

REQUEST FOR LICENSE EXEMPTION

Non-Profit Organization- 501-C
Temporary Food Service Establishment

GENERAL INFORMATION: *Form must be received by the health department at least 2 weeks prior to the event*

Date of application: _____ Date (s) of Event: _____

Event: _____

Event Location: _____

Organization Name: _____

Organization Address: _____ Phone: _____

Contact Person: _____ Phone: _____

PROPOSED MENU:

WHERE FOOD WILL BE PREPARED:

Are you requesting a Home Kitchen Preparation Waiver for low-risk foods: (see back) Yes___ No___

DESCRIBE BOOTH SET-UP OR FACILITY:

HEALTH DEPARTMENT COMMENTS WILL BE GIVEN ON THE REVERSE SIDE OF THIS PAGE.

I certify that the above-named organization qualifies as being non-profit. I also certify that if we are requesting a Home Kitchen Preparation Waiver, we will meet the conditions as stated on the back of this form:

Signature: _____ Date: _____
authorized organization representative

Approved by the Mineral County Environmental Health & Planning Department:

Mineral County Sanitarian

Date

Mineral County Environmental Health and Planning
Courthouse/300 River Street
P.O. Box 396
Superior, MT 59782
Phone: 406-822-3525 Fax 406-822-3579

50-50-202. Establishments exempt from license requirement -- farmer's market records. (1) Establishments owned or operated by the state or a political subdivision of the state that employ a full-time sanitarian are exempt from licensure but shall comply with the requirements of this chapter and rules adopted by the department under this chapter.

(2) (a) A license is not required to operate an establishment if it is operated by a nonprofit organization for a period of less than 14 days in 1 calendar year. An establishment exempt from licensure under this subsection:

(i) must be operated in compliance with the remaining provisions of this chapter and rules adopted by the department under this chapter; and

(ii) prior to each operation, shall register with the local health officer or sanitarian on forms provided by the department.

(b) Nonprofit organizations or persons selling baked goods or preserves exclusively for a charitable community purpose are exempt from registration if they notify the local health officer or sanitarian, by phone or in person, before the event. The notification required is limited to the date and time of the event, items planned to be sold, and an estimate of the number of people expected to be served at the event.

(3) (a) A license is not required of a gardener, farm owner, or farm operator who sells raw and unprocessed farm products at a farmer's market.

(b) A license is not required of a person selling baked goods or preserves at a farmer's market or exclusively for a charitable community purpose.

(4) (a) A farmer's market that is an organized market authorized by a municipal or county authority shall keep registration records of all individuals and organizations that sell baked goods or preserves at the market.

(b) The registration records must include but are not limited to the name of the seller, the seller's address and telephone number, the products sold by the seller, and the date the products were sold.

(c) The registration records must be made available to the local health officer or the officer's agent.

MINERAL COUNTY HOME KITCHEN PREPARATION WAIVER REQUIREMENTS:

1. Vendors register with the health department as required by law; and;
2. Registration with the health department occurs a minimum of two (2) weeks before the event, and;
3. Events are no more than four (4) days long, and;
4. Vendors maintain a list of home bakers and items they donate to an event, and;
5. Vendors allow no participation of persons with any communicable disease transmissible by food and;
6. Vendors distribute handouts provided by the health department to all home bakers and on-site food handlers, and;
7. Vendors limit the type of homemade food sold or offered to the following:
 - Breads Cakes, Cupcakes
 - Candies Cookies
 - Prepackaged juice and fruit drinks
 - Fruit Pies (**NO** cream pies, pumpkin, meringue, custard)

Mineral County Environmental Health & Planning Department Comments:
