

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Thursday, July 2, 2020

The Board of County Commissioners of Mineral County, Montana met in regular session on Thursday, July 3, 2020. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, and Administrative Assistant Dawn Terrill. Commissioner Duane Simons was absent

Commissioner Roman Zylawy called the meeting to order at 9:30 AM

Office Staffing-

Present: via teleconferencing were Mary Yarnall- Treasurer and Ellen Donohue- County Attorney

Mary-

- informs that she has an illness and is unable to be in the office and will need additional office staff

Commissioner Zylawy inquires about the third employee taking additional hours/Response is that's not an option

Commissioner Zylawy asks for the treasurer for her recommendation/request

Commissioner Johnston suggests returning to appointment only as was done during the COVID 19 shutdown

Ellen-

- asks if a county part - time employee might help with tasks but supports the idea of the office being open for appointment only

Agreement for the treasurer's office to work by appointment is reached. Ellen will make a statement/sign to let the public know of the office operating by appointment only. This information will be posted on FaceBook, the Webpage, and the front door.

COPS Grant Discussion

Present: Jess Schaak- Crime Victim Advocate, Mike Boone-Sheriff, via teleconferencing: Ellen Donohue-County Attorney

Jess-

- this is a three-year grant, offering up to \$125,000; the sheriff's office asked the -grant to pay the full cost of an officer which would include salary and fringe benefits, clothing allowance, shift differential and holiday pay
- because of the request, \$223,00.00 was awarded
- the grant requires a commitment to keep the officer hired for one year at the end, with the total cost being paid by the county
- must be an entry - level officer
- the focus of the grant is community policing; combatting violent crime
- the grant starts July 1, 2020, ending June 2023; financials are due every three months, reimbursement is quarterly, and a status report is to be turned in every six months

Reporting designation is to be determined

Board of Health Meeting

See Commissioners' Assistant for minutes

Public Comment

No comment was received

Administrative Business

Commissioner Johnston moved and Commissioner Zylawy seconded to approve payroll paid on July 3, 2020, for the amount of \$ 140,345.43 with check numbers 17897 through 17909 and electronic check numbers 69753 through 69813. Check# 17905 is void due to printer error. Motion carried unanimously.

Commissioner Johnston moved and Commissioner Zylawy seconded to approve minutes of June 26, 2020, with change. Motion carried unanimously.

Documents signed:

There were no documents signed

Meeting adjourned at 2:00 PM

The next regular meeting will be Friday, July 10, 2020, in the Commissioners Meeting Room

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS
OF MINERAL COUNTY, MONTANA**

Friday, July 10, 2020

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, July 10, 2020. Present were Commissioner Roman Zylawy, Commissioner Laurie Johnston, and Administrative Assistant Dawn Terrill. Commissioner Duane Simons was absent

Commissioner Roman Zylawy called the meeting to order at 9:30 AM

Office Staffing Discussion

Present- Mary Yarnall- Treasurer, via teleconference Ellen Donohue- County Attorney

Mary-

- requests approval to advertise for hiring a new employee
- requests the position be full time

Preliminary Budgets will be discussed on Friday, July 17, 2020 and full or part time can be discussed at that time. Commissioners approve placing an ad for the position. HR will place the ad in the Mineral Independent on Monday, July 19, 2020.

Airport Hangar Purchase

Present- Steve Temple- Airport Board

As previously approved, Commissioner Johnston moved and Commissioner Zylawy seconded to approve purchase agreement for the purchase of the airport hangar and cancel the underlying ground lease with Ernie Hutton. Motion carried unanimously

Board of Health Meeting

See Commissioners' Assistant for minutes

Public Comment

Present: Ernie Ornelas- Undersheriff, Ellen Donohue- County Attorney, Deb Jackson-Deputy County Attorney, community members Kathy Verley, Anita Parkin, Frank Magee, Brandy Taylor, Riley Taylor, Philip Taylor, Shawn Cielke, Amy English, Keanan Taylor, C Isaiah Guffey, M. Coleman, B. Moree, Lauren

Hunt, Tom Olding, Milt Pearce, Tyler Cheesman, Ryan Funk (deputy), Pat Nobles (deputy) Tim Palmer, Donna Ruehn, Julie Prater, Katherine Mears, Kirk Bruce, Gayle Bruce, Brandon and Becky Holloron, Sonny Capece US Congress, Ron Stortz, Jason Maxwell, Angela Marack, Lynnee Maillet, Devin Hughes, Daniel Ruiz, Wayne Ishler, Kim Mitchell, Linda Christofferson, Lisa Ishler, Mary Furlong, Lauren Athim, Patti Pickering, Gina Perier, MM, Tenna Yulana, Jill Davis, Monte Turner

Comments and discussion ensued with concerns and questions regarding election verses appointment of a new sheriff.

Another meeting is scheduled for July 24, 2020, 1:15 PM – 1:45 PM. Should new information come to the forefront, a special meeting will be scheduled, consideration for COVID guidelines will need to be followed. An evening meeting is to be considered

Holiday Pay Discussion

Present: Ellen Donohue- County Attorney, Deb Jackson-County Attorney, Monte Turner- resident, Steve Temple- Fire Chief, Deb Jackson- County Attorney, Jess Schaak-CVA, Patti Curtin-CVA, Patrick Nobles, Deputy, Ryan Funke- Deputy, Micah Allard-Deputy

Ryan-

- asks that the new holiday pay rulings be revisited:

To align with State Law and County Policy holiday benefits shall not exceed eight hours. Employees who work on the day a holiday is observed shall be paid for all hours worked. If banked holidays cannot be taken within three months the employee will receive pay at the regular rate for those hours.

Ellen-

- suggests needing a legal opinion on the change and determines that the holiday pay should be paid as it has been for the last 6-12 months until she can research the issue

The commissioners and deputies agree to the County Attorney's suggestions

Administrative Business

Commissioner Johnston moved and Commissioner Zylawy seconded to approve claims paid on July 10, 2020, for the amount of \$284,521.10 with claim numbers 36999 through 37048 and warrant numbers 12496 through 12545. Motion carried unanimously

Commissioner Johnston moved and Commissioner Zylawy seconded to approve minutes of July 2, 2020. Motion carried unanimously

Documents signed:

Interlocal Agreement Between Mineral County and the Town of Alberton, Montana to provide City Court Facilities and Services, signed by Commissioner Zylawy

Health Department Contract, signed by Commissioner Zylawy

Meeting adjourned at 5:00 PM

The next regular meeting will be Friday, July 17, 2020, in the Commissioners Meeting Room

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant