

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

Friday, November 1, 2019

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, November 1, 2019. Present were Board Chair Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons and Administrative Assistant Dawn Terrill.

Commissioner Zylawy called the meeting to order at 9:00 AM

Administrative Business:

Commissioner Johnston moved and Commissioner Simons seconded to approve claims paid on November 1, 2019 in the amount of \$30,272.74 with claim numbers 35959 through 35994 and warrant numbers 11453 through 11488. Claim # 35721, warrant # 11202 cancelled due to proprietor refusing payment by check. Motion carried unanimously

Commissioner Simons moved and Commissioner Johnston seconded to approve minutes of October 25, 2019 with changes. Motion carried unanimously

Dock Purchase for St Regis Park- Action Item

Present: Steve Young- Park Chair; Kasey Feasel-Deputy Clerk and Recorder; Carol Young-resident

Steve-

- requests the commissioners pay the remainder of the costs for the dock which will be reimbursed by Forest Service Grant as stipulated in the grant

Commissioner Johnston-

- asks if this cost was budgeted/ response: no, it was unforeseen and will require a budget amendment

Commissioner Johnston moved and Commissioner Simons seconded to approve the purchase of the St Regis Park dock from the St Regis park budget to be reimbursed by the Forest Service.

Detention Update:

Present: Ellen Donohue- County Attorney, Jess Schaak- CVA, Kathleen Brown- District Clerk of Court, Dale Magone- Justice of the Peace, Mike Boone-Sheriff, Steve Trollope, Undersheriff, Diane Magone-citizen

Ellen Donohue-

- has researched if it's legal for CCCS to run the jail; appears it is but is checking with MACo for confirmation
- continues communication with Mike Thatcher, CCCS

Dale-

- asks if the county is keeping track of costs for transporting and housing inmates elsewhere /response- yes, transporting costs being tracked by Deputy Clerk and Recorder, Kasey Feasel; housing cost is a daily rate

Commissioner Zylawy

- asks everyone to remember that simply opening the jail does not equate to success; inmates from other counties are necessary for revenues
- probationers from Lake County is not a cure-all as they are short term and don't bring enough money

Public-

- actively soliciting applications? / response- yes on the MC Website; we have two applicants
- asks if there was a determination on Medicaid paying health costs while incarcerated/response- laws have been read but no determination at this time
- will call Missoula for clarification; will also ask if Affordable Healthcare Act will cover incarcerated policy holders

Next Detention Update: December 6 at 10:00 AM in the Commissioners Meeting Room

Public Comment-NONE

Fuel Mitigation Public Hearing

Present: Frank Magee-Chair West End Fire, Lynnee Maillet-RC & D Forester, Lori Dove-MC DES, Ron Dove- resident, Chuck Shope-resident, Dan Faller- Faller Forestry

Commissioner Johnston-

- asks for better management and guidelines for Title III Fuel Mitigation Grant
- opinion is that a homeowner should not make money from the timber removed with Title III monies
- true fuel mitigation yields the highest number of projects

Commissioner Simons-

- states guidelines have always been followed and always will be
- believes homeowners should be able to profit from the timber removed

Public-

- make sure Title III monies are not used for landscaping projects- stay true to mitigation
- be vigilant in accounting of the dollars
- fuel mitigation is not a money maker, there should be log tracking
 - landowner should not profit
 - logger should not get rich on fuel mitigation jobs

Commissioner Zylawy

- confirms that the county should find a solid method to track the logs

Commissioner Johnston moved and Commissioner Simons seconded to adopt Resolution No 11-01-19 A Resolution Implementing the Secure Rural Schools Title III Firewise Communities Program Standards & Obligating Title III Funds in Accordance with Public Law 110 – 343 & public Law 112-141. Motion carried unanimously

Documents:

Missoula County Professional Service Agreement between Missoula County and Mineral County Health Department to provide services under the Montana Tobacco Use Prevention Program signed by Commissioners Johnston, Simons and Zylawy

Commissioner Simons excused himself from the meeting at 2:00 PM
Meeting adjourned at 2:45 PM

The next regular meeting will be Friday, November 8, 2019 in the Commissioners Meeting Room

Minutes taken by
Dawn Terrill
Mineral County Commissioner's Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA
Friday, November 8, 2019**

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, November 8, 2019. Present were Board Chair Roman Zylawy, Commissioner Duane Simons and Administrative Assistant Dawn Terrill. Commissioner Laurie Johnston was absent due to a Forest Collaboration Workshop.

Commissioner Zylawy called the meeting to order at 9:00 AM

Administrative Business:

Commissioner Zylawy moved and Commissioner Simons seconded to approve payroll paid on November 8, 2019 in the amount of \$109,735.99 with check numbers 17685 through 17696 totaling \$56,520.53 and electronic checks totaling \$53,215.76. Motion carried unanimously

Commissioner Zylawy moved and Commissioner Simons seconded to approve minutes of November 1, 2019 with changes. Motion carried unanimously.

Panic Button Information

Present: Matt Davidson-DIS; Dale Magone-Justice of the Peace, Kim Taron- Justice Court Clerk, Jess Schaak-CVA

Matt-

- presented options for a panic button system should the need for assistance occur
 - PC stick for areas running with state only internet, example- District and Justice Court offices
 - one PC stick per two buttons or a computer with Windows 10
 - PC sticks are currently \$285.00 each; the computer software for the panic button is a better choice if all offices have a county wall jack

Kim-

- Under what circumstance have buttons been pushed/Response- no weapon pushes; some accidental pushes

Matt visited all offices and will prepare a quote specific to the needs of Mineral County

Public Comment; None

Department Head Meeting

- **Present:** Barb Jasper – Health Department, Dale Magone- Justice of the Peace, Joel Skinner- Maintenance

Barb-

- reports on lice incidence thus far
- 15 animal bites since July

Dale-

- speeding tickets are down; collections are harder since loss of ability to suspend driver's license for non- payment

Joel-

- reports on work completed; all is well

Commissioner Zylawy visited the offices of Kelann McLees-Clerk and Recorder, Kathleen Brown-District Court, Mary Yarnall-Treasurer, Steve Trollop- Undersheriff and Candis Hampton- Environmental Health and Planning Administrative Assistant to engage in discussion of updates; Jason McLees-

Road Department Foreman Guna Chabarek sent in a written update

Kelann –

- nothing new to report; all is well

Kathleen-

- busy with three trials scheduled; all is well

Treasurer-

- no update as Mary was out of office this day

Steve-

- deputies working well and handling transports

- requests a change in holiday pay protocol as presently having to bank and use a holiday in the current pay period of the holiday causes overtime

Commissioner Zylawy brought Clerk and Recorder Kelann McLees into the discussion for input regarding payroll and changing banked holidays; Clerk and Recorder states no issues with extending the use of a banked holiday to eliminate overtime

The 2017 Union Contract and the Mineral County Policies and Procedures were consulted for language dictating banked holidays- there is none; therefore, **for dispatchers only, use of banked holiday hours will be extended to be used within 90 days instead of the current two week pay period deadline**

Candis-

- subdivisions coming up: Elk Run II; Shyrock Phase IB; Brockway orchard Farms; Warnken 2-Lot

Jason-

- trucks are ready for snow plowing
- Department of Labor and Industry performed a shop inspection

Meeting adjourned at 2:45 PM

The next regular meeting will be Friday, November 15, 2019 in the Commissioners Meeting Room

Minutes taken by

Dawn Terrill

Mineral County Commissioner's Assistant

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

Friday, November 15, 2019

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, November 15, 2019. Present were Board Chair Roman Zylawy, Commissioner Duane Simons, Commissioner Laurie Johnston and Administrative Assistant Dawn Terrill.

Commissioner Zylawy called the meeting to order at 9:00 AM

Administrative Business:

Commissioner Johnston moved and Commissioner Simons seconded to approve claims on November 15, 2019 in the amount of \$65778.90 with claim numbers 35995 through 36092 with warrant numbers 11489 through 11586. Motion carried unanimously

Commissioner Johnston moved and Commissioner Simons seconded to approve minutes of November 8, 2019 with changes. Motion carried unanimously.

