

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

Friday, December 11, 2020

The Board of County Commissioners of Mineral County, Montana, met in regular session on Friday, December 11, 2020. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

Commissioner Roman Zylawy called the meeting to order at 9:00 AM.

Sheriff Toth- Possible Action Item

Present: Mike Toth- Sheriff, and via teleconference was Ellen Donohue- County Attorney

Mike-

- Informs that the detention staff is hired in full, four new hires and two dispatch officers to transfer
- Jason Poling has completed the Academy
- when all of the detention uniforms are in Sanders County will let the detention officers shadow, one at a time, a little bit
- Missoula Lieutenant will come out to conduct a two-day training; pat -down, communication tips for upset inmates, maybe some report writing- all six will be sitting in on the training
- Missoula will come today at 11:15 AM to complete a walkthrough, checking for compatibility with Missoula's need for housing COVID inmates; no promises from the sheriff to Missoula on taking COVID only inmates. Jail walkthrough canceled
- night- time arrests have been placed in the holding cell with deputies on watch until relieved by undersheriff or sheriff; as soon as the new guys (detention) are comfortable, they can start watching the holding cell
- will be talking to the MHP captain about the rental contract for the space occupied by MHP
- informs the County Attorney that a case they'd worked on the night before was lengthier than anticipated
- discussion of MHP and inmate cost - who does MHP pay if someone is arrested in Mineral County, by MHP, and must be transported to another site (since Mineral County doesn't have a jail), is Mineral County responsible to pay the fees charged by the housing facility? Determination-there is no cost to Mineral County since the inmate belongs to MHP, though Ellen is not convinced of this and would like a follow up
- Ellen suggests an email to MHP to clear confusion regarding payment; Roman states research should be done on this issue
- Presents an estimate to replace the 911 call recording system-

- there is an estimate for a backup included; Ernie asks for a backup server, Mike doesn't think a backup server is needed
- under \$20,000 for five years or just pay the fee upfront- see the estimate in Commissioners documents
- the operating system will have 24-7 support
- the system is all -inclusive- does everything that's needed and is easy to navigate
- explains the cost per year and the cost of the backup server \$2500.00 per year- cut that to save money even though it is good to have one
- \$3950 per year plus \$1500.00 to install
- Ellen suggests the backup server is a good idea; Mike agrees but would eliminate it for savings in cost; Ellen states the importance of 911 calls to cases and encourages the backup server
- Mike would like this 911 call recording system to be decided next week or at another meeting
- states he's getting \$8600.00 deposited into the Federal Drug Forfeiture Account from a 2018 drug bust (equitable sharing program)
- a certain deputy will be back to work soon and they'll be operating with a full deputy staff
- Norm is working on the jail door
- the department will need to bring in electricians to fix the holding cell door
- would like to get the company here to lubricate and dust doors- see the estimate from last week's meeting
- asks how they get food for the inmates and inquires about the process for deciding how to hire someone to provide meals
 - a letter regarding food preparation will be created and sent to the two local food establishments

Commissioner Johnston voices that she wants the jail opening to be very slow

Appoint West End Cemetery Board Member

Commissioner Simons moved and Commissioner Johnston seconded to appoint Stephanie Todd to the West End Cemetery District #3 Board of Trustees. Motion carried unanimously.

The appointment is to finish an unexpired term, left vacant by Martha Ramos.

Adopt and sign Resolution for B&S minor Subdivision Annexation into the Superior Rural Fire District

Commissioner Johnston moved and Commissioner Simons seconded to adopt and sign Resolution 12-11-2020 Annexation of B & S Minor Subdivision. Motion carried unanimously

Vehicle Registration Operation

Postponed

Holiday Pay Discussion- Action Item

The Commissioners discussed bringing the road department in line with law enforcement regarding holiday pay; as it is now, the road department works ten- hour shifts in the summer but receives eight hours holiday pay and must take two hours annual leave to make up the difference.

Commissioner Johnston moved and commissioner Simons seconded to extend holiday pay to full-time employees based on their scheduled hours. Motion passed unanimously.

Administrative Business

Commissioner Johnston moved and Commissioner Simons seconded to approve payroll liabilities for December 4, 2020, payroll for the amount of \$52013.98 with check numbers 18056 through 18059 Motion carried unanimously.

Commissioner Johnston moved and Commissioner Zylawy seconded to approve claims paid on December 11, 2020, for the amount of \$120,756.22 with claim numbers 37699 through 37748 and warrant numbers 13198 through 13247. Motion carried unanimously.

Commissioner Simons moved and Commissioner Johnston seconded to approve minutes of December 4, 2020, with changes. Motion carried unanimously.

Commissioner Johnston reviewed JVs for October 20-21

Documents signed:

The Satisfaction of Mortgage between Don Warnken and Mineral County, signed by Commissioner Zylawy

Conditional Preliminary Plat Approval for Clark Fork Home Sites- Plat Adjustment and Condition Amendment, signed by Commissioners Johnston, Simons, and Zylawy

Contract Amendment Number One Contract for Cares Act Package Funding Contract Number 20-25-5-41-178-0 DocuSigned for Commissioner Roman Zylawy by Dawn Terrill

Public Comment

There were no comments taken

PEERS Presentation- Tyler Steinebach

Present- Tyler Steinbach-Hope Health Alliance Executive Director, Stacey Wheeler-Hope Health Alliance Clinical Director

Tyler presented the Hope Health Alliance pronged approach for using peer advocates in times of crisis. Tyler would like to see Mineral County run a pilot program for the PEERS Project and will contact the commissioners after they have had time to think about the content of the presentation.

Commissioner Simons excused himself from the meeting at 12:05 PM

The meeting adjourned at 4:45 PM

The next regular meeting will be Friday, December 18, 2020, in the Commissioners Meeting Room

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant