

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**Friday, February 7, 2020**

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, February 7, 2020. Present were Board Chair Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

Board Chair Roman Zylawy called the meeting to order at 10:00 AM.

**Administrative Business:**

**Commissioner Johnston moved and Commissioner Simons seconded to approve claims paid on February 7, 2020, in the amount of \$28,397.28 with claim numbers 36351 through 36431 and warrant numbers 11845 through 11925. Motion carried unanimously**

**Commissioner Johnston moved and Commissioner Simons seconded to approve minutes of January 31, 2020. Motion carried unanimously**

**Documents signed:** They were no documents to be signed

**Public Comment:**

**Present:** Patti Curtin-resident

- inquires about the solar panel grant awarded in St Regis for the SR Center and the possibility of the same grant in Superior for the SR Center

**MT HWY 135 ST Regis NE Mile Post 0 to Mile Post 2, Speed Study-** Glenn Cameron

**Present:** Denley Loge- State Representative, Bobby Carroll- resident, Paula Mintz- resident, Curtis Mintz- resident, Glenn Koepke- resident, Stan Brelin- Montana Department of Transportation, Gabe Priebe- Montana Department of Transportation, Glen Cameron- Montana Department of Transportation, Bob Vosen- DA Montana Department of Transportation Missoula, Dwane Kailey- Montana Department of Transportation Chief Engineer

Glenn-

- explains the purpose of this meeting is to report the findings of the speed study for MT HWY 135 St Regis NE Mile Post 0 to Mile Post 2

Bob-

- explains the purpose of the engineering-based study is to gather and report the facts; if there is dissent the commissioners must write to the commission to request consideration of community-based concerns
- the facts gathered dictate the final recommendation, which for this study dictate no recommended changes in the present speed limit

Denley-

- presents facts he considers important to consider, such as the present number of trucks coming out of the sawmill and traffic from a neighboring subdivision

Residents-

- request additional signage for slowing down

The commissioners agree to write a letter to the commission asking for the above considerations for slowing the speed limit

**Legal Strategic Session- closed**

**Louise Triplett-Personnel Matter-closed**

Meeting adjourned at 4:15 PM

**The next regular meeting will be Friday, February 14, 2020, in the Commissioners Meeting Room**

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS**

**OF MINERAL COUNTY, MONTANA**

**Friday, February 14, 2020**

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, February 14, 2020. Present were Board Chair Roman Zylawy, Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill.

Board Chair Roman Zylawy called the meeting to order at 10:00 AM.

**Administrative Business:**

**Commissioner Johnston moved and Commissioner Simons seconded to approve payroll paid on February 14, 2020, for the amount of \$ 125,355.30 with check numbers 17764 through 17776 and electronic checks 70326-70381. Motion carried unanimously**

**Commissioner Johnston moved and Commissioner Simons seconded to approve minutes of February 7, 2020. Motion carried unanimously**

**Documents signed: Updated Mineral County Fire Management Plan with DNRC was signed by Commissioners Johnston, Simons and Zylawy**

**Vacancy Fulfillment Request-Action Item**- Sheriff Mike Boone, Undersheriff Steve Trollope

**Present:** Mike Boone- Sheriff, Steve Trollope- Undersheriff

Mike-

- asks permission to fill the deputy vacancy caused by the resignation of deputy AJ Allard
- will take care of all advertising using a law enforcement consortium

Commissioners Johnston and Zylawy-

- ask if an application for COPS grant is being submitted /Response- yes
- ask if a replacement deputy is an absolute necessity/ Response- yes

**Commissioner Johnston moved and Commissioner Zylawy seconded to approve the request for filling the deputy vacancy. Motion carried unanimously**

**Vacancy Fulfillment Request-Action Item**—Guna Chaberek

**Present:** Guna Chaberek via teleconference

Guna-

- asks permission to fill the part -time library employee vacancy caused by the resignation of Echo Hayder; advertising internally (only) at this time

**Commissioner Johnston moved and Commissioner Zylawy seconded to approve the request for advertising internally for filling the library employee vacancy. Motion carried unanimously**

**Public Comment:** There was no public comment

**Department head Meeting**

**Present:** Mike Boone- Sheriff, Andy Short-Environmental Health and Planning, Lori Dove DES Coordinator, Joel Skinner- Maintenance, Jenn Donovan, Health Department, Mary Yarnall- Treasurer, Emily Park- MSU Extension/Weed Department, Dale Magone- Justice of the Peace

Joel-

- reports 31 activities/tasks- list available in supporting documents

Lori-

- reports three truck crashes, attendance at the midwinter conference and the need for a county procurement policy

Andy-

- reports the number of sewer permits, sewer permit fees, active subdivisions, the process of updating fees for the floodplain, hosting three open houses for discussion of Floodplain Mapping Updates- Tuesday, February 18, 2020, at the St Regis Community Center 5-7pm, February 19, 2020, Mineral County Courthouse 5-7 pm and Thursday, March 19, 2020, Alberton Library 5-7 pm

Mike-

- reports the department losing a deputy to a resignation
- applying for a 911 grant and COPS grant
- new dispatcher to replace recent resignation will start March 2, 2020

Emily-

- tells of board training April 24, 2020, in Thompson Falls
- informs employee Echo Hayder will be taking additional duties
- gives printed update Dec 2019 - February 2020, see supporting documents

Dale –

- citations are down from last year as are dollars from fines
- hiring interpreters for foreign- speaking commercial drivers strains the budget
- some hearings are being done using Vision Net

Mary-

- will attend Certification school in April
- background checks are now required and have been passed by all department employees
- tells of the new trail pass required

Jenn-

- informs about new coronavirus virus
- car seats and pack n plays are available through the health department
- hard copy update is available in supporting documents

Commissioner Zylawy-

- summarizes his attendance at the MACo MidWinter Conference
- informs about the Fish and Game Commission Meeting on wolf management and hunting rule changes
  - 14 wolf packs in Mineral County; testified for allowing thinning the packs/Vote: no changes to be made in the present wolf hunt

Commissioner Johnston-

- RAC Committee updates

Commissioner Simons-

- updates progress of Trails Meeting-St Regis; working hard to get the trails extended

**Legal Strategic Session- closed**

Meeting adjourned at 3:30 PM

**The next regular meeting will be Friday, February 21, 2020, in the Commissioners Meeting Room**

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**Friday, February 21, 2020**

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, February 21, 2020. Present were Board Chair Roman Zylawy, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill. Commissioner Laurie Johnston was absent.

Board Chair Roman Zylawy called the meeting to order at 9:00 AM.

**Forest Service Update:**

**Present:** Carole Johnson- Superior District Ranger, Erik Tomasik-Nine-Mile District Ranger, Denley Loge-State Representative

Carole-

- reports the NightRiders snowmobile run had 300 sleds
- NightRiders is the oldest Snowmobile club in the state
- CruzeAnn draft EA will be out in early March; the approximate volume is 10 million board feet
- Redd Bull draft EA will be out sometime in April; the approximate volume is
- a sales administrator and sale administrator trainee have been hired
- hires for seasonal/summer fires has been completed

Denley-

- asks if Carole discussed the state line survey with the Forest Service Response/ no

Erik-

- Nemote Creek has dust abatement issues; FS is trying to get money for abatement
- Quartz Rivulet has a volume of roughly 6 million board feet; not enough to justify heavier work
- reports progress Soldier Butler- working for temporary road closure rather than permanent as wanted for grizzly security by US Fish and Wildlife Service
- RAC is funding trail work
- on schedule with all projects

## **Public Hearing for a resolution to adopt Buildings for Lease or Rent Regulations**

**Present:** Andy Short- Environmental Health and Planning, Isaiah McGuffy- resident

Andy-

- summarizes these regulations have been in the works for many years and have been in a “clean up” stage since 2013
- tells of the proposed fee in the amount of \$350.00 per unit plus \$25.00 per unit to be imposed for the review of buildings for lease or rent
- explains the administrative findings and their role in the determinations
- see Findings of Fact Regulations for Buildings for Lease or Rent and Resolution 2-21-2020 A RESOLUTION OF THE MINERAL COUNTY BOARD OF COMMISSIONERS TO ADOPT REGULATIONS FOR THE APPLICATION AND REVIEW OF BUILDINGS FOR LEASE OR RENT PURSUANT TO TITLE 76, PART 8, M.C.A.

**Commissioner Simons moved and Commissioner Zylawy seconded to adopt Resolution 2-21-2020 A RESOLUTION OF THE MINERAL COUNTY BOARD OF COMMISSIONERS TO ADOPT REGULATIONS FOR THE APPLICATION AND REVIEW OF BUILDINGS FOR LEASE OR RENT PURSUANT TO TITLE 76, PART 8, M.C.A. Motion carried unanimously**

### **Administrative Business:**

**Commissioner Simons moved and Commissioner Zylawy seconded to approve claims paid on February 21, 2020, in the amount of \$60,998.60 with claim numbers 36432 through 36478 and warrant numbers 11926 through 119736; warrant number 11964 cancelled because of incorrect amount. Motion carried unanimously**

**Commissioner Zylawy moved and Commissioner Simons seconded to approve minutes of February 14, 2020. Motion carried unanimously**

**Public Comment-** there was no public comment

### **CDBG 1<sup>st</sup> Public Hearing** -Emily Park

Present: Jaime Odell-Alberton, Diane Jodsaas-Alberton, Julie Prater- Superior, Liz Gupton-Alberton, Diane Magone- Superior, Jim Thadeus-lake County, Marie Hirsch-Lake County, Duane Simons- Mineral County Commissioner, Roman Zylawy- Mineral County Commissioner, Sharon Patterson-MCEDC, Carole Johnson-Fairboard, Kathleen Brown MCEDC, Sheelia Miller- resident

See Emily Park, MSU Extension, for minutes

Meeting adjourned at 4:00 PM



**The next regular meeting will be Friday, February 28, 2020, in the Commissioners Meeting Room**

Minutes were taken by  
Dawn Terrill  
Mineral County Commissioners' Assistant

**PROCEEDINGS OF THE BOARD OF THE COUNTY COMMISSIONERS  
OF MINERAL COUNTY, MONTANA**

**Friday, February 28, 2020**

The Board of County Commissioners of Mineral County, Montana met in regular session on Friday, February 28, 2020. Present were Commissioner Laurie Johnston, Commissioner Duane Simons, and Administrative Assistant Dawn Terrill. Board Chair Roman Zylawy was absent.

Commissioner Laurie Johnston called the meeting to order at 9:00 AM.

**Trail West Presentation:**

**Present:** Donna Simons- Trail West Bank, Ryan Sears-Trail West Bank, Andy Short-Environmental Health and Planning

Ryan-

- explains the purpose of the presentation is to inquire about financial assistance/ options with impending floodplain issues; wants the county to ahead of the problems that will occur with the revised floodplain maps

Commissioner Simons asks if anyone has been in contact with FEMA/Response/ Environmental Health and Planning doesn't have the resources to complete a FEMA grant application-EH&P has reached out to Traci Sears, MT National Flood Insurance Program Coordinator State of Montana, DNRC

Commissioners Johnston and Simons thanked Trail West and will get back to them as more information is learned

**Administrative Business:**

**Commissioner Johnston moved and Commissioner Simons seconded to approve payroll paid on February 21, 2020, for the amount of \$85,512.46 with check numbers 17777 through 17790 and electronic checks 70268 through 70324. Motion carried unanimously**

**Commissioner Johnston moved and Commissioner Simons seconded to approve minutes of February 21, 2020. Motion carried unanimously**

### **Hiking Event:**

**Present:** Jenn Donovan- Mineral County Health Department

**Jenn-**

- inquires if the commissioners will continue housing the hiking event under the health department

**Commissioner Johnston moved and Commissioner Simons seconded to approve the Health Department continuing to house the annual hiking event. Motion carried unanimously**

### **Vision Net**

**Present:** Dale Magone- Justice Court Justice of the Peace, Kim Taron- Justice Court Clerk, Wendie Richards- Justice Court Clerk, Diane Magone- resident

Dale, Kim, and Wendie presented their need for Vision Net and will obtain an updated quote for cost; the quote will be brought to the commissioners

### **Library Board Appointment**

Present- Diane Magone-resident and library board member

One applicant to fill the Library Board vacancy was received and appointed.

**Commissioner Johnston moved and Commissioner Simons seconded to appoint Margo Warner to the Library Board for an unexpired two year term. Motion carried unanimously**

### **Public Comment-**

**Present-** Diane Magone- resident

- inquires about emergency preparedness regarding coronavirus

Commissioner Johnston responds with Jenn Donovan's recent health updates which include the protocol for coronavirus, which at this time is virtually the same as any influenza

**Commissioner discussion for writing a letter of request to waive insurance waiting period under special circumstances:**

Commissioners Johnston and Simons agree that is appropriate to write a letter of request to waive the insurance waiting period under the present special circumstances. The letter will be written when necessary as determined by the County Attorney

Amendment to February 14, 2020 minutes: Unable to attend the Department Head Meeting on February 14 2020, Clerk and Recorder, Kelann Mclees, and Library Director, Guna Chaberek, submitted written updates

Meeting adjourned at 2:10 PM

**The next regular meeting will be Friday, March 6, 2020, in the Commissioners Meeting Room**

Minutes were taken by

Dawn Terrill

Mineral County Commissioners' Assistant