

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

September 2, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, September 2, 2022. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, Commissioner Laurie Johnston, and Administrative Assistant Dawn Terrill.

9:00 AM Final Budget Hearing-Approve/Adopt Budget Resolution 9-02-2022 A; Approve/Adopt Salary Resolution 9-02-2022 B

Present: Gretchen Webb- citizen, Kasey Feasel- Deputy Clerk and Recorder, arriving late were Monte Turner- citizen, and Dan Clemts- citizen.

Commissioner Zylawy read Budget Resolution 9-02-2022 A aloud.

Commissioner Simons moved, and Commissioner Johnston seconded to approve and adopt the Budget Resolution 9-02-2022 A. Motion carried unanimously.

Commissioner Simons moved, and Commissioner Johnston seconded to approve and adopt the Salary Resolution 9-02-2022 B. Motion carried unanimously.

9:30 AM Approve School Budgets

Present: Mary Yarnall- Treasurer/Superintendent of Schools

Mary presented St Regis, Superior, and Alberton K-12 School Budgets for approval.

Commissioner Simons moved, and Commissioner Johnston seconded to approve St Regis, Superior, and Alberton K-12 2023 School Budgets. Motion carried unanimously.

Presentation for radio tower purchase

Present: Bob Stein- Stein Electronics, Steve Temple- Superior District Fire Chief, Mike Toth- Sheriff, Wayne Cashman-Undersheriff, Gordon Hendrick- citizen, Glenn Koepke- citizen

Bob presented the need for the purchase of the new radio tower; Commissioner Zylawy asked if radio communication might be becoming obsolete Response: No

The cost of the new radio tower is \$16,081.00 with a possible reduction if the county can do the backhoe work, and the county uses a local concrete company.

Sheriff Toth told the commissioners he has \$115,000.00 from the CARES Act money to pay for the purchase of the radio tower.

Commissioner Johnston moved, and Commissioner Simons seconded to approve the purchase of the radio tower for \$16,081.00 to be paid from CARES Act money. Motion carried unanimously.

Public Comment

Present: Jennifer Dague- citizen, Candis Hampton- Environmental Health and Planning Assistant, Wally Congdon- Deputy County Attorney, Glenn Koepke- citizen

Citizen asked for clarification of the open commissioner seat and voiced concern that applications for the seat were taken by the commissioners' assistant/ Response: The commissioner seat is a county position; no taxpayer money was lost when the applications were date stamped and put on a shelf; the applications were given to the Republican Central Committee outside of county time. The applications were not opened by any county employee.

Citizen voices road concerns in St Regis- improvement is needed and has been requested previously. /Response: Commissioner Zylawy will talk to the Road Foreman.

Candis asked the commissioners to sign a lease for the temporary office space off - site for Andy, Environmental Health and Planning Director, while his on-site office is being repaired for water damage.

Administrative Business

Commissioner Johnston moved, and Commissioner Simons seconded to approve claims for the amount of \$57,865.56 with claim numbers 40500 through 40541 and warrant numbers 16013 through 16054. Motion carried unanimously.

Commissioner Simons moved, and Commissioner Johnston seconded to approve the minutes of August 26, 2022. Motion carried unanimously.

Documents signed:

A lease agreement between S&S Building LLC and Mineral County for office space for Environmental Health and Planning at \$400.00 per month due to rain water damage in the Environmental Health and Planning basement office.

Meeting adjourned at 1:00 PM

The next regular meeting will be Friday, September 9, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

September 9, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, September 2, 2022. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

9:00 AM 2022 Sanding Material Bid Opening and Award

Present: Jason McLees- Road Foreman

Jason told that there was one bid. Jason opened and read the bid:

MIH Construction \$7.50 per cubic yard / 2500 cubic yards screened for a total of \$18,750.00

The material will be screened through a 5/8 screen and stockpiled in MIH Dry Creek Pit

Jason recommended accepting the bid from MIH for \$7.50 per cubic yard with a total of 2500 cubic yards for \$18,750.00

Commissioner Zylawy moved, and Commissioner Simons seconded, based on Jason's recommendation, to accept the bid from MIH for \$7.50 per cubic yard with a total of 2500 cubic yards for \$18,750.00. Motion carried unanimously.

Bid Opening and Award for stationary full body cam scanner

Present: Mike Toth- Sheriff, Jason McLees- citizen

Mike stated there were two bids. He opened them and read the bids aloud

Brian Hall: Tek84: five- year warranty (2 years with the purchase and three additional years) \$155,400.00

STVS Technology: five-year warranty \$172,050.00

Mike recommended the bid of \$155,400.00 with five years of warranty from Tek84.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve the bid from TEK84 for a full body scanner with an additional three-year warranty for \$22,500.00 making a total price of \$155,400.00. Motion carried unanimously.

9:30 AM BAARSA Resolution- A resolution requesting distribution of bridge and road safety and accountability program funds

Present: Jason McLees- Road Foreman

Commissioner Zylawy read Resolution 9-9-2022 aloud

Commissioner Simons moved and Commissioner Zylawy seconded to approve RESOLUTION 9-2-2022, A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS. Motion carried unanimously.

11:30 PM Public Comment

There were no comments received.

1:15 PM Dan Clemts Interview for Open Commissioner Seat

2:00 PM Jill Betts Interview for Open Commissioner Seat

4:30 PM Dawn Terrill Interview for Open Commissioner Seat

Administrative Business

Commissioner Zylawy moved, and Commissioner Simons seconded to approve payroll and payroll liabilities paid on September 9, 2022, for the amount of \$166,690.25 with check numbers 18760 through 18777, and electronic deposit numbers 655896 through 65962. Check number 18770 was void. Motion carried unanimously.

Commissioner Simons moved, and Commissioner Zylawy seconded to approve the minutes of September 2, 2022. Motion carried unanimously.

Documents signed:

Tek84 Whole Body Scanner Purchase for \$155,400.00 signed by Commissioner Zylawy

Resolution 9-9-2022 A resolution requesting distribution of bridge and road safety and accountability program funds, signed by Commissioners Zylawy and Simons

Meeting adjourned at 5:00 PM

The next regular meeting will be Friday, September 16, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

September 16, 2022

Commissioner Roman Zylawy and Administrative Assistant Dawn Terrill were available in the Commissioners' Meeting Room. Commissioner Duane Simons was absent.

No business was conducted due to lack of quorum.

Public Comment:

No comments were received.

Documents signed:

Secure Rural Schools and Community Self Determination Act, signed by Commissioner Zylawy

CDPHP Program Sub-Contractor Agreement Flathead City- County Health Department FY 2023, signed by Commissioners Zylawy

Task Order 23-07-6-11-036-0 To The Master Contract Effective July 2019 to June 30, 2026 between the State of Montana, Department of Public Health and Human Services and Mineral County

Commissioner Zylawy left the building at 3:00 PM

The next regular meeting will be Friday, September 23, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

September 23, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, September 23, 2022. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

9:00 AM Cedar Creek Road Crush and Place Bid Opening and Award

Present: Jason McLees- Road Foreman, Mike Frawley Forest Service Engineer

Jason announced two bids, opened both, and read aloud:

Meadow Creek Contracting \$241,089.47

Haskins Excavating LLC \$177,730.00

Jason recommended the county accept the Cedar Creek Road Crush and Place bid of \$177,730.00.

Mike Frawley agreed and stated both bids were over the Forest Service estimate

Commissioner Zylawy moved, and Commissioner Simons seconded to accept the Haskins Excavating bid of \$177,730.00 bid based on the recommendation of road foreman, Jason McLees. Motion carried unanimously.

9:15 AM Fund discussion Re: Body Scanner for Sheriff's Office

Present:

The Tek84 Whole Body Scanner Purchase for \$155,400.00 was approved on September 9, 2022. The discussion today was to determine the fund to provide the payment; the payment will come from the ARPA (American Rescue Plan Act) funds.

Commissioner Zylawy moved, and Commissioner Simons seconded to use \$155,400.00 from ARPA funds to purchase the Body Scanner equipment and an additional three-year warranty (extending the original two year for a total of a five-year warranty) for the Sheriff's Office. Motion carried unanimously.

10:00 AM Community Wildfire Protection Plan

Present: Carole Young- citizen, Emily Park- Mineral County Economic Development Committee Chair, Dan Clemts- citizen, Wayne Cashman- citizen and arriving late were Diane Magone- citizen, Tamera Clemts- citizen, and Gretchen Webb- citizen

Emily will bring this topic back to the commissioners at a later time.

10:15 AM Big Sky Passenger Rail Authority Appointment

Present: Carole Young- citizen, Emily Park- Mineral County Economic Development Committee Chair, Dan Clemts- citizen, Wayne Cashman- citizen and arriving late were Diane Magone- citizen, Tamera Clemts- citizen, and Gretchen Webb- citizen

Emily explained that more interest has been shown in this appointment so it will be brought back to the commissioners next week, with interested parties present.

10:30 AM Possible interviews for Commissioner

Present: Cathy Ruiz- citizen

There were no interviews on this day. Interviews will be scheduled for September 30, 2022.

11:30 AM Public Comment

There were no comments received

Administrative Business

Commissioner Zylawy moved, and Commissioner Simons seconded to approve payroll paid on September 23, 2022, for the amount of \$146,567.48 with check numbers 18778 through 18791, and electronic deposit numbers 65894 through 65827. Motion carried unanimously.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve the minutes of September 9 and 16th, 2022. Motion carried unanimously.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve claims paid on September 16, 2022, for the amount \$178,300.38 with claim numbers 040542 through 040601 and warrant numbers 16055 through 16115. Motion carried unanimously.

Documents signed:

WIC Program Satellite Agreement, signed by Commissioner Zylawy

Meeting adjourned at 12:00 PM

The next regular meeting will be Friday, September 30, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

September 30, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, September 30, 2022. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

9:00 AM Request to advertise and fill the vacancy left by resignation: Road Department

Present: Jason McLees- Road Department Foreman, Laurie Johnston- citizen

Jason asked to advertise and fill the vacancy left by an employee's resignation

Commissioner Zylawy moved, and commissioner Simons seconded to approve advertising and filling the vacant position. Motion carried unanimously.

9:30 AM Interviews for open commissioners' seat

Present: Laurie Johnston- citizen, Gretchen Webb- citizen, Bessie Spangler- citizen, Kat Thompson- citizen, Julye Miller- citizen, Mary Yarnall- citizen, Jill Betts- citizen, Dan Clemts- citizen, and Clayton Ward- citizen

9:30 AM	Bill Woodford	Interview for Open Commissioner Seat
10:00 AM	Michelle Parkin	Interview for Open Commissioner Seat
10:45 AM	Wayne Cashman	Interview for Open Commissioner Seat

Public Comment

No comments were received

1:00 PM Public input and comments for Commissioner Candidates

Present: Laurie Johnston- citizen, Gretchen Webb- citizen, Bessie Spangler- citizen, Kat Thompson- citizen, Julye Miller- citizen, Mary Yarnall- citizen, Jill Betts- citizen, Dan Clemts- citizen, Clayton Ward- citizen, Julie Prater- citizen, Mike Toth- citizen, Alisha Boyce- citizen, Jenn Dague- citizen, Keelan Taylor- citizen, Carole Young- citizen, Kelann McLees- citizen, Jamie Talbot- citizen, Candis Hampton- citizen, Wally Congdon- citizen

Several citizens voiced their support of particular candidates.

Commissioner Zylawy stated that he and Commissioner Simons need time to think over the candidate interviews. They will decide on Friday, October 7, 2022, at 1:00 PM and appoint at that time.

2:10 PM Big Sky Passenger Rail Authority Appointment

This item was moved to Friday, October 7, 2022, at 9:15 AM

Administrative Business:

Commissioner Zylawy moved, and Commissioner Simons seconded to approve claims paid on September 30, 2022, for the amount of \$60,431.18 with claim numbers 40602 through 40651 and warrant numbers 16116 through 16165. Motion carried unanimously.

Commissioner Zylawy reviewed JVs and Income Statements for 13/22 FY 21-22, June FY 21-22 ,and 7/22 FY 22-23

Documents signed:

County Superintendent of Schools Agreement, signed by Commissioner Zylawy

Obligating Document for Emergency Management Preparedness Grant, signed by Commissioner Zylawy

Meeting adjourned at 2:00 PM

The next regular meeting will be Friday, October 7, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill