

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

November 4, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 4, 2022. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dawn Terrill.

9:15 AM Appointing Audit Committee for the Nov 8, 2022, Federal General Election

Present: Kasey Feasel- Deputy Clerk and Recorder

Kasey explained an audit committee and its purpose (after elections, the state randomly chooses an election site to be audited) The audit committee chosen is Whitney Neu, Mariah Hinson, and Debra Fauder.

Commissioner Simons moved, and Commissioner Terrill seconded to appoint Whitney Neu, Mariah Hinson, and Debra Fauder to the audit committee. Motion carried unanimously.

9:30 AM Bid Opening and approval of St. Regis Flood Plan

Present: Emily Park- MCEDC Grant Administrator, Kenny Jasper- Resort District Representative, Andy Short- Environmental Health and Planning Director

Two Proposals:

Great West Engineering- Helena

WGM Group

Commissioner Simons moved, and Commissioner Terrill seconded to award the bid to WGM Group based on their present workload and proposed date of completion. Motion carried unanimously.

10:00 AM Preliminary Plat Approval – Triple 7 Ranch Minor Subdivision

Present: Andy Short- Environmental Health and Planning Director, Candis Hampton- Environmental Health and Planning Assistant, Ron Warren-Rocky Mountain Surveyors, Kim Kinzie -Rocky Mountain Surveyors, Peggy Temple- citizen, Tom Fortson-citizen, Aaron Arneson- citizen, Wally- Deputy County Attorney, Jen Dague- citizen

Commissioner Zylawy moved, and Commissioner Simons seconded to grant preliminary plat approval for Triple 7 Ranch Minor Subdivision. Motion carried unanimously.

11:30 AM Public Comment

Present: Patti Curtin- citizen

Citizen asked if there will be a Christmas Party this year /Response: Yes

1:00 PM- Superior Rural Fire Station Grants Application to USDA Approval

Steve Temple- Superior Fire Chief, Frank McGee- West end Fire Chief Tarkio Fire Station

Land purchase is wrapped up; equipment is assembled and insured; Water tank- 2009 Freightliner is titled; the water tank must be completed.

USDA Grant for underprivileged cities- low -income/small populations. A lead agency is needed for grant administration. There is no cost to submit and the 25% uncovered can be paid by another grant.

Asked for approval to apply for the grant in the name of Mineral County.

Commissioner Terrill moved, and Commissioner Simons seconded approval for Steve Temple to apply for the USDA Grant in the name of Mineral County. Motion carried unanimously.

1:30 PM Mineral County Airport FAA grant project update

Present: Steve Temple- Airport Board, Gordon Hendrick- Airport Board

Asked the commissioners to approve applying for two grants, one for cameras and one for hangars and bids.

Commissioner Simons moved, and Commissioner Zylawy seconded approving the submittal of the FAA grant for hangar construction and approving receipt of bids for geotechnical and independent fee estimate to be submitted by Steve Temple (representing the Airport Board).

2:00 PM Alta Boyes three properties annexation to Superior Rural Fire District, Set Hearing Date

Present: Steve Temple – Superior Fire Chief, Frank McGee- West end Fire Chief

Commissioner Simons moved, and Commissioner Zylawy seconded to set a hearing date for December 16, 2022, at 10:00 AM was set for a hearing date to annex three properties of Alta Boyes to the Superior Rural Fire District. Motion carried unanimously.

2:30 PM Revolving Loan Fund Committee Meeting

See Emily Park, MSU Agent, for minutes

Administrative Business

Commissioner Zylawy moved, and Commissioner Terrill seconded to approve payroll paid on November 4, 2022, for the amount of \$106,067.80 with check numbers 18826 through 18835, and electronic deposit numbers 65619 through 65685. Motion carried unanimously.

Documents signed:

**TASK ORDER AMENDMENT NUMBER 1 TASK ORDER FOR COVID Immunization Services
Task Order Number 23-07-4-31-129-0 COMMUNITY HEALTH ASSESSMENT TASK ORDER
NUMBER 22-07-1-174-0, DOCU SIGNED BY Commissioner Terrill**

Meeting adjourned at 4:00 PM

The next regular meeting will be Friday, November 10, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

November 10, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday, November 10, 2022. Present were Commissioner Duane Simons, and Commissioner Dawn Terrill. Commissioner Roman Zylawy was absent.

9:00 AM An emergency closed executive meeting was called.

9:10 AM The meeting was opened. The decision to terminate a probational employee from county employment was unanimous.

10:30 AM Merry Mueller asks for approval to fill 2nd vacancy in the treasurer's dept

Present: Merry Mueller- Treasurer- Elect

Commissioner Terrill moved, and Commissioner Simons seconded approval to advertise and fill a the second vacancy in the Treasurer's Office. Motion carried unanimously.

Public Comment

No comments were received

Administrative Business

Commissioner Terrill moved, and Commissioner Simons seconded to approve claims paid on November 10, 2022, for the amount of \$78431.51 with claim numbers 40806 through 40860, and warrant numbers 16324 through 16377. Motion carried unanimously.

Meeting adjourned at 3:00 PM

The next regular meeting will be Friday, November 18, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

November 18, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 18, 2022. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dawn Terrill.

9:00 AM MACo Townhall on Opioid Settlement & Fast Approaching Deadline

Present: Juliet Miller- citizen videotaping meeting, Clayton Ward- citizen

Discussion centered around the importance of following through with the Opioid settlement in the time frame given to all counties. A suggestion is that the Health Department may be the best Department to follow through and manage the settlement.

The Commissioners will talk to the Health Department about taking over the settlement endeavor.

10:00 AM Board of Health Meeting

See the Commissioners' Assistant for minutes

11:00 AM Request to offer the position of Resource Advisory to chosen candidate

Present: Juliet Miller- citizen videotaping meeting, Clayton Ward- citizen, Gretchen Webb- citizen, Wally Congdon- Deputy County Attorney

Wally Congdon recommended Willy Peck for the position of Resource Advisory.

Commissioner Terrill moved, and Commissioner Simons seconded to approve applicant Willy Peck for the Resource Advisory position in accordance with the provided job description and under the direction of the Commissioners. Motion carried unanimously.

11:10 AM Request for approval to write an objection letter regarding the water compact

Present: Juliet Miller- citizen videotaping meeting, Clayton Ward- citizen, Gretchen Webb- citizen, Wally Congdon- Deputy County Attorney, Gordon Hendrick- citizen, and Debra Jackson- County Attorney

Wally requested approval for writing Objection Letters to the impending water compact.

Commissioner Terrill asked if there would be consequences against the county for participating in the objection letter, or also, for not participating. Response: If the county does not participate it will have no rights for change later in the process.

Commissioner Terrill moved, and Commissioner Simons seconded to grant approval for Deputy County Attorney Wally Congdon to write a letter of objection regarding the Water Compact to be previewed on December 2, 2022, for potential Commissioners' signatures. Motion carried unanimously.

11:20 Approve fund transfers from last year (FY 2022): Community Service/Burial, Public Safety Fund, Comprehensive Insurance, Public Safety Fund, PERS/SRS Retirement, and Permissive Levy

Present: Juliet Miller- citizen videotaping meeting, Clayton Ward- citizen, Gretchen Webb- citizen, and Wally Congdon- Deputy County Attorney

Commissioner Duane Simons moved, and Commissioner Terrill seconded to approve transfers Community Service/Burial, Public Safety Fund, Comprehensive Insurance, Public Safety Fund, PERS/SRS Retirement, and Permissive Levy in the amount of \$633,103.84. Motion carried unanimously.

11:25 AM Approve and adopt Mineral County Budget Amendments FY 2021-2022 RESOLUTION NO 11-18-2022

Present: Juliet Miller- citizen videotaping meeting, Clayton Ward- citizen, Gretchen Webb- citizen, and Wally Congdon- Deputy County Attorney

Commissioner Terrill moved, and Commissioner Simons seconded to adopt and approve **RESOLUTION NO 11-18-2022 Mineral County Budget Amendments FY 2021-2022**. Motion carried unanimously.

1:00 PM Canvass the Nov 8, 2022, Federal General Election

Present: Kelann McLees- Clerk and Recorder

Kelann gave handouts of Mineral County Unofficial Results- Federal General November 8, 2022, and read them aloud.

The results were accepted and the official results were signed by all commissioners.

Administrative Business

Commissioner Zylawy moved, and Commissioner Simons seconded to approve payroll paid on November 18, 2022, for the amount of \$188,625.15 with check numbers 18836 through 18853, and electronic deposit numbers 65617 through 66546. Motion carried unanimously.

Documents signed:

Patricia and Donald Pickering Conditional Preliminary Plat Approval for Amended Plot of Lot 1, Pat Anderson Minor Amended Subdivision, signed by Commissioners Zylawy, Simons, and Terrill.

Schedule A Revised 10-15-2022 signed by Commissioners Zylawy, Simons, and Terrill.

Meeting adjourned at 2:55 PM

The next regular meeting will be Friday, November 10, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

November 25, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, November 25, 2022. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Commissioner Dawn Terrill.

9:00 AM Policy and Procedure Manual modification: re: hiring policy

Present: Deb Jackson- County Attorney, Wally Congdon- Deputy County Attorney, Juliet Miller-video taping the meeting, and arriving late was Clayton Ward.

Deputy County Attorney Wally Condon and County Attorney Deb Jackson stated the need for changes in the Policy and Procedure Manual to reflect the responsibility of the Commissioners to approve new hires; actual verbiage to come at a later date.

9:30 AM Review Compact Objections

Present: - County Attorney, Wally Congdon- Deputy County Attorney, Denley Loge- Montana State Representative, Juliet Miller-videotaping the meeting, and Clayton Ward.

Commissioner Terrill moved and Commissioner Simons seconded to specify a date of January 1, 2023, as a start date for collecting the marijuana tax, and for a formal letter to be written and sent to the Department of Revenue relaying the start date of January 1, 2023. Motion carried unanimously.

Administrative Business

Commissioner Zylawy moved, and Commissioner Simons seconded to approve claims paid on November 25, 2022, for the amount of \$188,772.45 with claim numbers 40861 through 40947, and warrant numbers 16378 through 16464. Motion carried unanimously.

JVs 7/22/FY 22-23, 9/22/FY 22-23, 13/22/FY 22-23 were reviewed by Commissioner Terrill.

Documents signed:

Policy Statement- Objectives/Policy Statement States UCP Agreement, signed by Commissioner Zylawy

Meeting adjourned at 2:10 PM

The next regular meeting will be Friday, December 2, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Rene' Woldridge