

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, December 3, 2021

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, December 3, 2021. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill. Videotaping the meeting was Mary Furlong.

Commissioner Roman Zylawy called the meeting to order at 9:00 AM.

Bid Opening and Award-Fish Creek Road-Road Foreman-Jason McLees

Present: Jason McLees – Road Foreman, Carole Johnson-Forest Service Superior District Ranger, Nate Kegel-Forest Service Engineer, Michael Frawley- Forest Service Engineer, Kelly Johnston- citizen, Shawn Heyer- member/owner Meadow Creek

Jason:

- stated there were two bids, and proceeded to open and read the bids aloud

Shawn Heyer	\$206,748.62
Haskins Excavating	\$190,547.00

Jason recommended accepting the Haskins Excavating bid for Fish Creek Road for the amount of \$190,547.00.

Commissioner Simons moved, and Commissioner Johnston seconded to accept Haskins Excavating bid for Fish Creek Road for the amount of \$190,547.00. Motion carried unanimously.

Bid Opening and Award-Little Joe Road#282-Road Foreman-Jason McLees

Present: Jason McLees – Road Foreman, Carole Johnson-Forest Service Superior District Ranger, Nate Kegel-Forest Service Engineer, Michael Frawley- Forest Service Engineer, Kelly Johnston- citizen, Shawn Heyer- member/owner Meadow Creek

Jason:

- stated there were three bids, and proceeded to open and read the bids aloud

Woods Crushing (Sand Point ID)	\$1,190,842.90
Shawn Heyer	\$1,344,978.75
Haskins Excavating	\$1,637,751.85

Jason recommended accepting Woods Crushing bid of \$1,190,842.90

Commissioner Zylawy expressed curiosity regarding the Idaho company paying the appropriate Montana taxes/Response: There is no word that Wood Crushing has tax violations and they have completed work for the Forest Service in the past.

Commissioner Zylawy stated if there were no concerns they should move forward on Jason's recommendation.

Commissioner Johnston moved, and Commissioner Simons seconded to approve Woods Crushing bid for the amount of \$1,190,842.90. Motion carried unanimously.

Request to fill Legal Assistant vacancy for the County Attorney-Action Item- Ellen Donohue

Administrative Assistant Dawn Terrill explained Ellen's request and showed the job ad from 2017 stating the approved hourly wage of \$13.00 per hour.

Commissioner Johnston moved, and Commissioner Simons seconded to approve the request to fill the vacancy of Legal Assistant at \$13.00 per hour for the County Attorney's Office.

Public Comment

There were no comments taken

Administrative Business

Commissioner Johnston moved, and Commissioner Simons seconded to approve payroll paid on December 3, 2021, for the amount of \$103,165.04 with check numbers 18488 through 18495, check number 18493 is void due to printer error. Electronic check numbers are 67320 through 67388. Motion carried unanimously.

Commissioner Johnston moved, and Commissioner Zylawy seconded to approve minutes of November 26, 2021. Motion carried unanimously.

Documents signed:

There were no documents signed

Meeting adjourned at 2:00 PM

The next regular meeting will be Friday, December 10, 2021, in the Commissioners Meeting Room.

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, December 10, 2021

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, December 10, 2021. Present were, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill. Commissioner Roman Zylawy was absent. Videotaping the meeting was Mary Furlong.

Commissioner Laurie Johnston called the meeting to order at 9:00 AM.

The Commissioners are requested to comment (MCA 76-3-201) on Hollenback court- ordered property division: Andy Short- Environmental Health and Planning Director

Present: Andy Short- Environmental Health and Planning Director, Jane Eby- Land Surveyor, Mary Jo Lommen- Trustee of Hollenback Trust, Natalie Black- Attorney for Hollenback family, Candis Hampton- Environmental Health and Planning Administrative Assistant. Jim Hollenback was present via teleconference

Andy summarized needing to allow the Commissioners to comment on the partitioning of the Hollenback property, according to MCA §76-3-201(2)

Before a court of record orders a division of land under subsection (1)(a), the court shall notify the governing body of the pending division and allow the governing body to present written comment on the division.

Because the court ordered the division of property before allowing comments, all were gathered today to follow the legal protocol to get this partitioning of land on the record.

Natalie asked that the commissioners comment today before she leaves /Response: Commissioner Johnston stated Andy is the county's land person and the commissioners would defer to him for comment, Commissioner Simons agreed

Andy stated he was not ready to give comments today and answered Commissioner Simons' question regarding the time needed as two weeks.

Commissioner Johnston and Simons approved Andy to act as the Board of Commissioners representative;

Commissioner Simons moved, and Commissioner Johnston seconded to approve two weeks for allowing Andy to review the land partition and provide comment as the commissioners' agent. Motion carried unanimously.

Introduction to new Community Development Director for Mission West Community

Present: Emily Park- MSU Extension Agent/Economic Development, Steve Clairmont- Mission West Community Development Director

Emily introduced Steve Clairmont as the new Community Development Director for Mission West

Steve told his history and his goals as the new director. Steve hopes to have a regional meeting on February 15, 2022.

Superior Senior Citizen Center Needs: Presentation

Present: Tamara Starkel-representative for the Sr. Center, Mary Murphy Kellis- President of the Sr. Center, Jessica Williams- Sr. Center Cook

Mary presented the many needs of the sr. center- the biggest of which is a new building and asked if the county has any land to donate to them/Response- possibly- there is a potential piece left from where the Pioneer Council is building the bus barn.

The Commissioners suggest the Sr Center contact Emily Park- Economic Development.

Public Comment

There were no comments received

Administrative Business

Commissioner Johnston moved, and Commissioner Simons seconded to approve claims paid on December 10, 2021, for the amount of \$313,431.46 with claim numbers 39335 through 39380 and warrant numbers 14850 through 14895. Motion carried unanimously.

Commissioner Johnston moved, and Commissioner Simons seconded to approve payroll Liabilities for \$77,101.35 with check numbers 18498 through 18501, and numbers 18496 and 18497 are void due to printer error.

Commissioner Simons moved, and Commissioner Johnston seconded to approve minutes of December 3, 2021. Motion carried unanimously.

Documents signed:

Settlement Participation Form, signed via stamp for Commissioner Zylawy, by Administrative Assistant Dawn Terrill.

Meeting adjourned at 2:00 PM

The next regular meeting will be Friday, December 17, 2021, in the Commissioners Meeting Room.

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

Friday, December 17, 2021

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Friday, December 17, 2021. Present were Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill. Commissioner Roman Zylawy was absent. Videotaping the meeting was Mary Furlong.

Commissioner Laurie Johnston called the meeting to order at 9:00 A.M.

Forest Service Update

Present: Carole Johnson- Superior District Ranger

Carole updated on Recreation, Timber, Sales, Fire, and Planning with highlights:

- West End snowmobile trails are being groomed
- the timber crews last day was Dec 16
- marking is going on in Redd Bull
- there are still a few active sales
- the fire crew is finished for the year

The next Forest Service update is set for January 21, 2022, at 9:00 A.M.

Board of Health Meeting

See the Commissioners' Assistant for minutes

Public Comment

No comments were taken

Administrative Business

Commissioner Johnston moved, and Commissioner Simons seconded to approve payroll paid on December 17, 2021, for the amount of \$102,134.84 with check numbers 18502 through 18510. Electronic check numbers are 67249 through 67318. Motion carried unanimously.

Commissioner Simons moved, and Commissioner Johnston seconded to approve minutes of December 17, 2021. Motion carried unanimously.

Documents signed:

Letter to Chris Lane, Shyrock LLC, A MT LLC Conditional Plat Approval for Shyrock Motorcoach Community : Phase 1B Major Subdivision, signed by Commissioners Johnston and Simons, and signature stamped by Commissioners' Assistant Dawn Terrill for Commissioner Zylawy.

Agreement To Montana Distributors' And Janssen Opioids Settlement Memorandum of Understanding
And Participation In Distributors' And Janssen Settlements, signature stamped for Commissioner Zylawy by Administrative Assistant Dawn Terrill

Meeting adjourned at 12:00 PM

The next regular meeting will be Wednesday, December 22, 2021, in the Commissioners Meeting Room.

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Wednesday, December 22, 2021

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Wednesday, December 22, 2021. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill. The meeting was not videotaped.

Commissioner Roman Zylawy called the meeting to order at 10:00 A.M.

Public Comment

There were no comments received

Administrative Business

Commissioner Johnston moved, and Commissioner Simons seconded to approve claims paid on December 22, 2021, for the amount of \$40,429.32 with claim numbers 39381 through 39418 and warrant numbers 14896 through 14933. Motion carried unanimously.

Commissioner Simons moved, and Commissioner Johnston seconded to approve minutes of December 17, 2021. Motion carried unanimously.

Documents signed:

There were no documents signed

Meeting adjourned at 12:00 PM

The next regular meeting will be Thursday, December 30, 2021, in the Commissioners Meeting Room.

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Thursday, December 30, 2021

The Board of County Commissioners of Mineral County, Montana, met in a regular session on Thursday, December 30, 2021. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill. Commissioner Laurie Johnston was absent. The meeting was videotaped by Mary Furlong.

Commissioner Roman Zylawy called the meeting to order at 10:00 A.M.

10:00 AM Update awareness of Mullan Bench Subdivision Agreement of 2009

Present: Andy Short- Environmental Health and Planning Director and Ed Keelan- Environmental Health and Planning Administrative Assistant

Andy reviewed and summarized Mullan Bench Subdivision Agreement of 2009, Phase 3, as an update for the commissioners; it had somehow been overlooked from years past and some of the stipulations were overlooked. In 2021, it appears that one of the last stipulations will be carried through, but feels the agreement should be given to Ellen for her perusal to ensure the agreement is concluded.

11:00 AM- Request to pay monthly TV bill using county credit card to avoid service shut down due to late payment- Action Item

Present: Wayne Cashman- Undersheriff and Kelann Mclees- Clerk and Recorder

Wayne explained the issue:

- payment for the jail's Direct TV account does not reach Direct TV accounting by the due date
 - the problem: the bill arrives too close to the due date and doesn't make the county claims due date
- believes using the sheriff's department (county) credit card for timely monthly payments would solve the problem/Kelann agrees and states it's their credit card and have the right to use it the way they want

Commissioner Zylawy moved, and Commissioner Simons seconded to allow an automatic payment on the credit card every month for the jail's television subscription. Motion carried unanimously.

11:30 Public Comment

There were no comments received

Administrative Business

Commissioner Zylawy moved, and Commissioner Simons seconded to approve payroll paid on December 30, 2021, for the amount of \$118,207.88 with check numbers 18511 through 18522 and electronic deposits 67247 through 67178. Motion carried unanimously.

Commissioner Zylawy moved, and Commissioner Simons seconded to approve minutes of December 23, 2021. Motion carried unanimously.

Documents signed:

Official minutes of October 2021, signed by Commissioners Johnston, Simons and Zylawy.

Task Order Amendment Number One for Health Montana Families Order # 22-25-41-178-0 signed by Commissioner Zylawy

Meeting adjourned at 2:58 PM

The next regular meeting will be Friday, January 7, 2022, in the Commissioners Meeting Room.

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant