

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, February 5, 2021

The Board of County Commissioners of Mineral County, Montana, met in regular session on Friday, February 5, 2021. Present were Commissioner Roman Zylawy, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill. Commissioner Laurie Johnston was absent.

Commissioner Roman Zylawy called the meeting to order at 9:00 AM.

Present:

Mike Toth-Sheriff

1. Discuss CARES ACT money and moving it to the new 4000 fund for the Sheriff's Capital Improvements Plan- to be discussed at 11:00 when Jessica Connolly will explain the money available
2. Update on Call Log Recorder and the new 911 System-\$194,000.00- CARES ACT reimbursement money will pay for this
3. Give information on price proposals from Interstate Alarm Company on the door and camera-roughly \$10,900 for three door alarms, hall cameras on ground level \$5,800, all cameras - CARES ACT reimbursement money will pay for this system
4. Discuss the purchase of Glock pistols, lights, and ammo- the money will come out of the equitable sharing act fund
- ~~5. Jail update~~
6. Discuss purchase of a new system to track security check - Guard One Security System- Detention Officers will complete an electronic check-in when doing "rounds" checking inmates -\$23,000- CARES ACT reimbursement money will pay for this system
- ~~7. the process for food vendor services update~~
8. New vehicle update- the cars are in but there are 60 cars ahead of Mineral County
9. Ask commissioners to decide on purchasing in-car cameras- further discussion of in-car cameras at roughly \$97,000.00 to be paid with Cares Act reimbursement money

Revolving Fund - loan request- Action Item

Present: Emily Park- MSU Agent and Economic Development, Jim DeBree- Board member via teleconference, Mary Yarnall-Treasurer

- tells that the loan for Kevin Donally is up for approval for the amount of \$25,000.00

Mary Yarnall moved and Commissioner Simons seconded to approve the request of Kevin Donally for \$25,000 to complete the work on his truck. Motion carried unanimously

Loan Package updates:

Jared and Sarah Forsythe

Trout Eddy Holding LLC. — Paid in Full December of 2020.

Adventures with Western Water and Wood — Paid in Full July of 2019

Don Warnken

MIH Construction- Paid in Full September of 2020.

Mary Ippisch

Western Montana Specialty Foods- Paid in Full August of 2020.

New Loan request in the amount of \$20,000 to continue expansion of current product inventory and introduction of new products. Payments current.

Kevin Donally

Verde Creek Trucking- Payments are current with payoff in December of 2022. Current balance is \$30,105.50. Kevin currently makes an annual payment in the amount of \$16,459.26. He has requested an additional \$25,000.00 to complete the work on his truck. Letter is attached.

Jerry Stroot

Superior Meats- Payments are current with payoff in February of 2026. Current balance is \$172,623.79

Jerry has been making biweekly payments since he received the funds to start his expansion. MIH has completed the back building, pens, and kill floor. The new front retail building is receiving some final interior work and is expected to open mid-summer to early fall of 2021.

Jackie Callison

Clark Fork Espresso- Payments are current with a payoff of \$ 53,134.56

December Update: I met with Jackie Callison in December as she was behind on her payments. She was working on getting a business set up in Seely Lake as well as managing her businesses here in Mineral County. This summer her ice machine went out leaving her with the large expense of purchasing a new one.

After discussing her repayment options and in an effort to catch up her payments while helping her businesses continue to grow we would like to request that she be approved to pay the interest owed from

August 2020 through December 2020 in the amount of \$1,314.74. We would then resume payments in January on the current loan amount of \$53,673.68. This would ensure that Jackie has enough capital for the winter months to come. I have attached the new amortization schedule starting in January and would create an amended contract with the new payoff dates and updated schedule.

She is building her business by supplying Darlow's with all of their Valentine's Day arrangements.

The total outstanding loan balance for the Mineral County Revolving Loan fund is \$255,863.85

The amount available to loan as of 2/9/2021 is \$ 235,000.00

CARES Act money discussion-

Present - Jessica Connolly- CPA

Jessica:

- discusses and shows the dollar amount from CARES for the sheriff's department and the need to transfer the majority or all, to the 4000 Fund so payments and purchases can move forward.

Commissioner Simons moves and Commissioner Zylawy approves the transfer of \$398,161.00 (all) to the new 4000 fund for Mineral County Sheriff Capital Improvements Plan. Motion carried unanimously.

Disposal of Records -Action Item-

Present- Kelann McLees- Clerk and Recorder

Requests approval for disposal of records: 2016 and 2018 election envelopes

Commissioner Zylawy moved and Commissioner Simons seconded to approve the request for disposal of 2016 and 2018 Election Envelopes records. Motion carried unanimously.

Public Comment

There were no comments taken

Administrative Business

Commissioner Zylawy moved and Commissioner Simons seconded to approve claims paid on February 5, 2021, for the amount \$78,090.54 with claim numbers 37900 through 37952 and warrant numbers 13400 through 13451. Motion carried unanimously.

Commissioner Zylawy moved and Commissioner Simons seconded to approve payroll liabilities for the amount \$73,563.84 with check number 18120 through 18135, ach-\$12859.56 – 68823. Motion carried

Commissioner Simons moved and Commissioner Zylawy seconded to approve minutes of January 29, 2021. Motion carried unanimously.

12:00-1:00 PM MACo Town Hall Meeting

Documents signed:

There were no documents signed

Commissioner Simons excused himself from the meeting at noon.

Commissioner Zylawy left at 3:00 PM.

The next regular meeting will be Friday, February 12, 2021, in the Commissioners Meeting Room.

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, February 12, 2021

The Board of County Commissioners of Mineral County, Montana, met in regular session on Friday, February 12, 2021. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, and Administrative Assistant Dawn Terrill. Commissioner Duane Simons was absent.

Commissioner Roman Zylawy called the meeting to order at 9:00 AM.

Sheriff Requests

Present: Mike Toth-Sheriff, Monte Turner- reporter for Mineral Independent

Mike tells that the jail has opened and there are 7 inmates with 5 of those being brought in by MHP
Commissioner Johnston states her opinion that Missoula needs to be hired to come to give a two-week hands-on training for the new dispatchers /Response: The Sheriff will look into hiring a hands-on trainer from Missoula

1.Asking for final approval to purchase in-car cameras- Action Item

Mike-

- as previously discussed, the cost of in-car cameras will be \$97,344.00 or \$16,224 annually for six years
- eight cameras in eight new cars which will include two additional updates at no charge

Commissioner Johnston asks why in-car cameras are needed when body cams were just purchased/Response: the in-car cameras will record things like the officer leaving the car and what happens as the officer approaches a stationary vehicle

Commissioner Johnston states the Sheriff needs to start working toward a Public Safety Levy as she does not want all of the COVID money spent all at one time- there may be a need for some of it later
No action is taken

2.Present Information about two 911 Systems and the best one for Mineral County- Action Item

- the quotes will be in next week

No action is taken

3.Request Jail Guard One software purchase-Action Item

- reviews the details of the Guard 1 software
- this is software that a key code scanner for the jail doors and around the building documents the jailer coming to the door for an inmate check, medication times, and other duties – verifying the jailers are doing their job (think back to the escapes- jailers could not have been checking on inmates)
 - \$22,903.00 for a one-time payment with an approximate \$5000.00 annual fee for cloud-based storage and upkeep, android licensing every year along with hosting, and management and support

No action is taken at this time

4. Discussion of Dispatch Remodel

- the dispatch center is 25 years old
- a company is coming to give a price on new countertops

Commissioner Zylawy recommends waiting for a remodel until all of the new systems are in

- Call Log recorder is installed and working great Mike states that while he would like the Guard 1 software, between that and the in-car cameras his number one choice is the in-car cameras

Commissioner Zylawy states the 911 Call Taking System for roughly \$194,000 and the Call Log Recorder System for \$20,000 have been approved; the Sheriff agrees

Commissioner Zylawy suggests the items being requested are discussed next week with the County Attorney and possibly Jessica Connolly, and he prefers Commissioner Simons is present as well.

Signature for renewal of 2021/2022 EMPG (Emergency Management Performance Grant)

Present: Lori Dove -DES Coordinator

Lori requests the commissioners' signatures for the renewal of the 2021/2022 EMPG Grant

Commissioner Johnston moved and Commissioner Zylawy seconded to approve signing the 2021/2022 EMPG, a renewal grant. Motion carried unanimously.

191102 DELISLE RIVER ACCESS IMPROVEMENTS- Vision and intent -Discussion

Present: Via virtual attendance were Mike Day-civil engineer for the WGM group and

Joe Spangler was the CD supervisor. and Steve DeLisle- property owner, via teleconference was Joe Spangler- Soil Conservation Board and in attendance was Charlee Thompson- Soil Conservation Board

Commissioner Johnston asked that Mike Day meet to discuss the plans for the private boat launch planned for Steve Delisle.

Commissioner Johnston states her concerns regarding public boat launch vs private/ Response- there will be no public use and signage will state PRIVATE; EMS will have access

Commissioner Zylawy asks about the narrow road and the assurance that there will be no road parking/ Response-there will be only 2-6 trips per day, the allotted parking space is perfect

Will there be signage at the parking lot as well? /Response- yes

Commissioner Johnston and Commissioner Zylawy express appreciation for the information and have no concerns.