Mineral County Modernization Project

Present: Tiffany Lyden-DNRC, Larry Schock-DNRC, Traci Sears-DNRC, Candis Hampton

Self- Introductions

Tiffany-

- here to discuss flood plain maps to help keep people and property out of harms way
- identify risk areas and put them on a map

- hundred year flood events are put on the map, not just any typical flooding; a hundred year flood is flooding with a 1% chance of occurring in any given year
- water may behave a bit differently than shown on the map as water can be unpredictable
- FEMA maintains the maps, but they are used for many different regulations uses, thus federally backed flood insurance is available to anyone in Mineral County
- maps are used by lenders and insurance companies for premiums, also emergency planning
- \$500.00 has been refunded to the county from Phase I - the money should be used to host public meetings to roll out the new maps and explain the new flood plain determinations
- further planning will determine types of public meetings and types of mailings for invitations
- March will be the goal for holding the public meetings

Public Comment – None

Commissioner Simons excused himself from the meeting at 12:30 PM

Meeting adjourned at 2:45 PM

The next regular meeting will be Friday, November 29, 2019 in the Commissioners Meeting Room

Minutes taken by

Dawn Terrill

Mineral County Commissioner's Assistant

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

Friday, November 22, 2019

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, November 22, 2019. Present were, Commissioner Duane Simons, Commissioner Laurie Johnston and Administrative Assistant Dawn Terrill. Board Chair Roman Zylawy was absent

Commissioner Johnston called the meeting to order at 10:00 AM

Administrative Business:

Commissioner Johnston moved and Commissioner Simons seconded to approve payroll paid on November 22, 2019 in the amount of \$79255.18 with check numbers 17697 through 17704 and electronic check # 70734-70790. Motion carried unanimously

Commissioner Johnston moved and Commissioner Simons seconded to approve minutes of November 15, 2019 with changes. Motion carried unanimously.

Historical Society Donation Request for Mullan Road Conference:

Present: Sue McLees- Historical Society Vice President, Jim Goss- Historical Society Treasurer, Kay Strombo- Historical Society Secretary, Peggy Temple- Historical Society President

Jim-

- presents history of the Mullan Road Conference and informs it will be in St Regis, May 2020
- asks for continued support and a donation of \$500.00
- the conference will have a great economic effect for the community

Commissioner Simons moved and Commissioner Johnston seconded to approve donating \$500.00 in support of the 2020 Mullan Road Conference. Motion carried unanimously.

Documents Signed:

Contract Modification To Purchase of Service Contract Number 1902PPROS0409 PROJECT TITLE: State Wide Coalition; The Modification is between Mineral County and the Montana Department of Public Health and Human Services signed by Commissioner Johnston

Commissioner Johnston reviewed and signed journal vouchers for accounting period 10/19

Meeting adjourned at 12:00 PM- **3:30 Closed Session cancelled by attendee**

The next regular meeting will be Friday, November 29, 2019 in the Commissioners Meeting Room

Minutes taken by

Dawn Terrill

Mineral County Commissioner's Assistant

PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS

OF MINERAL COUNTY, MONTANA

Friday, November 29, 2019

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, November 29, 2019. Present were Board Chair Roman Zylawy, Laurie Johnston and Administrative Assistant Dawn Terrill. Commissioner Duane Simons was absent.

Commissioner Zylawy called the meeting to order at 10:00 AM

Commissioner Johnston moved and Commissioner Zylawy seconded to approve Resolution NO. 11-29-2019, A Resolution Authorizing Appointment Of Special Deputy County Attorney. Motion carried unanimously

Administrative Business:

Commissioner Johnston moved and Commissioner Zylawy seconded to approve claims on November 29, 2019 in the amount of \$36675.64 with claim numbers 36093 through 36137 with warrant numbers 11587 through 11631. Claim # 36102, Warrant #11596, Mineral County Treasurer for taxes owed on county property, cancelled. Mary Yarnall will check with MT Department of Revenue Motion carried unanimously

Commissioner Johnston moved and Commissioner Zylawy seconded to approve minutes of November 22, 2019. Motion carried unanimously.

Documents signed:

Interlocal Agreement Between the Montana Department of Justice, Motor Vehicle Division and Mineral County pursuant to the Interlocal Cooperation Act signed by Commissioner Johnston

Standard Audit Contract Agreement between Strom & Associates, P.C. and Mineral County for audit period July 1, 2018 and June 30, 2019 signed by Commissioner Zylawy

Public Comment:

Present: Willie Peck

Willie-

- asks permission for Mineral County Resource Coalition to hang three new maps in the commissioners meeting room
 - each map will show new projects along with contact information
 - MCRC interest is to keep the commissioners and public informed

Commissioners Zylawy and Johnston agree for Mineral County Resource Coalition to display the new maps in the meeting room

The next regular meeting will be Friday, December 6, 2019 in the Commissioners Meeting Room

Minutes taken by

Dawn Terrill

Mineral County Commissioner's Assistant