

# CONFIDENTIAL CRIMINAL JUSTICE INFORMATION REQUEST

## MINERAL COUNTY ATTORNEY'S OFFICE

**NAME** \_\_\_\_\_

---

- 1.** Is this request for an on-going investigation and pending case?
  - a. Are you a Victim? If a Victim in a pending criminal case, please contact your Criminal Victim Advocate or the County Attorney.
  - b. Are you a Defendant In An Active Criminal Matter? If you have an attorney, contact your attorney.
  - c. Are you a Law Enforcement Agency? Please contact the County Attorney.
- 2.** Civil Case Litigants In A Pending Civil Case – you or your attorney need to obtain a written order from the Judge in that case prior to our office providing CCJI. Once a written court order is obtained, please provide to the County Attorney.
- 3.** Any person, other than one charged with a criminal or traffic offense are not entitled to receive CCJI and materials without either specific statutory authority or a district court order or subpoena requiring dissemination.
- 4.** Fees associated with duplicating the material for civil litigants and third parties shall be paid prior to the release of materials.

## Confidential Criminal Justice Information Definition

---

- 5.** Criminal investigative information;
- 6.** Criminal Intelligence information;
- 7.** Fingerprints and Photographs;
- 8.** Criminal Justice Information or records made confidential by law; and
- 9.** Any other criminal justice information not clearly defined as public criminal justice information
- 10.** "Criminal history record information" means information about individuals collected by criminal justice agencies consisting of identifiable descriptions and notations of arrests, detentions, the filing of complaints, indictments, or informations and dispositions arising from complaints, indictments, or informations; sentences; correctional status; and release. It includes identification information such as

# CONFIDENTIAL CRIMINAL JUSTICE INFORMATION REQUEST

MINERAL COUNTY ATTORNEY'S OFFICE

fingerprint records or photographs, unless the information is obtained for purposes other than the administration of criminal justice.

- 11.** Criminal History record information does not include: (i) records of traffic offenses maintained by the department of justice; or (ii) court records.