Public Comment:

There were no comments taken

Administrative Business

Commissioner Johnston moved and Commissioner Zylawy seconded to approve payroll paid on February 12, 2021, for the amount \$ 92,829.68 with check numbers 18136 through 18146 and electronic check numbers 68758 through 68822. Check numbers 18141 through 18143 voids because of printer error. Motion carried unanimously.

Commissioner Johnston moved and Commissioner Zylawy seconded to approve claims paid on February 12, 2021, for the amount \$53.92 with claim numbers 37938 through 37945 and warrant numbers 13452 through 13453. Warrant number 13444 is void because of the wrong vendor. Motion carried unanimously.

Commissioner Johnston moved and Commissioner Zylawy seconded to approve minutes of February 5, 2021. Motion carried unanimously.

Documents signed:

HOME Program Income Equality Reporting for the 4th Quarter 2020, signed by Commissioner Zylawy

Letter to Senator Daines stating opposition to the appointment of Deb Haaland as Secretary of the Interior, signed by Commissioners Johnston and Zylawy and signature stamped for Commissioner Simons by Commissioners' Assistant Dawn Terrill.

Modification of Grant or Agreement for 16-RO-11011600-048-Cedar Creek Road Reconstruction- extends expiration date to 3/31/2022, signed by Commissioners Johnston and Zylawy and signature stamped for Commissioner Simons by Commissioners' Assistant Dawn Terrill.

Meeting adjourned at 3:00 PM

The next regular meeting will be Friday, February 19, 2021, in the Commissioners Meeting Room.

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, February 19, 2021

The Board of County Commissioners of Mineral County, Montana, met in regular session on Friday, February 19, 2021. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

Commissioner Roman Zylawy called the meeting to order at 10:00 AM.

Forest Service Update

Present: Carole Johnston- Superior District Forest Ranger, Eric Tomlinson- 9 Mile Forest Service District Ranger

Carole updates on the following:

- Recreation
 - lots of snowmobiles on the trail at the West End; from all over the state and out of state
 - many from Washington and riding snow bikes
 - put in for several grants- a pond grant to dig out sediment and have fish sustainability at Savenac; Historical Society grant for interpretive signage for mining history; a grant through the state for more work at Murphy Creek; on the North side of the frontage rd looking at putting in a ¾ mile of possibly paved trail for wheelchairs or lowered mobility walkers
 - mid- March the Quartz Creek rest area will be closed for deconstruction and reconstruction- expect closure for approximately one year
 - expecting to get funding in late March or April for RAC
- Timber
 - CruzAnne timber sale package- going in about the middle of March
 - will be marking in Quartz Campground for thinning because of Pine Beetles
 - not sure yet about the amount of blowdown from the recent wind storm
 - forest issue is getting through Fish and Wildlife consultations (because of grizzlies) which takes time, allowing insect infestation
 - Redd Bull is in the objection period until March 18
 - A Good Neighbor Authority Project called Camels Ridge is coming forward- about 250 acres from Camel's Hump to Camels Ridge; will require ¼ mile temp road
 - Superior North is a big project being worked on
 - trees for planting will arrive the first part of March; looking at planting in Sunrise burned area and some harvest units

Eric updates on the following:

- less blowdown than Superior
- GAOA projects- still tracking for approval
- Sawmill Petty received five objections
- waiting for a judge to rule on Soldier Butler – probably September- logging and road- building can't start until after the decision
- Sorrel Springs (near Frenchtown) project similar to Carole's Camel's Ridge project
- Has accepted a temporary promotion (four months) out of the regional office

The next Forest Service meeting will be March 26, 2021, @10:00 AM

Sheriff Toth

Present: Wayne Cashman- Undersheriff, Dale Magone- Justice of the Peace, Michele Van Tassel- Whipped Up Café, Jolie Skelton- Durango's, Scott Van Tassel- Whipped Up Café, Patti Curtin- CVA, Kim Taron- Justice Court Clerk, via teleconference were Ellen Donohue- County Attorney, Diane Magone- citizen; Patti Curtin and Lori Dove arrive mid-session

Food Service Bids- Action Item

Commissioner Zylawy opens and reads the Food Service Bids aloud, starting with:

Whipped Up Café

Breakfast \$4.00

Lunch \$5.00- includes desert

Dinner \$4.00

The daily rate is \$13.00 per day

Durango's- two rates depending on the inmate count

Breakfast - less than ten inmates: \$4.50; more than ten inmates: \$5.50

Lunch- less than ten inmates: \$7.25; more than ten inmates: \$6.25

Dinner- less than ten inmates: \$6.20; more than ten inmates: \$5.75

The daily rate is: less than ten inmates: \$19.25; more than ten inmates: \$16.50

Both bidding businesses have liability insurance, workman's comp, necessary permits in place, and the accepted bid will provide proof of such; citizen asks if food poisoning is covered/ Response- yes

Ellen recommends awarding the contract to the lowest bid, Whipped Up Café

Commissioner Johnston moved and Commissioner Simons seconded to approve the bid of Whipped Up for \$13.00 per day. Motion carried unanimously.

