

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, July 1, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, July 1, 2022. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, and Administrative Assistant Dawn Terrill. Commissioner Duane Simons was absent.

Commissioner Roman Zylawy called the meeting to order at 10:00 AM

10:00 AM Request For a Special Prosecutor

Present: Wally Congdon- Deputy County Attorney, Dan Clemts- citizen

Wally requested approval for Resolution 7-1-2022, a Resolution Appointing Special Deputy County Attorney in the Matter of Justice Court for Mineral County Cause No. TK-595-2022-1272

Commissioner Johnston moved, and Commissioner Zylawy seconded to pass Resolution 7-01-2022, A Resolution Appointing Special Deputy County Attorney in the Matter of Justice Court for Mineral County Cause No. TK-595-2022-1272. Motion carried unanimously.

10:15 AM Request for 100% of the alcohol tax dollars for Choices for Change

Present: Dan Clemts- citizen, Emily Park- citizen

Nancy Smith from Choices for Change Counseling sent an email outlining the work and achievements of Choices for Change Counseling and requested 100% of the alcohol tax dollars as has been done in the past.

Commissioner Johnston moved, and Commissioner Zylawy seconded to designate 100% of the alcohol tax dollars for treatment at Choices for Change Counseling. Motion carried unanimously.

The commissioners discussed that next year counseling agents in Mineral County should all be made aware of the money and the ability to apply as long as they meet the qualifications.

10:30 AM Request to advertise and fill vacancy for a motor vehicle and tax clerk in Treasurer's Office

Present: Mary Yarnall- Treasurer, Merry Mueller- Treasurer-elect, Emily Park- citizen, Dan Clemts- citizen, Sandy Stroot- citizen, Jerry Stroot- arriving late- citizen, Lori Dove and grandchildren- citizens

Mary asked approval to advertise and fill the clerk vacancy left by Jill Betts resignation.

Commissioner Johnston moved, and Commissioner Zylawy seconded approval for Mary to advertise and fill the clerk vacancy at \$12.00/hr. Motion carried unanimously.

10:45 AM Reverse 911 system purchase approval or denial

Present: Tifani Amberson- lead dispatcher, Mike Toth Sheriff, Dan Clemts- citizen and Lori Dove and grandchildren- citizens

Tifani requested a decision regarding purchasing the Reverse 911 system.

Commissioner Zylawy moved, and Commissioner Johnston seconded to approve the Reverse 911 System purchase with RAVE. The cost will be taken out of the Sheriff's budget. Motion carried unanimously.

Public Comment:

There were no comments received.

Administrative Business

Commissioner Johnston moved, and Commissioner Zylawy seconded to approve payroll paid on July 1, 2022, for the amount of \$102,453.91 with check numbers 18692 through 18702, and electronic deposit numbers 66242 through 66310. Motion carried unanimously.

Commissioner Johnston moved, and Commissioner Zylawy seconded to approve the minutes of June 24, 2022. Motion carried unanimously.

Documents signed:

TASK Order #23-07-1-01-01-130-0 Master Contract effective 7-1-2019 - June 30-2026 between the State of Montana, DPHHS and Mineral County, signed by Commissioner Zylawy.

Task Order # 23-07-7-11-125-0 Master Contract effective July1, 2019- December 31,2026 between the State of Montana DPHHS and Mineral County – signed by Commissioner Zylawy.

Current State Approved SUD Treatment and Prevention Services Available in the County, Service Provider Designation Form, signed by Commissioners Johnston and Zylawy, and Simons by signature stamp.

Meeting adjourned at 2:30 PM

The next regular meeting will be Friday, July 8, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, July 8, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, July 8, 2022. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

Commissioner Roman Zylawy called the meeting to order at 8:00 AM

Preliminary Budget Meetings:

The Board met with the Department Heads to discuss the Preliminary Budgets for FY 2022/2023.

Present:, Jason McLees- Road Foreman, Wally Congdon-Deputy County Attorney, Jenn Donovan- Mineral County Health Department, April Quinlan- Mineral County Health Department, Emily Park-MSU Extension, Dave Brink-Weed/Extension, Kelann McLees- Clerk and Recorder/Elections, Dale Magone- Justice of the Peace, Guna Chaberek- Library, Mike Toth- Sheriff, Wayne Cashman- Undersheriff, Norm Naef- Maintenance, Jaime Talbot- District Court, Mary Yarnall- Treasurer, Andy Short- Environmental Health and Planning, Polly McNeal- Fair Board, Maura Johnson- Fair Board, Patti Curtin- CVA, Each Department presented a proposal for their upcoming budgets; department proposals were discussed and will be considered with the final budget after review.

Public Comment

No comments were received

Administrative Business

Commissioner Johnston moved, and Commissioner Simons seconded to approve payroll liabilities paid on July 8, 2022, for the amount \$68,569.72 with check numbers 18703 through 18708. Motion carried unanimously.

Commissioner Johnston moved, and Commissioner Simons seconded to approve claims paid on July 8, 2022, for the amount of \$163,145.13 with claim numbers 40252 through 40303 and warrant numbers 15764 through 15815. Claim number 40029 and 40090 were canceled, returned by vendor, and disallowed. Motion carried unanimously.

Commissioner Simons moved, and Commissioner Johnston seconded to approve the minutes of July 1, 2022. Motion carried unanimously.

Documents signed:

There were no documents signed.

Meeting adjourned at 5:00 PM

The next regular meeting will be Friday, July 15, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

Friday, July 15, 2022

The Board of County Commissioners of Mineral County, Montana, held no meetings today due to the absence of two commissioners, Commissioner Johnston and Commissioner Zylawy. Commissioner Duane Simons was in attendance.

11:30 AM Public Comment

Present; George Bailey

George reviewed information on the C-Pace Program (Community- Property Assessed Clean Energy) to be presented Friday July 22, 2022 at 9:00 AM

Administrative Business

Commissioner Simons signed payroll paid on July 15, 2022.

Documents signed:

There were no documents signed

Commissioner Simons left the room and closed the door at 12:30 PM

The next regular meeting will be Friday, July 22, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, July 22, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, July 22, 2022. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

Commissioner Roman Zylawy called the meeting to order at 9:00 AM

9:00 AM- St. Regis Solar, LLC to discuss the C-Pace Program (Community- Property Assessed Clean Energy)

Present: Seth Lutt- C-PACE presenter, George Bailey- citizen, Sharon Patterson- citizen, Emily Park- Economic Development Agent, Gretchen Webb- citizen,

Seth presented the benefits of C- PACE and its role as a financier of innovative projects with no obligation from local or state government. One such innovative program is proposed by George Bailey for solar- based energy in St. Regis

Seth will send a template for A Resolution of Intent to Establish a Mineral County PACE Program and A Resolution Establishing a Mineral County PACE Program.

9:30 AM-Request to advertise and fill a 20- hour- per- week vacancy at the Health Department for Parent Liaison

Present: Jess Schaak- Health Department, April Quinlan- Health Department

April and Jess requested approval to add a 20-hour position to an existing grant funded position. The position will be for a Parent Liaison for connecting families and Mineral County Schools as families transition from early childhood into Pre-Kindergarten, Kindergarten, and First Grade.

The wage for this grant- funded position will be between \$16.00 and \$20.00 per hour, depending on experience.

Commissioner Johnston moved and Commissioner Simons seconded to give the Health Department permission to advertise and fill the grant- funded 20-hour position. Motion carried unanimously.

9:50 AM Christmas lights at the courthouse

Present: Julie Prater- citizen, Jess Schaak- citizen, Gretchen Webb- citizen, Dan Clemts- citizen, Norm Naef- Maintenance Director

Julie has been soliciting donations for Christmas lights and would like to have the courthouse trees and the building, along with the town, festively lit for the Christmas season.

Julie also stated she would like the tree lighting ceremony to once again be a community celebration.

At issue, is the lack of power outlets for the courthouse trees and building. Commissioners will approve

the purchase of one or possibly two generators as the power source(s). Commissioner Simons noted aloud that the generator(s) should be purchased locally.

Public Comment

No comments were received

1:15 PM Riverbend exit ramp/ access discussion

Present: Rex Samsel- citizen, Janet Samsel- citizen, Alan Brockway- citizen, Archie Smith- citizen, Jay Freeman- citizen, Patrick Potter- citizen, Stacy Crabb- citizen, George Rice- citizen, Deb Davis Quitt- citizen, Kenneth Quitt- citizen, Maggie Dahl- citizen, Truman Puckett- citizen, Sharon Puckett-citizen, Harry Hershey- citizen, Kerrie Hershey- citizen, Mary Ippisch- citizen, Lisa Cooper- citizen, arriving late was Kim Taron- citizen. , Citizens voiced opinions regarding changes to the Riverbend entrance.

There appeared to be a consensus among those in attendance that lowering the road under the tunnel would be acceptable, but no other options presented (intertie entrance and exits, raise and widen the tunnel). The commissioners stated they would write a letter in support of the consensus.

2:15 USFS presentation of work and activities completed by Youth Conservation Corps members during the summer

Heather Berman- Youth Conservation Corps Supervisor, and the following Youth Conservation Corps members: Alisha Ryan, Emma Traeder, Wyatt Todd, Gracie Mueller, Parker Flock, and William Buchanan.

The youth corps members presented the tasks they completed as members of the Youth Conservation Corps.

Administrative Business

Commissioner Johnston moved, and Commissioner Simons seconded to approve claims paid on July 22, 2022, for the amount of \$549,980.46 with claim numbers 40304 through 40379 and warrant numbers 15816 through 15892. Motion carried unanimously.

Commissioner Johnston moved, and Commissioner Simons seconded to approve payroll paid on July 15, 2022, for the amount of \$139,377.60 with check numbers 18709 through 18718, and electronic deposit numbers 66171 through 66240. Motion carried unanimously.

