditional Preliminary Plat approval for Shyroch Motorcoach community, phase 2 major subdivision.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve the minutes of 10-20-2023. All in favor. Motion passed.**

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve payroll in the amount of \$ 109,191.55 dollars check numbers 19190 through 19201 and electronic deposits numbers 63772 through 63839. All in favor. Motion carried**

**10: 10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting called to order

Pledge of Allegiance led by Commissioner Terrill

**1005 AM- 10:35 AM Public Comment**

**Present:** Kelly Morrison-citizen

No Public comment received.

**10:35 AM 10:40 AM Request to apply for a non-matching \$25,000.00 dollar Parents as Teachers National grant-ACTION Item- April Quinlan from Mineral co. Health dept.**

**Present:** Kelly Morrison-citizen, April Quinlan- Health Department

April explained how the home visiting program works for pre-natal through kindergarten age children. The home visitor provides Child development support, birth doula information as well as mental health and wellness. The program supports the parent Mentor program and educates parents about the resources available for successful parent/child relationships and well-being.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the health departments request for the non-matching \$25,000.00-dollar Parents as Teachers National grant. All in favor. Motion carried.**

**Meeting adjourned at 12 PM**

**Due to Veterans Day holiday observed, and a lack of business: The next regular meeting will be Friday, November 17, 2023, in the Board of Commission Meeting Room**

**Minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
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**November 17, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 17, 2023. Present were Commissioner Duane Simons, Commissioner Roman Zylawy, and Commissioner Dawn Terrill.

**9:00 AM Administrative Business**

**Present:** Kelly Morrison-citizen

**Documents signed:** All Commissioners signed the following Documents;

ARPA Subrecipient agreement with Peak foundation of Alberton and the Hank Roat park projects. \$98,000 dollars.  
ARPA Subrecipient agreement with St. Regis Community Council for Broadband Expansion project. \$86,345.00 dollars.  
FEMA BRIC (building resilient infrastructure communities)- St. Regis Floodplain study managed by DES.  
Shyrock Developers release of credit letter for bonding.  
Legal services agreement with Knight, Nicastro and Mckay LLC to represent Mineral County on cases with a conflict on Attorney Jasper cases.  
Commissioner Terrill as Chair signed Vendor invoice to Pioneer Technical services for project TO 24Milwaukee road Haugan removal action \$6291.02 dollars.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve the minutes of 10-27-2023 and November 3, All in favor. Motion passed.**

Due to the Veterans' Day holiday being observed Friday November 10, Claims and Payroll Liabilities needed approved for that week. Therefore:

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve claims in the amount of \$115,968.84 dollars. Claim numbers 42473 through 42530 and warrant numbers 17990 through 18047. As well as Liabilities in the amount of \$65,904.14 dollars check numbers 19202 through 19206. All in favor. Motion carried.**

Business for the week of 11-17-2023 consisted of Payroll. Therefore:

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve total gross payroll in the amount of \$174,645.42 dollars check numbers 19207 through 19216 and electronic deposits numbers 63704 through 63770. All in favor. Motion carried unanimously**

**10: 10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting called to order

Pledge of Allegiance led by Commissioner Terrill

### **10: 05 AM- 10:35 AM Public Comment**

**Present:** Kelly Morrison-citizen, Denley Loge-State legislator.

Denley talked about the old Smurfitt-Stone pulp mill in Missoula County that is in need of industrial cleanup that has never been done. A recent Legislative environmental quality committee is encouraging the cleanup and wants it to be an EPA superfund site. Denley believes that Mineral County could be harmed worse than Missoula County should a flood break the earthen berms that hold the toxic industrial chemicals from the mill. He thinks that Mineral County should submit a letter asking for superfund cleanup of the old mill site.

### **10:40 AM- 10:55 AM Shyrock Motorcoach Community Phase 1B Major Subdivision- Subdivision Improvements Agreement Release Letter of Credit- Approve and sign-Action Item**

**Present:** Kelly Morrison-citizen, Candis Hampton-Environmental Health and Planning Assistant, Danielle Hagemo-citizen.

Candis explained how previously in November Commissioners approved preliminary plat contingent upon satisfying a few variance conditions. Some of the conditions required a bond and line of credit to ensure the completion of the variance requirements. 406 engineering submitted a letter certifying that construction of the asphalt road surface was performed to specifications and completed. Therefore, Chris Lane at Shryock LLC can be released from the letter of credit from the bank.

**Commissioner Simons moved, and Commissioner Zylawy seconded to release the bond and letter of credit between the bank and Shyrock subdivision phase 1B. All in favor. Motion carried.**

### **11:00 AM- 11:30 AM Crime Victim Advocate Program Discussion- Commissioner Terrill**

**Present:** Kelly Morrison-citizen, Dan Clemts-citizen, Tamera Clemts-citizen, Patti Curtin-citizen, Kim Taron-Justice of the Peace, Joy Wooley-citizen.

Commissioner Terrill started by saying that she thought the topic of the Crime victim advocate program warranted some new discussion and wanted to explore aspects of the program and how the public is currently receiving help in this area. Dan asked whether commissioners had heard anything from people since the program ended earlier in the year. Commissioner Terrill said that there hadn't really been any feedback from victims, just a few in the public have asked her about it. Kim said that in her court she receives weekly, if not daily, requests for help from victims. She and her court clerks steer them to Mary Furlong from the Help-Line program. Kelly asked about reasons that the CVA program was not renewed. Joy shared that she was a victim and getting help was vital. She knows many people needing similar assistance. Patti asked if a committee was being planned. Commissioner Terrill replied that this was simply an exploratory discussion. Patti suggests that DES would be a good entity to oversee the grant. Montana Board of crime control has a grant that opens on December 15, but the consensus is that's not enough time to submit a proposal. Tamera said that Ruth at the Human resource council is looking at doing it. The discussion will continue at a later time to revisit the subject. Patti asks that it be noticed more than the two-day requirement so other interested people can better prepare to attend.

**Meeting adjourned at 12 PM. Commissioners conducted other duties at the courthouse until 5PM  
The next regular meeting will be Friday, November 24, 2023, in the Board of Commission Meeting Room  
Minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**November 24, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 3, 2023. Present were Commissioner Roman Zylawy and Commissioner Dawn Terrill. Commissioner Duane Simons was absent.

**9:00 AM Administrative Business**

**Present:** Kelly Morrison-citizen

**Documents signed:** None

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve the minutes of 11-17-2023. All in favor. Motion passed.**

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve Claims in the amount of \$ 80,460.62 dollars. Warrant numbers 18048 through 18100 and Claim numbers 42531 through 42583. All in favor. Motion carried**

**10: 10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting called to order

Pledge of Allegiance led by Commissioner Terrill

**1005 AM- 10:35 AM Public Comment**

**Present:** Kelly Morrison-citizen      No Public comment was provided.

**1035 AM – 1045 AM Treasurer’s Office Update**

**Present:** Kelly Morrison-citizen, Merry Mueller- County Treasurer

Merry gave a September end of month financial report. She also gave update on the current investments with D.A. Davidson investment company including, but not limited to, upcoming CD’s and their maturity dates and interest rates. There was one CD that that reached its maturity date and Merry reinvested it. Overall, investments are doing well and interest rates are holding.

**Meeting adjourned at 12 PM. Commissioners conducted other duties at the courthouse until 4PM  
The next regular meeting will be Friday, December 1 , 2023, in the Board of Commission Meeting Room  
Minutes were taken by Roman Zylawy**

