

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**October 6, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, October 6, 2023. Present were Commissioner Roman Zylawy, and Commissioner Dawn Terrill. Commissioner Simons was absent.

**9:00 AM- 10:00 AM Administrative Business**

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve payroll in the amount of \$ 173,300.91 with check numbers 19158 through 19178 and electronic deposits # 63911 through # 63978. Void, due to mistakes were, Check # 19171 through 19174.**

**Motion carried unanimously**

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve the minutes of September 29, 2023. Motion carried.**

**Documents signed:** Commissioners signed the MSU extension agreement with Dave Brink and Emily Park, Extension agreement for 2024.

Chair Commission Terrill signed the SMART grant certification regarding lobbying and the Application for the grant for Federal assistance Standard form # 424

**10:00 Break**

**10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting called to order

Pledge of Allegiance led by Commissioner Terrill

**10:05-10:35 Public Comment**

**Present:** No one. No comment received.

**10:35 AM- 10:40 AM Fair board request to advertise and fill vacant seat- Action Item**

**Present:** Monte Turner-citizen, Mary Jo Berry-Fair board.

Mary Jo explained that the Fair board has a current vacancy and is requesting permission to advertise in the paper to fill it.

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve the request to advertise and fill the vacant fair board seat. Motion carried**

**10:40 AM-10:45 AM Request to remove past and present tax bill for unlivable 1966 kit trailer- ACTION item- Margaret Mellen**

**Present:** Monte Turner-citizen, Mary Jo Berry-fair board, Gordon Hendrick-citizen, Claudia Boyer-Deputy Treasurer, Merry Mueller-Treasurer, Wally Congdon-Deputy Co. Attorney, Ryan Funke-Sheriff Office.

Merry Mueller spoke on behalf of Margaret Mellon, who had Department of Revenue remove The old unlivable from the tax rolls. But DOR failed to complete the request and Mrs. Mellon has continued to be billed. DOR was supposed to remove the 1966 trailer in tax year 2017, but she has continued to receive bills for 2017 through 2018 and 2019.

**Commissioner Zylawy moved, and Commissioner Terrill seconded to forgive the \$217.39 dollars past and present tax bill on the 1966 kit trailer. Motion carried.**

**10:45 AM-11:45 AM Discussion regarding Statewide School Mill Levies for FY 2024 \* Further discussion and a decision will be made THURSDAY October 12 (time to be determined later)**

**Present:** Monte Turner-citizen, Mary Jo Berry-fair board, Gordon Hendrick-citizen, Claudia Boyer-Deputy Treasurer, Merry Mueller-Treasurer, Wally Congdon-Deputy Co. Attorney, Ryan Funke-Sheriff Office, Eric Bryson-MACO Executive Director was on ZOOM.

Eric Bryson started off talking about the current situation in which the State 95 mills on property taxes have become glaringly larger in terms of tax dollars paid by property owners. The MCA 15-10-420 explains the method and calculations for taxes that the local authority is Required to use when levying taxes. The formula reduces the 95-state max on mills to 77.89 And many Counties wanting to provide tax relief to their constituents are levying that lower number. However, the State of Montana wants the 95 mills to be the same all of the time and argue that it isn't supposed to be under the floating mills reduced formula that county government is required to follow when collecting for their revenues. Questions and comments were heard and the subject will be up again as an action item on October 12, 2023.

## **12:00 PM Review Christmas tree lighting plans- Julie Prater**

**Present:** Julie Prater-citizen.

Julie talks about the success of last year's Christmas tree lighting ceremony on the courthouse lawn, and is asking for consent to do the same event this year. She says that the date for the event is scheduled for December 2, 2023 3:30 p.m. to 6:30 p.m. On November 11 and 12, she plans to have volunteers assisting in setting up the lights in preparation for the event. Julie asks that Norm contact her so arrangements for the generators can be organized.

This item is considered a Consent agenda item that is typically asked of every year. There was not any opposing views expressed to the commissioners, and consent was granted.

**Commissioners adjourned for the day at 3:40 p.m.**

**The next meeting will take place Friday October 12, 2023 in the Board of Commission room.**

**Meeting minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**October 12, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday, October 12, 2023. Present were Commissioner Roman Zylawy, Commissioner Duane Simons and Commissioner Dawn Terrill.

**9:00 AM- 10:00 AM Administrative Business**

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve claims in the amount of \$ 97,034.13 with check numbers 17810 through 17871 and claim numbers 42354 through 42293. Void, due to no Fair board approval signature, Claim # 042327, Check # 17844 in the amount of \$ 225.71 dollars. Motion carried unanimously**

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve the minutes of October 6, 2023. Motion carried.**

**Documents signed:** Resolution to reorganize Commissioner districts to equalize geography and Population. Resolution # 10-12-2023(A).

Letter of support for Preliminary Architectural Report (PAR) Grant on behalf of Community Food Bank of Mineral County.

Resolution to Fix the Mill levy for the State equalization to 77.9 mills. Resolution # 10-12-2023(B)

**10:00 Break**

**10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting called to order

Pledge of Allegiance led by Commissioner Terrill

**10:05 AM-10:35 AM Public Comment - three-minute speaking time, one trip to the podium**

No One present and no comments received.

**10:35 AM-10:40 AM Adopt Resolution 10-12-2023 A: A Resolution Regarding Redistricting of Commissioners Districts in Mineral County- Action Item**

**Present:** Wally Congdon-Deputy Co. Atty., Andy Short-Environmental Planner, Monte Turner-citizen, Mary Jo Berry-citizen, Bill 'Woody' Woodford-citizen, Claudia Boyer-Deputy Treasurer, Merry Mueller-County Treasurer.

Wally explained that every 10 years the population has to be looked at to determine if the county representation is needing boundary adjustments to address equity and fairness. The three Commission districts are required to each have 33 percent of the total county population within them. The East end has approximately 400 more people and therefore requires some equalization with the central and west end districts. The mapping company and Matt Pearce have performed the map adjustments and Wally has written the resolution to include the legal description. There were no questions or comments from the public.

**Commissioner Simons moved, and Commissioner Zylawy seconded to Adopt the Resolution redistricting the commissioner Districts to equalize the populations in Mineral County. Resolution # 10-12-2023 (B). All in favor. Motion carried unanimously.**

**10:45 AM- 11:45 AM Discussion and vote regarding Statewide School Levies for:** FY 2024-  
**Action Item;** if passed, a resolution will be signed and dated for Thursday October 12, 2023:  
Resolution 10-12-2023 B: A RESOLUTION NO. 10-12-2023 B: A RESOLUTION FIXING THE MILL LEVY FOR THE STATE EQUALIZATION, COUNTY HIGH SCHOOL EQUALIZATION AND COUNTY ELEMENTARY EQUALIZATION MILL LEVY AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024

**Present:** Wally Congdon-Deputy Co. Atty., Andy Short-Environmental Planner, Monte Turner-citizen, Mary Jo Berry-citizen, Bill 'Woody' Woodford-citizen, Claudia Boyer-Deputy Treasurer, Merry Mueller-County Treasurer. And present via ZOOM; Eric Bryson-Executive Director for MACO, Jason Rittal-Deputy Director MACO.

Eric and Jason started by explaining why the 95 mills collected for the state on county property tax bills has become an issue. Montana is experiencing huge increases in the value of property now and the large tax bills are drawing the ire of local taxpayers. While the county portion of tax collection must follow MCA 15-10-420 and float mills down when values increase, the state wants Commissioners to always collect Their full 95 mills to be placed in State General fund. Prairie county received a Tax calculation form from DOR that did use the MCA formula and showed the states portion should be 77.89 mills. Therefore, in order to provide tax relief to constituents, many County Commissioners are following that number for the mills the levy on tax bills. There are three lawsuits now pending regarding the subject. Senator Molnar from Laurel is suing Counties that levy the full 95 mills on basis that they are overtaxing people and setting extra mills they are not authorized to levy. A second lawsuit from State of Montana vs. Missoula County says that the Commissioners are violating law by not collecting the full 95 mills and instead floating them

down to 77.9. A third lawsuit was filed against all 56 counties by the school board attorney, Elizabeth Kavela, in the form of a Writ of Mandate to the Montana State supreme court. In the end, regardless of which decision a board makes, they are likely to fall under one of these categories and will be sued. Merry Mueller is also the County Superintendent of schools, and she stated that she has not heard any questions or concerns from area educators or administrators regarding the 95 state mills.

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve a resolution fixing the Mill Levy for the State equalization, County high school and County elementary to 77.9 mills. Resolution # 10-12-2023(B). Two in Favor-Commissioner Zylawy and Commissioner Terrill. One Against-Commissioner Simons. Motion passed**

**Commissioners adjourned for the day at 4:00 p.m.  
The next meeting will take place Friday October 20, 2023 in the Board of Commission room.  
Meeting minutes were taken by Roman Zylawy**

**FRIDAY OCTOBER 13, 2023**

**NO MEETING**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**October 20, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, October 20, 2023. Present were Commissioner Roman Zylawy, Commissioner Dawn Terrill, and Commissioner Duane Simons.

**9:00 AM- 10:00 AM      Administrative Business**

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve total payroll in the amount of \$ 167,110.48 with check numbers 19179 through 19189 and electronic deposit # 63841 through # 63909. Motion carried unanimously**

**Commissioner Zylawy moved, and Commissioner Terrill seconded to approve the minutes of October 12, 2023. Motion carried.**

**Documents signed:** Reviewed journal vouchers 013/23 FY 22-23

Commissioners approved transfers between funds FY 2023 performed by Jessica Connolly.

Signed Amended Budget Resolution # 10-20-2023(A)

Signed Resolution to have MACO represent Mineral County regarding the state 95 mills.

Resolution # 10-20-2023(B)

Commissioners signed filing in 4<sup>th</sup> Judicial District court: -Mineral County vs. Woodland Range LLC. The Cyr/Iron Mountain road legal issue.

**10:00 Break**

**10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting called to order

Pledge of Allegiance led by Commissioner Terrill

**10:05-10:35 Public Comment**

**Present:** Ginny Tubbs-citizen, Annamarie White-citizen, Travis Mateer-citizen

Travis Mateer expressed his concern over the matter of Joey Thompson drowning death this summer. He said that he has asked the Missoula County sheriff for information, since the disappearance happened in Missoula County, and the body was found in Mineral County. The agencies involved aren't responding to his concerns.

Annamarie White had questions regarding all agenda draft minutes prior to the official minutes. She asked about the Court Supervisor appointed and how much has been paid for it. Also had concerns about the ponderosa pine trees at the fairgrounds and believes they can be dangerous. One of the trees behind the Senior booth has dropped limbs during a windstorm. She asked for an explanation as why Commissioners aren't having all public meetings translated into Spanish. Wants the law cleared up as to when video recording is going to start and where will the recording be stored to view.

**10:35AM 10:45AM Approve transfers between funds for FY 22-23- Action Approve budget amendment resolution for FY 22-23 Action Item**

**Present:** Ginny Tubbs-citizen, Annamarie White-citizen, Glen Koepke-citizen, Debra Jackson-Mineral Co. Attorney

Finance Officer Jessica Connolly performed some transfers between county funds.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve Mineral County Transfers for FY 2023. Motion carried unanimously**

Mineral county amended the budget and a resolution was drafted to address that.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve Resolution # 10-20-2023(A) Motion carried unanimously.**

**11:00 AM - 11:10 Request to advertise and fill part-time vacancy in County attorney office. Debra Jackson- Action Item**

Deb stated that the person resigning from her office has rescinded the resignation. No Action.



**11:10 AM- 11:15 AM Requesting permission to apply for funding to support Community Health Improvement Plan efforts in Mineral County- no match- Action Item- Amy Parks**

**Present:** Annamarie White-citizen, Glen Koepke-citizen, Amy Parks-Mineral Co. Health Department.

Amy has completed the data collection from Community Health assessment (CHA) and wants to use the data to help secure a funding grant. The grant is to support a community health improvement plan and it is a NO MATCH grant. It is for 25,000 dollars and the application is due by November 3, 2023.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the request from the health department to apply for the Community Health Improvement Planning grant for \$ 25,000.00 dollars. It is a No Match grant due by November 3,2023. Motion carried unanimously**

**11:15AM-11:30 AM St Regis Park Board request to advertise and fill (5-member board 3 vacancies – Action Item**

**Present:** Annamarie White-citizen, Glen Koepke-citizen, Kelann McClees-Clerk and Recorder

Historically, the St. Regis Park board has been a 3-member board and they are asking the Commissioners to expand it to become a 5-member board. Currently there is a vacancy, so expanding it to a 5-member board would require the advertisement asking to fill three vacancies.

**Commissioner Simons moved, and Commissioner Zylawy seconded to expand the 3-member board to a 5-member board. And to advertise for the three vacant positions. Motion carried unanimously.**

**11:30AM- 11:35 Request to advertise and fill part-time clerk vacancy--Kelann McClees - Action Item**

**Present:** Annamarie White-citizen, Glen Koepke-citizen, Kelann McClees-Clerk and Recorder

Kelann explained that her part time employee resigned to take a different job. She asked for permission to advertise and fill. Commissioner Simons suggested that hiring a roving employee that works and trades off in different offices might be a solution. Kelann expressed concerns that it might be too difficult to train and share an employee. Commissioner Terrill wondered aloud if some of the current employees in other offices might be shared and save having to hire a totally new employee. Kelann believes that she needs her own employee with the busy

election season coming up and that other department heads aren't likely to be in favor of sharing one of their workers. Commissioners wanted more time to explore the options before taking action.

**Commissioner Simons moved, and Commissioner Zylawy seconded to Table the Action to hire until next week, and address it on the agenda for October, 27, 2023. Motion carried unanimously.**

**11:40 AM- 12:00 PM A Resolution authorizing MACo to represent Mineral County in the lawsuit regarding statewide 95 Mills- Action Item**

**Present:** Annamarie White-citizen, Glen Koepke-citizen

The Montana Quality Education Coalition has petitioned the Supreme Court of Montana in No. OP 23-0592 vs. all 56 counties of Montana regarding the statewide 95 mills on local property taxes. Mineral County has the opportunity to join with other Counties in passing a resolution to allow MACO to represent us and our interests in the lawsuit.

**Commissioner Simons moved, and Commissioner Zylawy seconded to authorize Montana Association of Counties (MACO) to represent the interests of Mineral County in seeking a Declaratory judgment from the Montana Supreme Court regarding statewide mills. This motion includes passing Resolution # 10-20-2023(B). Motion carried unanimously.**

**1:15 PM-2:15 PM County Airport Business- Steve Temple. Recommendation to approve Museum Hangar for \$2000.00 -Action Item; Approve the draft ground lease for the Wellborn Hangar for the Wellborn Lease-Action Item; Approve the new 50-year Hangar Ground Lease with Geoffrey Boyd- Action Item**

**Present:** Steve Temple-Airport Manager, Gary Bullock-Airport board, Don Felstet-Airport board, Glen Koepke-citizen, Casey Richardson-citizen, Tom Richardson-citizen, Jennie Shiffy Wellborn-citizen, Jeff Mancini-Airport board, Yong Park-citizen, Bill Woodford-citizen, Jim Sulermain-citizen, Leroy Godin-citizen.

Steve Temple set up a table with a diorama of the airport. He illustrated the current buildings and hangars and what the long-term plans are for the airport. Some of the old hangars need to be closed out or torn down to accommodate future plans. One of these hangars is one occupied by the Rocky Mountain Museum of flying and needs to be purchased for \$2,000 dollars to move forward with

the replacement plans. The remainder of the lease is approximately 2,000 dollars so the airport board recommends purchasing that remainder and closing out the lease.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve the purchase of the Rocky Mountain Museum of flying hangar for \$2,000.00 dollars and allow it's use to October 2025. This will be contingent upon the County attorney approving the agreement language. All in favor. Motion carried.**

Next Steve talked about another hangar that belongs to Jennie "Schiffy" Wellborn that is up for a renewal. This hangar is in pretty good condition and airport board proposes approving a lease renewal.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the Wellborn Draft lease renewal. Contingent upon County attorney approval of language. All in favor. Motion carried.**

The last subject, was to approve a 50-year lease for Geoffrey Boyd. He is interested in investing in a hangar and the airport board recommends approval.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve the 50-year lease for Geoffrey Boyd. Subject to KLJ engineering staking corner stakes and contingent upon county attorney review and approval. All in favor. Motion carried.**

**Commissioners adjourned for the day at 4:00 p.m.**

**The next meeting will take place Friday October 27, 2023 in the Board of Commission room. Meeting minutes were taken by Roman Zylawy**

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**October 27, 2023**

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, October 27, 2023. Present were Commissioner Roman Zylawy, Commissioner Dawn Terrill and Commissioner Duane Simons.

**9:00 AM- 10:00 AM     Administrative Business**

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve Claims in the amount of \$ 774,082.63 with check numbers 17872 through 17988, claim # 42355 through # 42471. And to Disallow Claim # 42390 in amount of \$46.23 due to needing fair board secretary signature. All in favor. Motion carried unanimously**

**Documents signed:** Reviewed Income Statement.

Commissioners signed Vendor Invoice for St. Regis sewer force-main replacement. Minimum allocation grant agreement #Am-23-0230 for \$59,656.16 dollars.

Commissioner Terrill Signed contract with Meadow creek contracting for \$55,050.00 dollars.

Commissioner Zylawy Signed map agreement with HERE Global maps. Agreement # LFCLA09112023. In which Mineral County will receive \$685.00 dollars.

Last week's airport board action to purchase a hangar lease requires a Budget amendment to Increase fund 2170 in object code 900 and 232.

**Commissioner Zylawy moved, and Commissioner Simons seconded to increase Airport fund 2170 by \$12,000.00 dollars in Capital outlay object code 900, and to increase object code 232(fuel) by \$25,000.00 dollars. All in favor. Motion carried**

**10:00 Break**

**10:05 AM Call Meeting to order, Pledge of Allegiance.**

Meeting called to order

Pledge of Allegiance led by Commissioner Terrill

### **10:05-10:35 Public Comment**

**Present:** AnnaMarie White-citizen, Jason McLees-Road foreman.

Commissioner Terrill started off by responding to some questions from last weeks public comment. The question about Draft or Pre-minutes being posted; there is not any requirement in statute for that. The concerns about the trees on county fairgrounds were addressed and all commissioners viewed the trees along with forestry professionals who were not concerned.

The cost of the county Supervisor in County attorney office: there has not been a bill generated and the court will be deciding where the funds should come from.

The question of translating public meetings into Spanish; Mineral County does not currently see a demand for this service, nor are there funds to pay for it.

The requirement to begin video of all meetings becomes effective July 2024.

AnnaMarie White had also asked about the HR position at the county. She wonders about the Grievance policy and how it works.

Commissioner Terrill explained that the three commissioners are filling the vacancy of Human Resources, Commissioners' Assistant, and Safety Coordinator in an effort to save money as the commissioners have been advised that the county is hiring too many employees and reserves are very low. Taking over the Commissioners' Assistant role is Commissioner Zylawy, taking the Safety Coordinator role is Commissioner Simons, and Human Resource Administrative work is Commissioner Terrill.

Commissioner Terrill stated that grievances are for county employees and they will contact the County Attorney for a grievance issue, but the general public does not file a grievance when dissatisfied- they would let the department head or elected official know of their complaint.

### **10:35AM-10:45 AM Borax Tunnel Road reroute Bid Opening and Award-ACTION ITEM**

**Present:** Jason McLees-Road Foreman, Glen Koepke-citizen, Abby Lane-Superior Forest Ranger, AnnaMarie White-citizen, Cody Kurpius-Forest service, Mike Frawley-Forest service

Road Foreman McLees opened the two bids for the Forest service project. The first bid was from Meadow Creek contracting for \$55,050.00 dollars and the second was from Haskins Excavating for \$79,350.00 dollars

**Commissioner Simons moved, and Commissioner Zylawy seconded to award the bid to Meadow Creek contracting in the amount of \$ 55,050.00 dollars for the Borax tunnel road. All in favor. Motion carried**

10:45 AM-11:15 AM Forest Service Update- Abby Lane

**Present:** AnnaMarie White-citizen, Glen Koepke-citizen

Abby Lane talked about the Redd Bull decision and it's 10-year project goals. She said that another sale called Superior North had the comment period just end. Hopes to have it signed by September 2024. They are trying to get North fork of Joe road paved between mile post 5.5 and 7.5 to address the environmental concerns with the Bull trout. And at milepost 7 the road will be closed for a month while they replace a culvert with a new bridge. Another project coming up is called Lost Marbles, and there will be public meetings on that as it is near Bouchard lake and many nearby homes. The Forest service is hiring and they now offer permanent seasonal jobs to attract more applicants. They received 30,000 more dollars in revenue this year from the uptick in recreational fees. The campgrounds and rented lookout towers are constantly busy. November 8 is a Forest Plan meeting for the Lolo forest. Commissioner Simons asked when they might perform some maintenance work on the Camels Hump highway. Abby didn't know, also: how will they address electric bikes in the back country.

11:30 AM- 11:45AM Purchase of Yong Park Hangar- Action Item Airport Board

**Present:** Gordon Hendrick-Airport board member, Glen Koepke-citizen, Annamarie White-citizen, Bill Woodford-citizen

Gordon explained the need to approve a lease purchase with Yong Park. He said the old hangar needs to be removed for one that is more modern and can accommodate larger aircraft. The airport board recommends that the Commissioners approve paying off the remainder of his lease for \$12,000 dollars to allow for the next round of federal grants and plan for an improved hangar. Mr. Yong Park was agreeable to the arrangement and had already signed the purchase agreement.

**Commissioner Simons moved, and Commissioner Zylawy seconded to approve the lease purchase agreement of Hangar 'F from Yong Park for \$12,000 dollars. All in favor. Motion carried.**

**11:45 AM- 12:00 PM Revisit advertising and filling a part-time clerk position for the office of Clerk and Recorder – Action Item- Kelann McLees**

**Present:** Glen Koepke-citizen, Annamarie White-citizen, Bill Woodford-citizen, Kelann McLees-Clerk and recorder, Claudia Boyer-Deputy Treasurer.

Kelann explained the need in her office and why a part time clerk is needed since her employee resigned for another job. Kelann said that this year her office would be especially busy with several different elections to process. The local schools no longer run their own elections and have asked Kelann to do conduct them. And also, year 2024 has some important Primary state, local and federal elections coming up, and the presidential election and general election in November. Commissioner Simons said that he had looked into the prospect of trying to share current employees with the part time need in Kelann’s office, but that other department heads felt that they could not spare their own employees to be a roving employee. After some discussion about this option as well as any other solutions to fill the part time position, no other ideas seemed to resolve the situation.

**Commissioner Zylawy moved, and Commissioner Simons seconded to approve and advertise for a part time (24 hours a week) position in the Clerk and Recorder office. All in favor. Motion carried.**

**12:00 PM-12:05PM Appoint St Regis Park Board Member- Action Item**

**Present:** Glen Koepke-citizen, Annamarie White-Fair board member, Mary Jo Berry-Fair board secretary.

The St. Regis Park Board has an opening and has received one applicant. The applicant is Glen Koepke of St. Regis and he has been on the board in the past.

**Commissioner Simons moved, and Commissioner Zylawy seconded to appoint Geln Koepke to the St. Regis Park board. All in favor. Motion carried.**

**1:05 PM- 1:30 PM Appoint one fair board member vacancy- Action Item**

**Present:** Glen Koepke-citizen, Annamarie White-Fair board member, Mary Jo Berry-Fair board secretary.

Mineral County received four applicants for the open position that was advertised in the Mineral independent newspaper. The applicants were: Desiree Baker of Alberton Mt., Kevin Bowers of Alberton Mt., Ron White of Alberton Mt., and Ginny Tubbs of Superior Mt. Discussion about the applications and the open position ensued. Commissioner Zylawy asked as to why Ms. Baker and Mr. Bowers had mailing addresses in Missoula Mt. AnnaMarie White answered that the people live in Mineral County but for different reasons receive their mail in Missoula. Commissioner Terrill asked if the applicant named Ron White was AnnaMarie's husband, and she confirmed that he was. Commissioner Simons spoke to the level of involvement he's seen from applicant Ginny Tubbs. He liked the fact that she attends Fair board meetings and Mineral County Historical Society meetings, delivers Meals on Wheels for the sr. population and has gotten a feel for the institutional knowledge of the fair.

**Commissioner Simons moved, and Commissioner Zylawy seconded to appoint Ginny Tubbs to the Mineral County fair board. All in favor. Motion carried.**

**Commissioners adjourned for the day at 4:00 p.m.**

**The next meeting will take place Friday November 3, 2023 in the Board of Commission room.**

**Meeting minutes were taken by Roman Zylawy**