Commissioner Simons moved, and Commissioner Johnston seconded to approve the minutes of July 8, and July 15, 2022. Motion carried unanimously.

Documents signed:

Letter to Montana Department of Lands- RE: MT. Water Rights Act and Land Exchange, signed by Commissioners Zylawy, Johnston, and Simons.

Meeting adjourned at 3:30 PM

The next regular meeting will be Friday, July 29, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, July 29, 2022

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, July 29, 2022. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

Commissioner Roman Zylawy called the meeting to order at 9:30 AM

9:30 AM Axon information and the need to activate some new equipment using COVID money

~~**Request to purchase a new interview camera with COVID**~~ canceled

Present: Mike Toth- Sheriff, Glenn Koepke- citizen, arriving late was Carol Young- citizen

The Sheriff reviewed the AXON plate reader camera for \$17,472.00 and requested approval to spend COVID money for the purchase.

Commissioner Simons moved, and Commissioner Johnston seconded to approve spending \$17,472.00 of COVID money to purchase plate reading cameras, to be paid in increments over a five years. Motion carried unanimously.

9:50 AM Appoint St Regis Park Board Members

Present: Carol Young- citizen, Glenn Koepke- citizen, Andy Short, citizen

Commissioner Simons read the candidate applications aloud, Morris Hill, Judy Stang, and George Bailey.

Commissioner Johnston moved, and Commissioner Simons seconded to appoint Morris Hill, Judy Stang and George Bailey to the St Regis Park Board. Motion carried unanimously.

Commissioners' Assistant Dawn Terrill will send congratulatory letters that will explain terms that need to be decided by the board members.

10:00 AM Discuss and execute an updated lease agreement for the billboard sign at County Yard

Present: Matt Clyde- Billboard presenter, Carol Young- citizen, and Glenn Koepke- citizen.

Matt explained that while the present Billboard lease for 61 Diamond Road, Superior, hasn't expired, he wanted to put a new lease into effect that would benefit him and the county. The new lease will be for a term of 20 years beginning August 1, 2022, and the lessee shall pay the Lessor annual rent of \$1600.00 per year, payable annually for the original term of the lease and \$2000.00 per year, payable annually for the additional term of the lease.

Commissioner Johnston moved, and Commissioner Simons seconded to approve the lease agreement for the outdoor advertising structure at 61 Diamond Road, Superior beginning August 1, 2022, for a term of 20 years at \$2000.00 per year. Motion carried unanimously.

10:30 AM Mineral County Resource Committee requests creating a paid position for a County Resource Advisor to assist in the management of county lands accountable to the County

Commissioners

Present: Emily Park- Mineral County Resource Coalition, Willie Peck- Resource Coalition Co-chair, Diane Magone- Rails to Trails, Carol Young- Mineral County Resource Coalition, Frank McGhee -West End Volunteer Fire Department Trustee, and Lori Cotter- FMO.

Attendees voiced support for creating a position for a Resource Advisor to assist in the management of county lands who would be accountable to the County Commissioners.

Discussion of salary and hours for the new position settled with \$60,000.00 per year as a salary, meaning the hours will be dependent on the work as a full-time position. The County will provide benefits afforded to all full-time county employees. A job description will be developed by members of the Mineral County Resource Committee.

Commissioner Simons moved, and Commissioner Johnston seconded to approve a newly created full-time position of Resource Advisor with an annual salary of \$60,000.00 and full county benefits, paid for by Title III money, for a trial period of one year. Motion carried unanimously.

10: 30 AM Approval to submit a grant through DNRC for Community Wildfire Protection Plan

Present: Emily Park- Mineral County Resource Coalition, Willie Peck- Resource Coalition Co-chair, Diane Magone- Rails to Trails, Carol Young- Mineral County Resource Coalition, Frank McGhee -West End Volunteer Fire Department Trustee.

Commissioner Johnston moved, and Commissioner Simons seconded to approve the submittal of a grant through DNRC for Community Wildfire Protection Plan. Motion carried unanimously.

Public Comment

No comments were received

Administrative Business

Commissioner Johnston moved, and Commissioner Simons seconded to approve payroll paid on July 22, 2022, for the amount of \$105,330. 68 with check numbers 18719 through 18729, and electronic deposit numbers 66101 through 66169. Motion carried unanimously.

Commissioner Simons moved, and Commissioner Johnston seconded to approve the minutes of July 22, 2022. Motion carried unanimously.

Documents signed:

Lease agreement for the outdoor advertising structure at 61 Diamond Road, Superior beginning August 1, 2022, for a term of 20 years at \$2000.00 per year, signed by Commissioner Zylawy.

HOME Program Income 2022 Quarterly Reporting Form- Contract #M2000-SG300145, signed by Commissioner Johnston.

Reclamation and Development Project Grand Agreement between Montana Department of Natural Resources and Conservation and Mineral County, signed by Commissioner Zylawy.

Meeting adjourned at 3:30 PM

The next regular meeting will be Friday, August 5, 2022, in the Commissioners' Meeting Room.

Minutes were taken by

Dawn Terrill