The contract will be mailed to Whipped Up by Commissioners' Assistant Dawn Terrill

- Requests approval to advertise a vacant detention position (a detention officer resigned)

Commissioner Zylawy moved and Commissioner Simons seconded to approve the request to advertise the vacant detention position. Motion carried unanimously.

Sheriff Toth will post the vacancy on Facebook and the Commissioners' Assistant will advertise on the county webpage. The advertising will open the position for two weeks

- Requests final approval for CARES money to spend on the in-car camera system for a total cost of \$97,344.00
 - the installation will be on site

Ellen states her opinion on the value to be gained by having in-car cameras and reminds everyone that the CARES ACT money is a windfall and allows us to be cutting edge and will help in prosecution; it will be a great financial savings to show support of a case and avoid trial; this also protects the officers

Citizen voices agreement and asks about one lump sum payment versus a 6-year payment plan/Response: County Financial Accountant has been previously consulted and advises one payment

Commissioner Zylawy states his opinion that since the money is a Sheriff Office windfall from CARES Act and can only be spent by the Sheriff's Office, he supports spending the money on the in-car camera system and recommends moving forward with the purchase; Commissioner Simons verbalizes his agreement

Commissioner Simons motioned and Commissioner Johnston seconded to approve the request for the purchase of in-car cameras with a one-time payment of \$97,344.00 Motion carried unanimously

Commissioner Johnston asks for confirmation that there are no other costs and that the price includes installation/ Response: yes, that's the bottom line, but there will be a cloud service fee after six years-cost unknown

- Request Jail Guard One software purchase \$22,903.00 for equipment and start; there is a yearly fee (after the first year) which is about \$5000.00
 - keeps jailers honest
 - eliminates the likelihood of escape
 - possibly help in getting federal inmates

Commissioner Simons asks how this keeps jailers honest /Response: the jailer has to scan so hopefully they'll actually look in since they have to be right there to scan

The citizen speaks up to support the value of the system when proving meds are given

Commissioner Johnston voices concern that the jail opening is still very new and she would like to make sure the jail will be successful before spending all of the money and reminds the sheriff that the money will still be in his account, she restates her support of the system

Commissioner Zylawy agrees that it might be best to wait as suggested by Commissioner Johnston

Kim voices support of the purchase now; Ellen likes and prefers the idea of purchasing now as well, however understands the idea of waiting to purchase as well.

Sheriff Toth states that as long as the money is going to stay in the account, he can agree to wait

- Discussion of Dispatch Remodel
 - Is having a company come to give an estimate, will bring it for discussion later

Commissioner Johnston asks if a protocol for COVID protection is in place/Response- yes
~~Present Information about two 911 Systems and the best one for Mineral County~~

Public Comment

Present: Diane Magone- citizen

Citizen compliments and thanks Sheriff Toth for his hard work and accomplishments.

MACo Town Hall

Commissioners Johnston and Zylawy attended the MACo Town Hall via zoom invitation.

Administrative Business

Commissioner Johnston moved and Commissioner Zylawy seconded to approve claims paid on February 19, 2021, for the amount \$\$41,214.41 with claim numbers 37953 through 38011 and warrant numbers 13454 through 13512. Motion carried unanimously.

Commissioner Johnston moved and Commissioner Zylawy seconded to appoint Debra Regan to an unexpired term on the Weed Board. Motion carried unanimously.

Commissioner Johnston moved and Commissioner Zylawy seconded to approve minutes of February 12, 2021. Motion carried unanimously.

Documents signed:

In-car camera contract signed by Commissioner Zylawy

Food Service Contract, signed by Commissioner Zylawy

Home Program Income Equality Reporting for the 4th quarter, signed by Commissioner Zylawy

Commissioner Simons excused himself from the meeting at 12:05 PM

Meeting adjourned at 2:30 PM

There will be no meeting on Friday, February 26, 2021, as the commissioners will be attending the MACo spring conference.

The next regular meeting will be Friday, March 5, 2021, in the Commissioners Meeting Room.

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

